

GEORGIA EMERGENCY MANAGEMENT AGENCY
HOMELAND SECURITY

NATHAN DEAL
GOVERNOR



May 27, 2016

RE: FEMA-4259-DR-GA
PA ID #111-08928-00
City of Blue Ridge

Honorable Donna Whitener
Mayor
City of Blue Ridge
480 West First Street
Blue Ridge, Georgia 30513

Dear Mayor Whitener:

Enclosed is a copy of the approved Project Application Grant Report, which includes Project Worksheets for eligible expenses incurred by the City of Blue Ridge, as a result of the Severe Storms and Flooding covered by the Presidential Disaster Declaration DR-4259.

All agreements concerning the approved project application are contained in the enclosed Recipient-Subrecipient Agreement. Please sign the Recipient-Subrecipient Agreement, Exhibit A, Exhibit B and Exhibit H. **Only return the executed original of the Exhibit A, Exhibit B, Exhibit H and the Recipient-Subrecipient Agreement to the Public Assistance Office at the address on our letterhead.** Keep copies of signed documents and all other enclosed documentation for your records. A copy of the fully executed agreement will be returned to you for your files.

Federal funds will be provided as specified in paragraph two of the Recipient-Subrecipient Agreement.

If you have any questions regarding this matter, please contact Ms. Tara Teuta, Grants Specialist at 404-635-7066 or 1-800-TRY-GEMA.

Sincerely,

Charles Dawson
Public Assistance Division Director

cd/tt

Enclosures

cc: Robert Graham, Director
Fannin County Emergency
Management Agency
Tim Reeve, Area Field Coordinator
Georgia Emergency Management
Homeland Security Agency



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6,517.69 +
1,902.50 +
4,470.31 +
664.38 +
13,554.88 G+
869.03 +
134.29 +
447.03 +
88.58 +
1,538.93 G+
1,538.93 +
13,554.88 +
15,093.81 G+

10. All other projects (Categories C-G) shall be completed by **August 26, 2017**. If any projects require work past this date, a request for a time extension must be submitted to the Governor's Authorized Representative before the deadline date for approval. All projects should be completed before **August 26, 2017**. No State Cost Share Match, if applicable will be available following this date.

11. Progress reports are required. The first progress report will cover the period **February 26, – June 30, 2016**. Subsequent reports will cover the periods ending **September 30, 2016, December 31, 2016, March 31, 2017 and June 30, 2017**. Reports will be submitted to the Governor's Authorized Representative no later than 10 working days following the end of the reporting period.

12. There shall be no changes to this Agreement unless mutually agreed upon by both Parties to the Agreement.

Agreed:

By: _____
Authorized Recipient Official

Signature Date

By: _____
Authorized Subrecipient Official

Signature Date

**Printed or Typed Name of Authorized
Subrecipient Official**

RECIPIENT-SUBRECIPIENT AGREEMENT

On February 26, 2016, the President declared that a major disaster exists in the State of Georgia. This declaration was based on the disastrous event resulting from the Severe Storms and Flooding, beginning on December 22, 2015 thru January 13, 2016. This document is the Recipient-Subrecipient Agreement for the Public Assistance Program for the presidential declaration, designated FEMA-4259-DR-GA, under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 100-707, 42 USC 5121 et seq. ("The Act"), in accordance with 44 CFR 206.44.

Under this Agreement, the interests and responsibilities of the Recipient, hereinafter referred to as the State, will be executed by the Georgia Emergency Management Agency-Homeland Security (GEMHSA). The individual designated to represent the State is Mr. James Butterworth, Governor's Authorized Representative. The Subrecipient is identified in paragraph 5 of the Application for Federal Assistance, Exhibit A, to this agreement. The Subrecipient's Authorized Representative who is named in paragraph 13 of Exhibit A and whose signature appears on page 3 of this agreement will execute the interests and responsibilities of the Subrecipient.

1. The following exhibits are attached and made a part of this agreement.

- Exhibit A. Application for Federal Assistance.
- Exhibit B. Assurances-Construction Programs, Standard Form 424D
- Exhibit C. Financial Assistance.
- Exhibit D. Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion, Lower Tier Transactions.
- Exhibit E. Certification for Contracts, Grants, Loans, and Cooperative Agreements.
- Exhibit F. Guidance for Implementation of Section 406 Hazard Mitigation.
- Exhibit G. Certification of Program Cost Share
- Exhibit H. Federal Funding Accountability and Transparency Act Certification
- Exhibit I. Project Worksheet Quarterly Report Form

2. Consistent with the requirement that federal assistance be supplemental, any federal funds provided under the Act for Public Assistance will be limited to **75** percent of total eligible costs, or as otherwise indicated pursuant to federal program incentives provided under the Public Assistance Program. The remaining non-federal cost share of eligible costs will be provided according to the Exhibit G, Certification of Program Cost Share.

- a. For local governments, the cost share is based on the information found on Exhibit G.
 - b. For private nonprofit organizations and State agencies, 25% by the Subrecipient.
3. No federal or state assistance under the Act and this Agreement shall be approved unless the approved damages resulted from the Severe Storms and Flooding that took place beginning December 22, 2015. All requests for designations of areas and types of assistance under the Act must be made within 30 days from the date of the incident period unless an extension is authorized under 44 CFR 206.36.
4. Federal assistance under the Act and this Agreement shall be limited to Baker, Carroll, Chattahoochee, Crawford, Dade, Decatur, Douglas, Fannin, Fayette, Gilmer, Greene, Haralson, Harris, Jeff Davis, Lamar, Macon, Marion, Meriwether, Montgomery, Morgan, Muscogee, Newton, Oglethorpe, Pickens, Stewart, Talbot, Taliaferro, Taylor, Towns, Troup, Union, Upson, Webster and Wilkes County.
5. If the Subrecipient violates any of the conditions of disaster relief assistance under the Act, this Agreement, or applicable federal and state regulation; the State shall notify the Subrecipient that additional financial assistance for the project in which the violation occurred will be withheld until such violation has been corrected to the satisfaction of the State. In addition, the State may also withhold all or any portion of financial assistance which has been or is to be made available to the Subrecipient for other disaster relief projects under the Act, this or other agreements, and applicable federal and state regulations until adequate corrective action is taken.
6. The Subrecipient agrees that federal or state officials and auditors, or their duly authorized representatives may conduct required audits and examinations. The Subrecipient further agrees that they shall have access to any books, documents, papers and records of any recipients of federal or state disaster assistance and of any persons or entities which perform any activity which is reimbursed to any extent with federal or state disaster assistance funds distributed under the authority of the Act and this Agreement.
7. No elected or appointed official or employee of the Subrecipient shall be admitted to any share or part of this Agreement, or to any benefit to arise thereupon; provided, however, that this provision shall not be construed to extend to any contract made with a corporation for its general benefit.
8. The Subrecipient will establish and maintain an active program of nondiscrimination in disaster assistance as outlined in implementing regulations. This program will encompass all Subrecipient actions pursuant to this Agreement.
9. The Subrecipient agrees that emergency work projects (Categories A and B) will be completed by **August 26, 2016**. Completion dates may be extended upon justification by the Subrecipient and approval by the Governor's Authorized Representative.

EXHIBIT A

APPLICATION FOR FEDERAL ASSISTANCE

PAS259006

1.Type of Submission: [] Construction [] Non-Construction		2.Date Submitted:		Applicant Identifier: 11108928-00	
		3.Date Rcvd by State:		State Application ID: Bundle # 006	
		4.Date Rcvd by Federal:		State Identifier: FEMA-DR-4259-DR-GA	
5.Applicant Information:					
Legal Name: City of Blue Ridge			Organizational Unit: Fannin		
Address (city, county, state, and zip): 480 West First Street Blue Ridge, GA 30513			Name and telephone number of the person to be contacted on matters involving this application (include area code): Alicia Stewart (706) 632-2091		
Employer Identification Number(EIN): 58-6011380			7.Type of Applicant (enter appropriate letter in box): [C] A.State F.State Institution of Higher Learning B.County G.Private Learning C.Municipal: H.Other (List): D.Special District E.Independent School District		
8.Type of Application: [X] New [] Continuation [] Revision If revision, enter appropriate letter(s) in box(es) [] A. Increase Award C. Increase Duration B. Decrease Award D. Decrease Duration E. Other (List):			9.Name of State Agency: Georgia Emergency Management Agency/Homeland		
10.Catalog of Federal Domestic Assistance Number: Title:			11.Descriptive Title of Applicant's Project: (See Exhibit G for PW Details)		
12.Estimated Funding:			Remarks:		
Federal: \$6,517.69			This Exhibit A is for Bundle # 006		
Applicant: \$1,303.53					
State: \$869.03					
Local: XX.XX					
Other: XX.XX					
Total: \$8,690.25					
13.TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.					
Typed Name of Authorized Representative: Alicia Stewart		Title: Finance Director		Telephone Number: (706) 632-2091	
Signature of Authorized Representative:				Date Signed:	
Signature of Approving Authority:		Title:			

EXHIBIT A

APPLICATION FOR FEDERAL ASSISTANCE

PAS259006

1.Type of Submission: <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		2.Date Submitted:		Applicant Identifier: 11108928-00	
		3.Date Rcvd by State:		State Application ID: Bundle # 014	
		4.Date Rcvd by Federal:		State Identifier: FEMA-DR-4259-DR-GA	
5.Applicant Information:					
Legal Name: City of Blue Ridge			Organizational Unit: Fannin		
Address (city, county, state, and zip): 480 West First Street Blue Ridge, GA 30513			Name and telephone number of the person to be contacted on matters involving this application (include area code): Alicia Stewart (706)632-2091		
Employer Identification Number(EIN): 58-6011380			7.Type of Applicant (enter appropriate letter in box): <input checked="" type="checkbox"/> C] A.State B.County C.Municipal: D.Special District E.Independent School District F.State Institution of Higher Learning G.Private Learning H.Other (List):		
8.Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If revision, enter appropriate letter(s) in box(es) [] A. Increase Award C. Increase Duration B. Decrease Award D. Decrease Duration E. Other (List):			9.Name of State Agency: Georgia Emergency Management Agency/Homeland		
10.Catalog of Federal Domestic Assistance Number: Title:			11.Descriptive Title of Applicant's Project: (See Exhibit G for PW Details)		
12.Estimated Funding:			Remarks:		
Federal: \$1,902.50			This Exhibit A is for Bundle # 014		
Applicant: \$201.44					
State: \$134.29					
Local: XX.XX					
Other: XX.XX					
Total: \$2,238.23					
13.TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.					
Typed Name of Authorized Representative: Alicia Stewart		Title: Finance Director		Telephone Number: (706) 632-2091	
Signature of Authorized Representative:				Date Signed:	
Signature of Approving Authority:		Title:			

EXHIBIT A

APPLICATION FOR FEDERAL ASSISTANCE

PAS259006

1.Type of Submission: [] Construction [] Non-Construction		2.Date Submitted:		Applicant Identifier: 11108928-00	
3.Date Rcvd by State:		4.Date Rcvd by Federal:		State Application ID: Bundle # 016	
				State Identifier: FEMA-DR-4259-DR-GA	
5.Applicant Information:					
Legal Name: City of Blue Ridge			Organizational Unit: Fannin		
Address (city, county, state, and zip): 480 West First Street Blue Ridge, GA 30513			Name and telephone number of the person to be contacted on matters involving this application (include area code): Alicia Stewart (706) 632-2091		
Employer Identification Number(EIN): 58-6011380			7.Type of Applicant (enter appropriate letter in box): [C] A.State F.State Institution of Higher Learning B.County G.Private Learning C.Municipal: H.Other (List): D.Special District E.Independent School District		
8.Type of Application: [X] New [] Continuation [] Revision If revision, enter appropriate letter(s) in box(es) [] A. Increase Award C. Increase Duration B. Decrease Award D. Decrease Duration E. Other (List):			9.Name of State Agency: Georgia Emergency Management Agency/Homeland		
10.Catalog of Federal Domestic Assistance Number: Title:			11.Descriptive Title of Applicant's Project: (See Exhibit G for PW Details)		
12.Estimated Funding:			Remarks:		
Federal: \$4,470.31			This Exhibit A is for Bundle # 016		
Applicant: \$670.55					
State: \$447.03					
Local: XX.XX					
Other: XX.XX					
Total: \$5,587.89					
13.TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.					
Typed Name of Authorized Representative: Alicia Stewart		Title: Finance Director		Telephone Number: (706) 632-2091	
Signature of Authorized Representative:				Date Signed:	
Signature of Approving Authority:		Title:			

EXHIBIT A

APPLICATION FOR FEDERAL ASSISTANCE

PAS259006

1.Type of Submission: <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		2.Date Submitted:		Applicant Identifier: 11108928-00	
		3.Date Rcvd by State:		State Application ID: Bundle # 019	
		4.Date Rcvd by Federal:		State Identifier: FEMA-DR-4259-DR-GA	
5.Applicant Information:					
Legal Name: City of Blue Ridge			Organizational Unit: Fannin		
Address (city, county, state, and zip): 480 West First Street Blue Ridge, GA 30513			Name and telephone number of the person to be contacted on matters involving this application (include area code): Alicia Stewart (706) 632-2091		
Employer Identification Number(EIN): 58-6011380			7.Type of Applicant (enter appropriate letter in box): <input checked="" type="checkbox"/> C] A.State B.County C.Municipal: D.Special District E.Independent School District F.State Institution of Higher Learning G.Private Learning H.Other (List):		
8.Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If revision, enter appropriate letter(s) in box(es) [] A. Increase Award C. Increase Duration B. Decrease Award D. Decrease Duration E. Other (List):			9.Name of State Agency: Georgia Emergency Management Agency/Homeland		
10.Catalog of Federal Domestic Assistance Number: Title:			11.Descriptive Title of Applicant's Project: (See Exhibit G for PW Details)		
12.Estimated Funding:			Remarks:		
Federal: \$664.38			This Exhibit A is for Bundle # 019		
Applicant: \$132.88					
State: \$88.58					
Local: XX.XX					
Other: XX.XX					
Total: \$885.84					
13.TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.					
Typed Name of Authorized Representative: Alicia Stewart		Title: Finance Director		Telephone Number: (706) 632-2091	
Signatute of Authorized Representative:				Date Signed:	
Signatute of Approving Authority:		Title:			

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE
APPLICANT ORGANIZATION 	DATE SUBMITTED

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE
APPLICANT ORGANIZATION 	DATE SUBMITTED

Exhibit C
Financial Assistance

1. General. The state shall make necessary funding available for disaster assistance within the limits of funds provided by FEMA pursuant to the major declaration designated FEMA-4259-DR-GA.
2. Documentation. The Subrecipient will maintain a list of locations where its records, including the original documentation supporting each claim, may be audited. These records shall be retained for a period of not less than three years from the date of the final applicant closeout.
3. Audit. **Audits of Subrecipients receiving assistance under the Act and this Agreement shall be conducted in accordance with the requirements of the Single Audit Act of 1984 (PL 98-502), The Super Circular 2 C.F.R. Part 200, OMB Circulars A-128 and A-110 as well as related FEMA and state regulations and instructions. Subrecipients will ensure that appropriate corrective action is taken within three months after receipt of the audit in instances of noncompliance.**
4. Payments.
 - A. General
 - (1) Small projects are defined as those with an estimated cost under \$121,800. Large projects are defined as those with an estimated cost of \$121,800 or greater.
 - (2) GEMHSA will provide funds to the Subrecipient in the form of initial payments, progress payments, and final payments for approved project applications. The state hereby establishes, and the Subrecipient agrees to, the terms and conditions listed below in paragraphs 4A (3) through (8), 4B, 4C, and 4D, which shall govern all funds used to make these payments.
 - (3) The Subrecipient Official responsible for the custody of the funds shall be a bonded official or, if other than a bonded official, assurances of satisfactory surety shall be provided.
 - (4) The Subrecipient will pay contractors, vendors, suppliers, etc. immediately upon receipt of funds.
 - (5) The Subrecipient shall maintain records that identify adequately the source and application of federal and/or state disaster assistance funds along with accounting records that are supported by adequate documentation.
 - (6) The funds shall be used solely for disaster relief projects approved by GEMHSA and FEMA.

- (7) The Subrecipient shall establish and maintain accounting records, which will be subject to state or federal audit, containing the following;
 - (a) The amount and date of each disaster assistance payment to the Subrecipient.
 - (b) The amount of funds provided to each contractor, vendor, supplier, etc., including the check number, amount, date, invoice number, and individual payee.
- (8) Subrecipient reports of cash disbursements will be made as required by GEMHSA.

B. Small Projects:

- (1) GEMHSA will make advance payment of the full project amount (100%) to the Subrecipient on the basis of the approved federal estimate contained in the Project Worksheet (PW), FEMA Form 90-91, for all small projects.
- (2) Overruns and underruns on all small projects will be totaled upon completion of all small projects. If there is a net underrun, the difference need not be returned by the Subrecipient to the state. However, the Subrecipient must spend the funds generated by project underruns on projects which contribute to the general welfare of its constituents, i.e., for the public benefit.
- (3) Claims for net overruns will be supported by appropriate documentation. If an overrun is claimed, documentation on all small projects must be submitted for review by GEMHSA and FEMA to determine if payment of the overrun is justified.
- (4) Failure to complete a project according to the defined scope of work, in partial or in its entirety, will require that the federal and state payments be refunded.
- (5) It is essential that significant potential overruns or underruns on individual projects be brought to the attention of GEMHSA as soon as they become apparent so that the project can be reviewed and/or reinspected to determine if a revised PW is necessary.
- (6) Final inspection of small projects will be conducted in accordance with current procedures. Documentation to support all small projects must be kept for possible review and/or audit for three years following project completion.

C. Large Projects:

- (1) An initial payment of 25% of the full project amount may be paid to the Subrecipient on the basis of the approved federal estimate contained in the Project Worksheet (PW), FEMA Form 90-91, for all large projects. No further payments will be made by GEMHSA until sufficient documentation has been received from the Subrecipient to justify the initial payment.
- (2) Generally, advance payments will not be made for large projects. The GAR may authorize advance payments on a case-by-case basis upon request and justification by the Subrecipient.
- (3) Payments will normally be made based upon progress and requests for reimbursement of documented expenditures of the Subrecipient. Ten percent of each large PW will be retained by GEMHSA and subject to final inspection, review and approval by GEMHSA and FEMA.
- (4) Upon completion of each large project, the Subrecipient shall request a final inspection by GEMHSA.
- (5) After the final inspection has been approved by FEMA, obligated funds will be processed for payment. Any deobligated funds must be refunded to GEMHSA as required.

D. Repayments:

Any project funds provided to the Subrecipient, with the exception of small project underruns, which are:

- (1) in excess of current needs, or,
- (2) in excess of amounts approved by GEMHSA or FEMA, or,
- (3) found by audit or investigation to be owing to the state or FEMA, shall be refunded by check drawn payable to the State of Georgia-Office of Planning and Budget. Repayment shall be made to the state within 10 working days after the Subrecipient becomes aware of such excess funds or funds due the state. If the Subrecipient fails to pay the state such funds within 10 working days, then the Subrecipient shall pay interest at a rate established by FEMA. If immediate repayment is not possible, then a reasonable repayment schedule with interest charged on the unpaid balance will be submitted to the state for approval. In the event that repayment is not made within four months or in accordance with an approved payment schedule, the GAR shall take appropriate measures as provided by state law to collect or otherwise dispose of the debt.

EXHIBIT D

Federal Emergency Management Agency

Certification Regarding
Debarment, Suspension, Ineligibility, and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 44 CFR Part 17. The regulations were published in the May 26, 1988 Federal Register. Copies of the regulation are available from the appropriate FEMA Regional Office.

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in the certification, such prospective participant shall attach an explanation to this proposal.

EXHIBIT E

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The Applicant's Agent, as part of this agreement, certifies, to the best of his or her knowledge and belief, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of the certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipient shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

EXHIBIT F

GUIDANCE FOR IMPLEMENTATION OF SECTION 406 HAZARD MITIGATION FOR FEMA-4259-DR-GA

The Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, provides FEMA the authority to fund the restoration of eligible facilities that have sustained damage due to a Presidentially declared disaster. Within the enabling act, Section 406 also contains a provision for the consideration of funding additional measures, not required by applicable codes and standards, that will enhance a facility's ability to resist similar damage in future events.

In providing discretionary authority for the addition of hazard mitigation to permanent work restoration, Congress recognized that, during the repair of damaged components of facilities, there would be a unique opportunity to attempt to prevent recurrence of similar damage from future, similar disaster events. Such measures are additional to compliance with adopted codes and standards, although such compliance could be considered a form of mitigation.

Based on the above, the Federal Emergency Management Agency (FEMA) and the Georgia Emergency Management Agency-Homeland Security (GEMHSA), as Recipients under the FEMA Public Assistance Grant Program, agree to conduct Public Assistance inspections pursuant to the following provisions:

1. GEMHSA will make every effort to alert local representatives to the potential for hazard mitigation funding under the Public Assistance program, and FEMA will support this initiative.
2. During inspections, FEMA, State, and local inspectors will explore every opportunity for the provision of hazard mitigation to combine with other costs potentially eligible for public assistance funding.
3. Section 406 Hazard Mitigation funding will only be considered for components of the eligible facilities. Section 406 Hazard Mitigation proposals are not eligible as stand-alone projects: They must be associated with eligible damage reduction.
4. General eligibility criteria for Public Assistance require that an item of work be required as a result of the major disaster event. For this reason, hazard mitigation proposals must be aimed at reducing damages from future similar events.
5. Restoration PWs will incorporate applicable codes and standards when appropriate. Since replacement projects will incorporate compliance with applicable codes and standards, there generally will be no need to mitigate such projects. Mitigation will not be considered for use in alternate projects since the eligible funding will not be used in restoration of a damaged facility.

6. All hazard mitigation proposals submitted pursuant to Section 406 will be evaluated for cost effectiveness (Where the benefits of the measure must exceed the costs), technical feasibility, environmental compliance and historical compliance. These proposals will also be evaluated against any other applicable requirements.
 7. In order to ensure consideration of potential mitigation opportunities, FEMA inspectors will annotate the level of mitigation included in the PW. Typical conclusions will include: a) mitigation proposal attached to PW, b) mitigation already considered through code compliance and no other opportunities were identified; c) opportunities were explored but none were identified (PW must include a detailed explanation as to this determination).
 8. Some repairs to a facility are written to incorporate preventative measures that constitute good engineering and common sense. If not required by code, these additional measures are mitigation, and will be so annotated on the PW in the same fashion as other mitigation measures.
 9. FEMA Public Assistance in coordination with FEMA Mitigation and GEMHSA Public Assistance and Mitigation will establish a review team dedicated to the processing of hazard mitigation proposals and review of other PWs to assess the potential for mitigation opportunities. To the extent possible, this team will identify and implement procedures to expedite the review of these proposals and PWs.
 10. Measures that are designed to reduce damages from future events, that are not linked to an eligible damaged site, and that do not qualify for Section 406 mitigation funding, should be forwarded to the applicant for possible application under the Section 404 mitigation program.
-

EXHIBIT G
Certification of Program Cost Share

This certification is pursuant to the State Financial Assistance Policy for Local Governments Declared Eligible for Federal Disaster Assistance Programs. This policy can be obtained from the Georgia Emergency Management Agency.

1. The prospective subgrantee certifies, by submission of this proposal, that it will provide its local match based on the local contribution rates indicated in this exhibit on all expenditures incurred on any projects funded as a result of this agreement.
2. Failure to provide match at or greater than the rates specified will result in non-payment for the full amount of the expenditure for which reimbursement is requested and deobligation of the federal share.

FEMA-DR-4259-DR-GA Severe Storms and Flooding

PAS259006 Blue Ridge, City of

BUNDLE #: 006

<u>PW #</u>	<u>VRS</u>	<u>Bundle Amount</u>	<u>Federal Funds</u>	<u>State Cost Share</u>	<u>Local Cost Share</u>
PW-00006	0	Road System Drainage			
		8,690.25	6,517.69 (75.0%)	869.03 (10.0%)	1,303.53 (15.0%)
		<u>Grand Total</u>	<u>Federal Total</u>	<u>State Total</u>	<u>Local Total</u>
		8,690.25	6,517.69	869.03	1,303.53

Report Generated on:	05/09/2016 15:56
Data Captured As Of:	05/09/2016 15:56
Disaster Number:	4259
Bundle:	PA-04-GA-4259-PW-00006

Capture Date: 05/09/2016 15:56

**Federal Emergency Management Agency
Project Application Grant Report (P.2)
Disaster: FEMA-4259-DR-GA**

Number of Records: 1

Applicant ID: 111-08928-00 Bundle #: PA-04-GA-4259-PW-00006(12)		Applicant: BLUE RIDGE		
PW #	Cat	Cost Share	Projected Completion Date	Approved PW Amount (\$)
PA-04-GA-4259-PW-00006(0)	C	N	08-26-2017	8,690.25

Facility Number: 1

Facility Name: BLUE03C Road System Damage

Location: 480 West First Street, Blue Ridge GA 30513
GPS 34.866596 -84.325715
Business Location

Scope of Work: WORK TO BE COMPLETED:

The applicant intends to utilize contractual services to repair the washed out road shoulders and the broken asphalt pavement to bring the road shoulder back to pre-disaster condition. The work consist of benching, compacting, repairing the shoulders, and then patching the road edge where needed. Grass matting will be installed for erosion control.

The attached estimate summarized repair cost is as follows;

Bid estimated to bench, compact and fill is: \$7,700.00

Bid estimated to install grass matt for erosion control is: \$900.00

Estimated total cost is: \$8,600.00

Project Notes:

At time of the project formulation, the applicant had obtained only 1 quote for referenced work.

WORK TO BE COMPLETED: Upon completion, this site will be returned to its original design, function, and capacity within the original footprint. Acquiring all necessary Federal, State, and local permits is required for Federal Funding. Noncompliance with this requirement may jeopardize the receipt of Federal funds.

Direct Administrative Costs: The subgrantee is requesting Direct Administrative Costs of \$90.25 that is directly chargeable to this specific project. Associated eligible work is related to administration of the PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other subgrantee activities and are not included in any approved indirect cost rates.

HAZARD MITIGATION PROPOSAL: Hazard Mitigation measures have been discussed with the applicant and the hazard mitigation proposal is attached. (See attached HMP Proposal)

RECORD RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the sub-recipient. The final expenditure report for the sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, ¶¶ V(E) and VI(E).

PERMITS: The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: As a condition for receiving Public Assistance for permanent work, an applicant must obtain and maintain insurance to cover that facility for the hazard that caused the damage. Such coverage must, at a minimum, be in the amount of the estimated eligible damages for that structure prior to any reduction. The costs of Section 406 hazard mitigation measures are included in the amount of insurance required. If the requirement to purchase all insurance is not met, FEMA will not provide assistance for damage sustained in the current or a future disaster of the same type. If the applicant does not maintain all required insurance, FEMA will not provide any assistance for that facility in future disasters of the same type. An applicant is exempt from this requirement for:

- Projects where the eligible damage (before any reductions) is less than \$5,000; or
- Facilities for which, in the determination of the State insurance commissioner, the type and/or extent of insurance being required by FEMA is not reasonable. (This exemption does not apply to facilities insurable under the NFIP because insurance is both available and reasonable.)

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures. The federal regulations at 2 C.F.R. §§ 200.317 to 326 set forth various procurement standards that a non-Federal entity must follow when using FEMA Public Assistance funding to finance procurements of property and services to perform the scope of work under a Public Assistance award. As detailed in those regulations, a state must use the same policies and procedures that it uses for procurements from its non-Federal funds. 2 C.F.R. § 200.317. A state must also comply with 2 C.F.R. § 200.322 (Procurement of Recovered Materials), must ensure that every purchase order or other contract included any clauses required by 2 C.F.R. § 200.326 (Contract Provisions), and must follow all applicable federal laws, executive orders, and implementing regulations. All other non-Federal entities, including non-state Sub-recipients of a state, must follow the regulations at 2 C.F.R. § 200.318 (General Procurement Standards) through 2 C.F.R. § 200.326 (Contract Provisions). A non-Federal entity, however, may continue to apply with the former procurement standards applicable to FEMA awards formerly located at 44 C.F.R. Part 13 (for states, local, and Indian tribal governments) or 2 C.F.R. Part 215 (for institutions of higher education, hospitals, and other nonprofit organizations) until the completion of one additional fiscal year after December 26, 2014. 2 C.F.R. § 200.110(a). This is an elective grace period and, if a non-Federal entity chooses to use the previous procurement standards before adopting the procurement standards in 2 C.F.R. pt. 200, must document this decision in its internal procurement policies.

FEDERAL HIGHWAY ROADS: The (applicant) has notified FEMA that none of the sites in this Project Worksheet are located on roads listed on the Federal Functional Classification System as: Major Collectors, Minor Arterials, Principal Arterials, Interstate, and/or receiving any kind of federal funding. Only Minor Collector Roads that are not eligible for the Emergency Relief Funding can be eligible for Permanent Work repairs under the FEMA PA Program.

Capture Date: 05/09/2016 15:56

Federal Emergency Management Agency
 Project Application Grant Report (P.2)
 Disaster: FEMA-4259-DR-GA

Number of Records: 1

ENVIRONMENTAL AND HISTORIC: Any change to the approved scope of work will require re-evaluation by the Environmental and Historic Preservation section for compliance with environmental and historic preservation considerations under the National Environmental Policy Act. Non-compliance with this requirement may jeopardize the receipt of federal funding.

- o **Floodplains and Wetlands:** Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.
- o **Threatened and Endangered Species:** The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Alabama Department of Conservation and Natural Resources (ALDCNR) for projects that have the potential to affect: critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and ALDCNR websites).
- o **Historic and Archaeological Resources:** FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45 years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

SMALL PROJECTS: For small projects FEMA pays based on the actual or estimated cost in order to expedite the funds (Digest Page 121.), FEMA does not perform final inspections on small projects; however, the state must certify compliance. The applicant does have the ability to request a small project netting (appeal) if/when significant net small over-runs occur. This process will involve a review of all documentation for all small projects and an adjustment will be made for the total actual eligible dollars spent (over-run/under-run). A final Project Worksheet will then be required in EMMIE to capture all the eligible PA costs for the small projects.

SMALL PROJECT CHANGE REQUEST: Change requests to small project worksheets will not be approved unless there is a change in the approved scope of work. This change must be approved prior to the construction. If after completion of all small projects the applicant incurs a significant net small project overrun, the applicant must file an appeal within 60 day of completion of the applicant's last small project. All requests must be submitted through the grantee.

1 PW	PWs (\$)	Subgrantee Admin Exp. (\$)	Total (\$)
Amount Eligible (\$)	8,690.25	0.00	8,690.25
Federal Share (\$)	6,517.69	0.00	6,517.69

PA-04-GA-4259-PW-00006(0) <u>P</u>	
Applicant Name:	Application Title:
BLUE RIDGE	BLUE03C - Road System Damage
Period of Performance Start:	Period of Performance End:
02-26-2016	08-26-2017

Bundle Reference # (Amendment #)	Date Awarded
PA-04-GA-4259-PW-00006(12)	05-06-2016

Subgrant Application - FEMA Form 90-91

Note: The Effective Cost Share for this application is 75%

FEDERAL EMERGENCY MANAGEMENT AGENCY
PROJECT WORKSHEET

DISASTER	PROJECT NO.	PA ID NO.	DATE	CATEGORY
FEMA 4259 - DR -GA	BLUE03C	111-08928-00	04-19-2016	C
APPLICANT: BLUE RIDGE		WORK COMPLETE AS OF: 04-08-2016 : 0 %		
Site 1 of 1				
DAMAGED FACILITY: BLUE03C Road System Damage		COUNTY: Fannin		
LOCATION: PA-04-GA-4259-PW-00006(0): 480 West First Street, Blue Ridge GA 30513 GPS 34.866596 -84.325715 Business Location		LATITUDE: 34.866596	LONGITUDE: -84.325715	
Current Version:				
DAMAGE DESCRIPTION AND DIMENSIONS:				
PA-04-GA-4259-PW-00006(0): During the incident period of December 22nd, 2015 through January 13th, 2016, severe storms with lightning and prolonged periods of heavy rainfall flooded Trakside Lane Road in Blue Ridge, Georgia. Severe overland flooding eroded two areas on the east roadside asphalt pavement/shoulder for approximately for 30 feet and 160 feet.				
Area 1 along the east road shoulder, parallel to the railroad track, showed shoulder erosion for 30 feet beginning at (GPS 34.85516, -84.3348) at a low point of the road before its next raise. The flood water flowed next to the asphalt road causing approximately a washout of 1 foot deep and 2 feet wide, breaking the pavement edge at varying widths.				
Area 2 shoulder/pavement erosion began approximately 100 feet beyond Area 1 on a steeper decent where flood water flowed faster next to the asphalt road at (GPS 34.855133, -84.334801) eroding an average of 1.5 feet deep washout for approximately 140ft and continued on eroding a 3ft deep washout for approximately 20ft. The width of the shoulder wash was approximately 3 feet and the eroded pavement edge varied.				
Current Version:				
SCOPE OF WORK:				
PA-04-GA-4259-PW-00006(0): WORK TO BE COMPLETED:				
The applicant intends to utilize contractual services to repair the washed out road shoulders and the broken asphalt pavement to bring the road shoulder back to pre-disaster condition. The work consist of benching, compacting, repairing the shoulders, and then patching the road edge where needed. Grass matting will be installed for erosion control.				
The attached estimate summarized repair cost is as follows;				
Bid estimated to bench, compact and fill is: \$7,700.00				

Bid estimated to install grass matt for erosion control is: \$900.00

Estimated total cost is: \$8,600.00

Project Notes:

At time of the project formulation, the applicant had obtained only 1 quote for referenced work.

WORK TO BE COMPLETED: Upon completion, this site will be returned to its original design, function, and capacity within the original footprint. Acquiring all necessary Federal, State, and local permits is required for Federal Funding. Noncompliance with this requirement may jeopardize the receipt of Federal funds.

Direct Administrative Costs: The subgrantee is requesting Direct Administrative Costs of \$90.25 that is directly chargeable to this specific project. Associated eligible work is related to administration of the PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other subgrantee activities and are not included in any approved indirect cost rates.

HAZARD MITIGATION PROPOSAL: Hazard Mitigation measures have been discussed with the applicant and the hazard mitigation proposal is attached. (See attached HMP Proposal)

RECORD RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for sub-recipients. Sub-recipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the sub-recipient. The final expenditure report for the sub-recipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the sub-recipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular sub-recipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the sub-recipient's costs and work for the major disaster. See FEMA-State Agreement, ¶¶ V(E) and VI(E).

PERMITS: The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: As a condition for receiving Public Assistance for permanent work, an applicant must obtain and maintain insurance to cover that facility for the hazard that caused the damage. Such coverage must, at a minimum, be in the amount of the estimated eligible damages for that structure prior to any reduction. The costs of Section 406 hazard mitigation measures are included in the amount of insurance required. If the requirement to purchase all insurance is not met, FEMA will not provide assistance for damage sustained in the current or a future disaster of the same type. If the applicant does not maintain all required insurance, FEMA will not provide any assistance for that facility in future disasters of the same type. An applicant is exempt from this requirement for:

- Projects where the eligible damage (before any reductions) is less than \$5,000; or.
- Facilities for which, in the determination of the State insurance commissioner, the type and/or extent of insurance being required by FEMA is not reasonable. (This exemption does not apply to facilities insurable under the NFIP because insurance is both available and reasonable.)

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures. The federal regulations at 2 C.F.R. §§ 200.317 to 326 set forth various procurement standards that a non-Federal entity must follow when using FEMA Public Assistance funding to finance procurements of property and services to perform the scope of work under a Public Assistance award. As detailed in those regulations, a state must use the same policies and procedures that it uses for procurements from its non-Federal funds. 2 C.F.R. § 200.317. A state must also comply with 2 C.F.R. § 200.322 (Procurement of Recovered Materials), must ensure that every purchase order or other contract included any clauses required by 2 C.F.R. § 200.326 (Contract Provisions), and must follow all applicable federal laws, executive orders, and implementing regulations. All other non-Federal entities, including non-state Sub-recipients of a state, must follow the regulations at 2 C.F.R. § 200.318 (General Procurement Standards) through 2 C.F.R. § 200.326 (Contract Provisions). A non-Federal entity, however, may continue to apply with the former procurement standards applicable to FEMA awards formerly located at 44 C.F.R. Part 13 (for states, local, and Indian tribal governments) or 2 C.F.R. Part 215 (for institutions of higher education, hospitals, and other nonprofit organizations) until the completion of one additional fiscal year after December 26, 2014. 2 C.F.R. § 200.110(a). This is an elective grace period and, if a non-Federal entity chooses to use the previous procurement standards before adopting the procurement standards in 2 C.F.R. pt. 200, must document this decision in its internal procurement policies.

FEDERAL HIGHWAY ROADS: The (applicant) has notified FEMA that none of the sites in this Project Worksheet are located on roads listed on the Federal Functional Classification System as: Major Collectors, Minor Arterials, Principal Arterials, Interstate, and/or receiving any kind of federal funding. Only Minor Collector Roads that are not eligible for the Emergency Relief Funding can be eligible for Permanent Work repairs under the FEMA PA Program.

ENVIRONMENTAL AND HISTORIC: Any change to the approved scope of work will require re-evaluation by the Environmental and Historic Preservation section for compliance with environmental and historic preservation considerations under the National Environmental Policy Act. Non-compliance with this requirement may jeopardize the receipt of federal funding.

(c) Floodplains and Wetlands: Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.

(c) Threatened and Endangered Species: The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Alabama Department of Conservation and Natural Resources (ALDCNR) for projects that have the potential to affect: critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and ALDCNR websites).

(c) Historic and Archaeological Resources: FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45

years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

SMALL PROJECTS: For small projects FEMA pays based on the actual or estimated cost in order to expedite the funds (Digest Page 121.), FEMA does not perform final inspections on small projects; however, the state must certify compliance. The applicant does have the ability to request a small project netting (appeal) if/when significant net small over-runs occur. This process will involve a review of all documentation for all small projects and an adjustment will be made for the total actual eligible dollars spent (over-run/under-run). A final Project Worksheet will then be required in EMMIE to capture all the eligible PA costs for the small projects.

SMALL PROJECT CHANGE REQUEST: Change requests to small project worksheets will not be approved unless there is a change in the approved scope of work. This change must be approved prior to the construction. If after completion of all small projects the applicant incurs a significant net small project overrun, the applicant must file an appeal within 60 day of completion of the applicant's last small project. All requests must be submitted through the grantee.

Current Version:

Does the Scope of Work change the pre-disaster conditions at the site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Special Considerations included? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hazard Mitigation proposal included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is there insurance coverage on this facility? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

PROJECT COST

ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
		*** Version 0 ***			
		Work To Be Completed			
1	9001	Contract	1/LS	\$ 8,600.00	\$ 8,600.00
		Other			
2	9901	Direct Administrative Costs (Subgrantee)	1/LS	\$ 90.25	\$ 90.25
				TOTAL COST	\$ 8,690.25

PREPARED BY James Thacker	TITLE Project Specialist	SIGNATURE
APPLICANT REP. Alicia Stewart	TITLE Finance Director	SIGNATURE

EXHIBIT G
Certification of Program Cost Share

This certification is pursuant to the State Financial Assistance Policy for Local Governments Declared Eligible for Federal Disaster Assistance Programs. This policy can be obtained from the Georgia Emergency Management Agency.

1. The prospective subgrantee certifies, by submission of this proposal, that it will provide its local match based on the local contribution rates indicated in this exhibit on all expenditures incurred on any projects funded as a result of this agreement.
2. Failure to provide match at or greater than the rates specified will result in non-payment for the full amount of the expenditure for which reimbursement is requested and deobligation of the federal share.

FEMA-DR-4259-DR-GA Severe Storms and Flooding

PAS259006 Blue Ridge, City of

BUNDLE #: 014

<u>PW #</u>	<u>VRS</u>	<u>Bundle Amount</u>	<u>Federal Funds</u>	<u>State Cost Share</u>	<u>Local Cost Share</u>
PW-00014	0	Debris Removal PAAP 0-30 Days			
		2,238.23	1,902.50 (85.0%)	134.29 (6.0%)	201.44 (9.0%)
		<u>Grand Total</u>	<u>Federal Total</u>	<u>State Total</u>	<u>Local Total</u>
		2,238.23	1,902.50	134.29	201.44

Report Generated on:	05/09/2016 14:49
Data Captured As Of:	05/09/2016 14:49
Disaster Number:	4259
Bundle:	PA-04-GA-4259-PW-00014
Applicant:	111-08928-00

Capture Date: 05/09/2016 14:49

Federal Emergency Management Agency
 Project Application Grant Report (P.2)
 Disaster: FEMA-4259-DR-GA

Number of Records: 1

Applicant ID: 111-08928-00
 Bundle #: PA-04-GA-4259-PW-00014(6)

Applicant: BLUE RIDGE

PW #	Cat	Cost Share	Projected Completion Date	Approved PW Amount (\$)
PA-04-GA-4259-PW-00014(0)	A	N	08-26-2016	2,238.23

Facility Number: 1

Facility Name: City Wide Debris Removal

Location: 480 West First Street Blue Ridge GA 30513
 GPS 34.866516, -84.326043
 Applicant's Office

Scope of Work: WORK COMPLETED:

ALTERNATIVE PROCEDURES PILOT PROGRAM:

Accelerated Debris Removal (85% Federal Share): sub grantee has chosen to participate in the Accelerated Debris Removal Alternative Procedure (PAAP). This covers debris removal activities from day 0-30 (12/22/2015 through 1/21/2016) after the start of the incident period reimbursable at the authorized 85% Federal Share.

Beginning on December 29, 2016 and ending on January 21, 2016, the applicant utilized Lee Arrendale State Prison inmate labor and Force Account Equipment to gather debris from the City Right of Way and deliver it to the Blue Ridge Road Department Yard located at 188 Josh Hall Rd Blue Ridge, GA, GPS (34.87228 -84.31788).

The debris pile accumulated to (40 FT L x 50 FT W x 6 FT D =12,000 SF /27 =444.4 CY). One Fourth (111.1 CY) of the debris pile will be included in this project worksheet.

The Applicant within the period (0-30) days 12/22/15 through 1/21/2016, utilized Force Account Equipment of 58 hours for \$1,553.82 and Contracted Prison Labor of 29 hours for \$550.71 for a total cost of \$2,104.53

GENERAL NOTES:

Two more applications (BLUE02A and BLUE04A) will be created to capture the work in 31-90 day and 91-180 day periods.

FINAL DISPOSITION - The applicant intends to chip all debris which will be captured in application BLUE04A which then will be made available to local residents.

Attached in the Contract Summary Record information are the 4 daily activity Logs from the Prison Supervisor.

Attached is the Contractual Agreement between the Applicant and Lee Arrendale State Prison.

Attached is the Force Account Equipment Sheets for the Passenger Van and 7 x 16 trailer that the Applicant owns and allows the Prison to use for daily transportation.

Attached are the DAC hours presented for reimbursement.

The Hourly rate for work done by Contractual Lee Arrendale State Prison inmate labor is calculated as follows: The yearly contracted rate of \$39,500.00 divided by (52 weeks at a 40 hour work week =) 2,080 hours equals \$18.99 per hour. The contracted Prison Labor of 29 hours x \$18.99 = \$550.71.

PROJECT NOTES:

DIRECT ADMINISTRATIVE COSTS: The subgrantee is requesting Direct Administrative Costs of \$133.70 that is directly chargeable to this specific project. Associated eligible work is related to administration of the PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other subgrantee activities and are not included in any approved indirect cost rates.

MITIGATION: No Mitigation Opportunities have been identified. This project worksheet is for emergency work only; therefore mitigation is not eligible.

PERMITS: The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: The applicant is aware that all projects are subject to an insurance review as stated in 44 CFR Sections 206.252 and 206.253 if applicable an insurance determination will be made either as anticipated proceeds or actual proceeds in accordance with the applicant's insurance policy that may affect the total amount of the project.

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures.

The federal regulations at 2 C.F.R. §§ 200.317 to 326 set forth various procurement standards that a non-Federal entity must follow when using FEMA Public Assistance funding to finance procurements of property and services to perform the scope of work under a Public Assistance award. As detailed in those regulations, a state must use the same policies and procedures that it uses for procurements from its non-Federal funds. 2 C.F.R. § 200.317. A state must also comply with 2 C.F.R. § 200.322 (Procurement of Recovered Materials), must ensure that every purchase order or other contract included any clauses required by 2 C.F.R. § 200.326 (Contract Provisions), and must follow all applicable federal laws, executive orders, and implementing regulations. All other non-Federal entities, including non-state subrecipients of a state, must follow the regulations at 2 C.F.R. § 200.318 (General Procurement Standards) through 2 C.F.R. § 200.326 (Contract Provisions). A non-Federal entity, however, may continue to apply with the former procurement standards applicable to FEMA awards formerly located at 44 C.F.R. Part 13 (for states, local, and Indian tribal governments) or 2 C.F.R. Part 215 (for institutions of higher education, hospitals, and other nonprofit organizations) until the completion of one additional fiscal year after December 26, 2014. 2 C.F.R. § 200.110(a). This is an elective grace period and, if a non-Federal entity chooses to use the previous procurement standards before adopting the procurement standards in 2 C.F.R. pt. 200, must document this decision in its internal procurement policies.

RECORDS RETENTION: The FEMA-State Agreement and 2 C.F.R. § 200.333 set forth the records retention requirements under the Public

Capture Date: 05/09/2016 14:49

Federal Emergency Management Agency
 Project Application Grant Report (P.2)
 Disaster: FEMA-4259-DR-GA

Number of Records: 1

Assistance grant. The State is required to retain records for 3 years (except in certain rare circumstances described in 2 C.F.R. § 200.333) from the date it submits the final Federal Financial Report (SF 425) for the entire Public Assistance grant to FEMA in compliance with 2 C.F.R. § 200.333, notwithstanding the time period prescribed for subrecipients. Subrecipients are required to retain records for 3 years from the date that the State submits to FEMA the final expenditure report for the subrecipient. The final expenditure report for the subrecipient is the quarterly progress report in which the State indicates it reflects the last and final expenditures for the subrecipient for the Public Assistance grant. FEMA will not confirm the quarterly progress report as the final expenditure report for a particular subrecipient until the State has submitted all outstanding information and certifications required in 44 C.F.R. § 206.205 for all the subrecipient's costs and work for the major disaster. See FEMA-State Agreement, V(E) and VI(E)."

ENVIRONMENTAL AND HISTORIC: Any change to the approved scope of work will require re-evaluation by the Environmental and Historic Preservation section for compliance with environmental and historic preservation considerations under the National Environmental Policy Act. Non-compliance with this requirement may jeopardize the receipt of federal funding.

o Floodplains and Wetlands: Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.

o Threatened and Endangered Species: The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Alabama Department of Conservation and Natural Resources (ALDCNR) for projects that have the potential to affect: critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and ALDCNR websites).

Historic and Archaeological Resources: FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45 years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

SMALL PROJECTS: For small projects FEMA pays based on the actual or estimated cost in order to expedite the funds (Digest Page 121.), FEMA does not perform final inspections on small projects; however, the state must certify compliance. The applicant does have the ability to request a small project netting (appeal) if/when significant net small over-runs occur. This process will involve a review of all documentation for all small projects and an adjustment will be made for the total actual eligible dollars spent (over-run/under-run). A final Project Worksheet will then be required in EMMIE to capture all the eligible PA costs for the small projects.

SMALL PROJECT CHANGE REQUEST: Change requests to small project worksheets will not be approved unless there is a change in the approved scope of work. This change must be approved prior to the construction. If after completion of all small projects the applicant incurs a significant net small project overrun, the applicant must file an appeal within 60 day of completion of the applicant's last small project. All requests must be submitted through the grantee.

1 PW	PWs (\$)	Subgrantee Admin Exp. (\$)	Total (\$)
Amount Eligible (\$)	2,238.23	0.00	2,238.23
Federal Share (\$)	1,902.50	0.00	1,902.50



PA-04-GA-4259-PW-00014(0) P	
Applicant Name:	Application Title:
BLUE RIDGE	BLUE01A - PAAP Debris Removal 0-30 Days
Period of Performance Start:	Period of Performance End:
02-26-2016	08-26-2016

Bundle Reference # (Amendment #)	Date Awarded
PA-04-GA-4259-PW-00014(6)	05-05-2016

Subgrant Application - FEMA Form 90-91

Note: The Effective Cost Share for this application is 85%

FEDERAL EMERGENCY MANAGEMENT AGENCY
PROJECT WORKSHEET

DISASTER	PROJECT NO.	PA ID NO.	DATE	CATEGORY
FEMA 4259 - DR -GA	BLUE01A	111-08928-00	04-21-2016	A

APPLICANT: BLUE RIDGE	WORK COMPLETE AS OF: 04-12-2016 : 100 %
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Site 1 of 1

DAMAGED FACILITY: City Wide Debris Removal	COUNTY: Fannin
-----------------------------------------------	----------------

LOCATION: PA-04-GA-4259-PW-00014(0): 480 West First Street Blue Ridge GA 30513 GPS 34.866516, -84.326043 Applicant's Office	LATITUDE: 34.866516	LONGITUDE: -84.326043
Current Version:		

DAMAGE DESCRIPTION AND DIMENSIONS:

PA-04-GA-4259-PW-00014(0):
During the incident period of December 22nd, 2015 through January 13th, 2016, severe storms and prolonged periods of heavy rainfall resulted in high velocity water flow which produced extensive flooding in Blue Ridge, Georgia.

Upon the flood water receding, 444.4 CY of woody/vegetative debris consisting of downed trees, vegetation, and branches blocked roads filling ditches throughout the city causing impassable roads also blocking drainage ditches that are maintained by the City of Blue Ridge.

Current Version:

SCOPE OF WORK:

PA-04-GA-4259-PW-00014(0):
WORK COMPLETED:

ALTERNATIVE PROCEDURES PILOT PROGRAM:

Accelerated Debris Removal (85% Federal Share): sub grantee has chosen to participate in the Accelerated Debris Removal Alternative Procedure (PAAP). This covers debris removal activities from day 0-30 (12/22/2015 through 1/21/2016) after the start of the incident period reimbursable at the authorized 85% Federal Share.

Beginning on December 29, 2016 and ending on January 21, 2016, the applicant utilized Lee Arrendale State Prison inmate labor and Force Account Equipment to gather debris from the City Right of Way and deliver it to the Blue Ridge Road Department Yard located at 188 Josh Hall Rd Blue Ridge, GA, GPS (34.87228 -84.31788).

The debris pile accumulated to (40 FT L x 50 FT W x 6 FT D =12,000 SF /27 =444.4 CY). One Fourth (111.1 CY) of the debris pile will be included in this project worksheet.

The Applicant within the period (0-30) days 12/22/15 through 1/21/2016, utilized Force Account Equipment of 58 hours for \$1,553.82 and

Contracted Prison Labor of 29 hours for \$550.71 for a total cost of \$2,104.53

GENERAL NOTES:

Two more applications (BLUE02A and BLUE04A) will be created to capture the work in in 31-90 day and 91-180 day periods.

FINAL DISPOSITION - The applicant intends to chip all debris which will be captured in application BLUE04A which then will be made available to local residents.

Attached in the Contract Summary Record information are the 4 daily activity Logs from the Prison Supervisor.

Attached is the Contractual Agreement between the Applicant and Lee Arrendale State Prison.

Attached is the Force Account Equipment Sheets for the Passenger Van and 7 x 16 trailer that the Applicant owns and allows the Prison to use for daily transportation.

Attached are the DAC hours presented for reimbursement.

The Hourly rate for work done by Contractual Lee Arrendale State Prison inmate labor is calculated as follows: The yearly contracted rate of \$39,500.00 divided by (52 weeks at a 40 hour work week =) 2,080 hours equals \$18.99 per hour. The contracted Prison Labor of 29 hours x \$18.99 = \$550.71.

PROJECT NOTES:

DIRECT ADMINISTRATIVE COSTS: The subgrantee is requesting Direct Administrative Costs of \$133.70 that is directly chargeable to this specific project. Associated eligible work is related to administration of the PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other subgrantee activities and are not included in any approved indirect cost rates.

MITIGATION: No Mitigation Opportunities have been identified. This project worksheet is for emergency work only; therefore mitigation is not eligible.

PERMITS: The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: The applicant is aware that all projects are subject to an insurance review as stated in 44 CFR Sections 206.252 and 206.253 if applicable an insurance determination will be made either as anticipated proceeds or actual proceeds in accordance with the applicant's insurance policy that may affect the total amount of the project.

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures.

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ENVIRONMENTAL AND HISTORIC: Any change to the approved scope of work will require re-evaluation by the Environmental and Historic Preservation section for compliance with environmental and historic preservation considerations under the National Environmental Policy Act. Non-compliance with this requirement may jeopardize the receipt of federal funding.

o **Floodplains and Wetlands:** Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.

o **Threatened and Endangered Species:** The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Alabama Department of Conservation and Natural Resources (ALDCNR) for projects that have the potential to affect: critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and ALDCNR websites).

Historic and Archaeological Resources: FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45 years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

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SMALL PROJECT CHANGE REQUEST: Change requests to small project worksheets will not be approved unless there is a change in the approved scope of work. This change must be approved prior to the construction. If after completion of all small projects the applicant incurs a significant net small project overrun, the applicant must file an appeal within 60 day of completion of the applicant's last small project. All requests must be submitted through the grantee.

Current Version:

Does the Scope of Work change the pre-disaster conditions at the site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Special Considerations included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Hazard Mitigation proposal included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is there insurance coverage on this facility? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

PROJECT COST

ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
		*** Version 0 ***			
		Work Completed			
1	9221	PAAP Accelerated Debris Removal 0-30 days – 85% Federal Share	1/LS	\$ 0.00	\$ 0.00
2	9008	Equipment	1/LS	\$ 1,553.82	\$ 1,553.82
3	9231	Contract - Debris Removal	1/LS	\$ 550.71	\$ 550.71
		Direct Subgrantee Admin Cost			
4	9901	Direct Administrative Costs (Subgrantee)	1/LS	\$ 133.70	\$ 133.70
				TOTAL COST	\$ 2,238.23
PREPARED BY James Thacker			TITLE Project Specialist	SIGNATURE	
APPLICANT REP. Alicia Stewart			TITLE Finance Director	SIGNATURE	

EXHIBIT G
Certification of Program Cost Share

This certification is pursuant to the State Financial Assistance Policy for Local Governments Declared Eligible for Federal Disaster Assistance Programs. This policy can be obtained from the Georgia Emergency Management Agency.

1. The prospective subgrantee certifies, by submission of this proposal, that it will provide its local match based on the local contribution rates indicated in this exhibit on all expenditures incurred on any projects funded as a result of this agreement.
2. Failure to provide match at or greater than the rates specified will result in non-payment for the full amount of the expenditure for which reimbursement is requested and deobligation of the federal share.

FEMA-DR-4259-DR-GA Severe Storms and Flooding

PAS259006 Blue Ridge, City of

BUNDLE #: 016

<u>PW #</u>	<u>VRS</u>	<u>Bundle Amount</u>	<u>Federal Funds</u>	<u>State Cost Share</u>	<u>Local Cost Share</u>
PW-00016	0	Debris Removal PAAP	31-90 Days		
		5,587.89	4,470.31 (80.0%)	447.03 (8.0%)	670.55 (12.0%)
		<u>Grand Total</u>	<u>Federal Total</u>	<u>State Total</u>	<u>Local Total</u>
		5,587.89	4,470.31	447.03	670.55

Report Generated on:	05/09/2016 15:39
Data Captured As Of:	05/09/2016 15:39
Disaster Number:	4259
Bundle:	PA-04-GA-4259-PW-00016

Capture Date: 05/09/2016 15:39

Federal Emergency Management Agency
 Project Application Grant Report (P.2)
 Disaster: FEMA-4259-DR-GA

Number of Records: 1

Applicant ID: 111-08928-00
 Bundle #: PA-04-GA-4259-PW-00016(3)

Applicant: BLUE RIDGE

PW #	Cat	Cost Share	Projected Completion Date	Approved PW Amount (\$)
PA-04-GA-4259-PW-00016(0)	A	N	08-26-2016	5,587.89

Facility Number: 1

Facility Name: City Wide Debris Removal

480 West First Street Blue Ridge GA 30513
 GPS 34.866516, -84.326043
 Applicant's Office

Location: Applicant's Office

Scope of Work: WORK COMPLETED:

Accelerated Debris Removal (80% Federal Share): Sub grantee has chosen to participate in the Accelerated Debris Removal Alternative Procedure (PAAP). This covers debris removal activities from days 31-90 (1/22/16 through 3/21/16) after the start of the incident period (12/22/15) at the authorized 80% Federal Share.

Beginning on January 25, 2016 and ending on March 02, 2016 the Applicant utilized Contractual Lee Arrendale State Prison inmate labor and Force Account Equipment to gather debris from the City Right of Way and deliver it to the debris pile at the Blue Ridge Road Department Yard located at 188 Josh Hall Rd Blue Ridge, GA, GPS (34.87228 -84.31788).

The debris pile accumulated to (40 FT L x 50 FT W x 6 FT D =12,000 SF /27 =444.4 CY). Three Fourths (333.3 CY) of the debris pile will be included in this project worksheet.

The Applicant for the second period of 31-90 days, utilized Force Account Equipment for 154 hours totaling \$4,125.66 and Contracted Prison Labor for 77 hours totaling \$1,462.23.

Total Project Cost \$5,587.89.

GENERAL NOTES:

Two more applications (BLUE01A and BLUE04A) capture the work in in 0-30 day and 91-180 day periods.

FINAL DISPOSITION - The applicant intends to chip all debris which will be captured in application BLUE04A which then will be made available to local residents.

Attached in the Contract Summary Record information are the 15 daily activity Logs from the Prison Supervisor.

Attached is the Contractual Agreement between the Applicant and Lee Arrendale State Prison.

Attached is the Force Account Equipment Sheets for the Passenger Van and 7 x 16 trailer that the Applicant owns and allows the Prison to use for daily transportation.

The Hourly rate for work done by Contractual Lee Arrendale State Prison inmate labor is calculated as follows: The yearly contracted rate of \$39,500.00 divided by (52 weeks at a 40 hour work week =) 2,080 hours equals \$18.99 per hour. The contracted Prison Labor of 77 hours x \$18.99 = \$1,462.23.

9903 DIRECT ADMINISTRATIVE COSTS: The Sub-grantee is not requesting Direct Administrative Costs that are directly chargeable to this specific project. Associated eligible work is related to administration of this PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Sub-grantee activities and are not included in any approved indirect cost rates.

MITIGATION: No Mitigation Opportunities have been identified. This project worksheet is for emergency work only; therefore mitigation is not eligible.

RECORD RETENTION: Complete records and cost documents for all approved work must be maintained for at least three (3) years from the date the last project was completed or from the date final payment was received, whichever is later. Applicant is responsible for retention of all documents associated with this project.

PERMITS: The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: The applicant is aware that all projects are subject to an insurance review as stated in 44 CFR Sections 206.252 and 206.253 if applicable an insurance determination will be made either as anticipated proceeds or actual proceeds in accordance with the applicant's insurance policy that may affect the total amount of the project.

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures.

The federal regulations at 2 C.F.R. §§ 200.317 to 326 set forth various procurement standards that a non-Federal entity must follow when using FEMA Public Assistance funding to finance procurements of property and services to perform the scope of work under a Public Assistance award. As detailed in those regulations, a state must use the same policies and procedures that it uses for procurements from its non-Federal funds. 2 C.F.R. § 200.317. A state must also comply with 2 C.F.R. § 200.322 (Procurement of Recovered Materials), must ensure that every purchase order or other contract included any clauses required by 2 C.F.R. § 200.326 (Contract Provisions), and must follow all applicable federal laws, executive orders, and implementing regulations. All other non-Federal entities, including non-state subrecipients of a state, must follow the regulations at 2 C.F.R. § 200.318 (General Procurement Standards) through 2 C.F.R. § 200.326 (Contract Provisions). A non-Federal entity, however, may continue to apply with the former procurement standards applicable to FEMA awards formerly located at 44 C.F.R. Part 13 (for states, local, and Indian tribal governments) or 2 C.F.R. Part 215 (for institutions of higher education, hospitals, and other nonprofit organizations) until the completion of one additional fiscal year after December 26, 2014. 2 C.F.R. § 200.110(a). This is an elective grace period and, if a non-Federal entity chooses to use the previous procurement standards before adopting the procurement standards in 2 C.F.R. pt. 200, must document this decision in its internal procurement policies.

ENVIRONMENTAL AND HISTORIC: Any change to the approved scope of work will require re-evaluation by the Environmental and Historic Preservation section for compliance with environmental and historic preservation considerations under the National Environmental Policy

Capture Date: 05/09/2016 15:39

Federal Emergency Management Agency
 Project Application Grant Report (P.2)
 Disaster: FEMA-4259-DR-GA

Number of Records: 1

Act. Non-compliance with this requirement may jeopardize the receipt of federal funding.

- o Floodplains and Wetlands: Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.
- o Threatened and Endangered Species: The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Alabama Department of Conservation and Natural Resources (ALDCNR) for projects that have the potential to affect: critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and ALDCNR websites).

Historic and Archaeological Resources: FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45 years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

SMALL PROJECTS: For small projects FEMA pays based on the actual or estimated cost in order to expedite the funds (Digest Page 121.), FEMA does not perform final inspections on small projects; however, the state must certify compliance. The applicant does have the ability to request a small project netting (appeal) if/when significant net small over-runs occur. This process will involve a review of all documentation for all small projects and an adjustment will be made for the total actual eligible dollars spent (over-run/under-run). A final Project Worksheet will then be required in EMMIE to capture all the eligible PA costs for the small projects.

SMALL PROJECT CHANGE REQUEST: Change requests to small project worksheets will not be approved unless there is a change in the approved scope of work. This change must be approved prior to the construction. If after completion of all small projects the applicant incurs a significant net small project overrun, the applicant must file an appeal within 60 day of completion of the applicant's last small project. All requests must be submitted through the grantee.

1 PW	PWs (\$)	Subgrantee Admin Exp. (\$)	Total (\$)
Amount Eligible (\$)	5,587.89	0.00	5,587.89
Federal Share (\$)	4,470.31	0.00	4,470.31



PA-04-GA-4259-PW-00016(0) P	
Applicant Name:	Application Title:
BLUE RIDGE	BLUE02A - PAAP Debris Removal 31-90 days
Period of Performance Start:	Period of Performance End:
02-26-2016	08-26-2016

Bundle Reference # (Amendment #)	Date Awarded
PA-04-GA-4259-PW-00016(3)	05-05-2016

Subgrant Application - FEMA Form 90-91

Note: The Effective Cost Share for this application is 80%

FEDERAL EMERGENCY MANAGEMENT AGENCY
PROJECT WORKSHEET

DISASTER	PROJECT NO.	PA ID NO.	DATE	CATEGORY
FEMA 4259 - DR -GA	BLUE02A	111-08928-00	04-22-2016	A
APPLICANT: BLUE RIDGE		WORK COMPLETE AS OF: 04-12-2016 : 100 %		
Site 1 of 1				
DAMAGED FACILITY:		COUNTY: Fannin		
City Wide Debris Removal				
LOCATION:		LATITUDE:	LONGITUDE:	
PA-04-GA-4259-PW-00016(0): 480 West First Street Blue Ridge GA 30513 GPS 34.866516, -84.326043 Applicant's Office		34.866516	-84.326043	
Current Version:				
DAMAGE DESCRIPTION AND DIMENSIONS:				
PA-04-GA-4259-PW-00016(0): During the incident period of December 22nd, 2015 through January 13th, 2016, severe storms and prolonged periods of heavy rainfall resulted in high velocity water flow which produced extensive flooding in Blue Ridge, Georgia.				
Upon the flood water receding, 444.4 CY of woody/vegetative debris consisting of downed trees, vegetation, and branches blocked roads filling ditches throughout the city causing impassable roads also blocking drainage ditches that are maintained by the City of Blue Ridge.				
Current Version:				
SCOPE OF WORK:				
PA-04-GA-4259-PW-00016(0): WORK COMPLETED:				
Accelerated Debris Removal (80% Federal Share): Sub grantee has chosen to participate in the Accelerated Debris Removal Alternative Procedure (PAAP). This covers debris removal activities from days 31-90 (1/22/16 through 3/21/16) after the start of the incident period (12/22/15) at the authorized 80% Federal Share.				
Beginning on January 25, 2016 and ending on March 02, 2016 the Applicant utilized Contractual Lee Arrendale State Prison inmate labor and Force Account Equipment to gather debris from the City Right of Way and deliver it to the debris pile at the Blue Ridge Road Department Yard located at 188 Josh Hall Rd Blue Ridge, GA, GPS (34.87228 -84.31788).				
The debris pile accumulated to (40 FT L x 50 FT W x 6 FT D =12,000 SF /27 =444.4 CY). Three Fourths (333.3 CY) of the debris pile will be included in this project worksheet.				
The Applicant for the second period of 31-90 days, utilized Force Account Equipment for 154 hours totaling \$4,125.66 and Contracted Prison Labor for 77 hours totaling \$1,462.23.				

Total Project Cost \$5,587.89.

GENERAL NOTES:

Two more applications (BLUE01A and BLUE04A) capture the work in in 0-30 day and 91-180 day periods.

FINAL DISPOSITION - The applicant intends to chip all debris which will be captured in application BLUE04A which then will be made available to local residents.

Attached in the Contract Summary Record information are the 15 daily activity Logs from the Prison Supervisor.

Attached is the Contractual Agreement between the Applicant and Lee Arrendale State Prison.

Attached is the Force Account Equipment Sheets for the Passenger Van and 7 x 16 trailer that the Applicant owns and allows the Prison to use for daily transportation.

The Hourly rate for work done by Contractual Lee Arrendale State Prison inmate labor is calculated as follows: The yearly contracted rate of \$39,500.00 divided by (52 weeks at a 40 hour work week =) 2,080 hours equals \$18.99 per hour. The contracted Prison Labor of 77 hours x \$18.99 = \$1,462.23.

9903 DIRECT ADMINISTRATIVE COSTS: The Sub-grantee is not requesting Direct Administrative Costs that are directly chargeable to this specific project. Associated eligible work is related to administration of this PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Sub-grantee activities and are not included in any approved indirect cost rates.

MITIGATION: No Mitigation Opportunities have been identified. This project worksheet is for emergency work only; therefore mitigation is not eligible.

RECORD RETENTION: Complete records and cost documents for all approved work must be maintained for at least three (3) years from the date the last project was completed or from the date final payment was received, whichever is later. Applicant is responsible for retention of all documents associated with this project.

PERMITS: The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: The applicant is aware that all projects are subject to an insurance review as stated in 44 CFR Sections 206.252 and 206.253 if applicable an insurance determination will be made either as anticipated proceeds or actual proceeds in accordance with the applicant's insurance policy that may affect the total amount of the project.

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures.

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ENVIRONMENTAL AND HISTORIC: Any change to the approved scope of work will require re-evaluation by the Environmental and Historic Preservation section for compliance with environmental and historic preservation considerations under the National Environmental Policy Act. Non-compliance with this requirement may jeopardize the receipt of federal funding.

o Floodplains and Wetlands: Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.

o Threatened and Endangered Species: The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Alabama Department of Conservation and Natural Resources (ALDCNR) for projects that have the potential to affect: critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and ALDCNR websites).

Historic and Archaeological Resources: FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45 years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

SMALL PROJECTS: For small projects FEMA pays based on the actual or estimated cost in order to expedite the funds (Digest Page 121.), FEMA does not perform final inspections on small projects; however, the state must certify compliance. The applicant does have the ability to request a small project netting (appeal) if/when significant net small over-runs occur. This process will involve a review of all documentation for all small projects and an adjustment will be made for the total actual eligible dollars spent (over-run/under-run). A final Project Worksheet will then be required in EMMIE to capture all the eligible PA costs for the small projects.

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Current Version:

Does the Scope of Work change the pre-disaster conditions at the site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Special Considerations included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------

Hazard Mitigation proposal included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is there insurance coverage on this facility? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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PROJECT COST

ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
		*** Version 0 ***			
		Work Completed			
1	9222	PAAP Accelerated Debris Removal 31-90 days – 80% Federal Share	1/LS	\$ 0.00	\$ 0.00
2	9231	Contract - Debris Removal	1/LS	\$ 1,462.23	\$ 1,462.23
3	9008	Equipment	1/LS	\$ 4,125.66	\$ 4,125.66
		Direct Subgrantee Admin Cost			
4	9903	No Direct Administrative Costs	1/LS	\$ 0.00	\$ 0.00
				TOTAL COST	\$ 5,587.89
PREPARED BY James Thacker			TITLE Project Specialist	SIGNATURE	
APPLICANT REP. Alicia Stewart			TITLE Finance Director	SIGNATURE	

EXHIBIT G
Certification of Program Cost Share

This certification is pursuant to the State Financial Assistance Policy for Local Governments Declared Eligible for Federal Disaster Assistance Programs. This policy can be obtained from the Georgia Emergency Management Agency.

1. The prospective subgrantee certifies, by submission of this proposal, that it will provide its local match based on the local contribution rates indicated in this exhibit on all expenditures incurred on any projects funded as a result of this agreement.
2. Failure to provide match at or greater than the rates specified will result in non-payment for the full amount of the expenditure for which reimbursement is requested and deobligation of the federal share.

FEMA-DR-4259-DR-GA Severe Storms and Flooding

PAS259006 Blue Ridge, City of

BUNDLE #: 019

<u>PW #</u>	<u>VRS</u>	<u>Bundle Amount</u>	<u>Federal Funds</u>	<u>State Cost Share</u>	<u>Local Cost Share</u>
PW-00019	0	Debris Removal			
		885.84	664.38 (75.0%)	88.58 (10.0%)	132.88 (15.0%)
		<u>Grand Total</u>	<u>Federal Total</u>	<u>State Total</u>	<u>Local Total</u>
		885.84	664.38	88.58	132.88

Report Generated On:	05/05/2016 16:47
Data Captured As Of:	05/05/2016 16:47
Disaster Number:	4259
Bundle:	PA-04-GA-4259-PW-00019
Applicant:	111-08928-00

Capture Date: 05/05/2016 16:47				
Federal Emergency Management Agency				
Project Application Grant Report (P.2)				
Disaster: FEMA-4259-DR-GA				
Number of Records: 1				
Applicant ID: 111-08928-00 Bundle #: PA-04-GA-4259-PW-00019(7)		Applicant: BLUE RIDGE		
PW #	Cat	Cost Share	Projected Completion Date	Approved PW Amount (\$)
PA-04-GA-4259-PW-00019(0)	A	N	08-26-2016	885.84
Facility Number:	1			
Facility Name:	Citywide Debris Removal			
Location:	Applicant's Office 480 West First Street Blue Ridge GA 30513			
Scope of Work:	<p>Work to be completed:</p> <p>Force Account Labor (Straight-Time): Sub grantee has chosen to participate in the Straight-Time Force Account Labor Alternative Procedure for Debris Removal. As a result, straight-time force account labor, including fringe benefits, will be reimbursed on the PW.</p> <p>Cost for debris collection was documented in PW # BLUE01A and # BLUE02A. This final project Worksheet represents the cost for debris disposal.</p> <p>In both projects the applicant utilized Lee Arrendale State Prison inmate labor and City Force Account Equipment to gather debris from the City Right of Ways and deliver it to a stockpile at the Blue Ridge Road Department Yard located at 188 Josh Hall Rd Blue Ridge, GA GPS (34.87228 -84.31788).</p> <p>The applicant stated that they intend to rent a chipper from a local vendor for two days and use Force Account Labor to operate the machine. The chipped mulch then will be made available to local residents.</p> <p>The debris pile size is 40 Feet Long x 50 Feet Wide x 6 Feet Deep = 12,000 sf/27 = 444.4CY</p> <p>ESTIMATED COSTS:</p> <p>Chipper per day \$275.00 x 2 days = \$550.00</p> <p>Force Account Labor: One employee at \$20.99 per hour including benefits x 16 hours = \$335.84</p> <p>Total cost of work to be completed \$885.84</p> <p>Final Disposition: Reduced debris will made available to the public at the Blue</p>			

Capture Date: 05/05/2016 16:47

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4259-DR-GA

Number of Records: 1

Ridge Road Department Yard located at 188 Josh Hall Rd Blue Ridge, GA GPS (34.87228 -84.31788)

PROJECT NOTES:

ALTERNATIVE PROCEDURES PILOT PROGRAMS: Force Account Labor (Straight-Time): Sub grantee has chosen to participate in the Straight-Time Force Account Labor Alternative Procedure for Debris Removal. As a result, straight-time force account labor, including fringe benefits, will be reimbursed on the PW.

DIRECT ADMINISTRATIVE COSTS: The Sub-grantee is not requesting Direct Administrative Costs that are directly chargeable to this specific project. Associated eligible work is related to administration of this PA project only and in accordance with 44 CFR 13.22. These costs are treated consistently and uniformly as direct costs in all Federal awards and other Sub-grantee activities and are not included in any approved indirect cost rates.

MITIGATION: This project worksheet is for emergency work only; therefore mitigation is not eligible.

RECORD RETENTION: Complete records and cost documents for all approved work must be maintained for at least three (3) years from the date the last project was completed or from the date final payment was received, whichever is later. Applicant is responsible for retention of all documents associated with this project.

PERMITS: The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: The applicant is aware that all projects are subject to an insurance review as stated in 44 CFR Sections 206.252 and 206.253 if applicable an insurance determination will be made either as anticipated proceeds or actual proceeds in accordance with the applicant's insurance policy that may affect the total amount of the project.

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures.

The federal regulations at 2 C.F.R. §§ 200.317 to 326 set forth various procurement standards that a non-Federal entity must follow when using FEMA Public Assistance funding to finance procurements of property and services to perform the scope of work under a Public Assistance award. As detailed in those regulations, a state must use the same policies and procedures that it uses for procurements from its non-Federal funds. 2 C.F.R. § 200.317. A state must also comply with 2 C.F.R. § 200.322 (Procurement of Recovered Materials), must ensure that every purchase order or other contract included any clauses required by 2 C.F.R. § 200.326 (Contract Provisions), and must follow all applicable federal laws, executive orders, and implementing regulations. All other non-Federal entities,

Capture Date: 05/05/2016 16:47

Federal Emergency Management Agency

Project Application Grant Report (P.2)

Disaster: FEMA-4259-DR-GA

Number of Records: 1

including non-state subrecipients of a state, must follow the regulations at 2 C.F.R. § 200.318 (General Procurement Standards) through 2 C.F.R. § 200.326 (Contract Provisions). A non-Federal entity, however, may continue to apply with the former procurement standards applicable to FEMA awards formerly located at 44 C.F.R. Part 13 (for states, local, and Indian tribal governments) or 2 C.F.R. Part 215 (for institutions of higher education, hospitals, and other nonprofit organizations) until the completion of one additional fiscal year after December 26, 2014. 2 C.F.R. § 200.110(a). This is an elective grace period and, if a non-Federal entity chooses to use the previous procurement standards before adopting the procurement standards in 2 C.F.R. pt. 200, must document this decision in its internal procurement policies.

ENVIRONMENTAL AND HISTORIC: Any change to the approved scope of work will require re-evaluation by the Environmental and Historic Preservation section for compliance with environmental and historic preservation considerations under the National Environmental Policy Act. Non-compliance with this requirement may jeopardize the receipt of federal funding.

o Floodplains and Wetlands: Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.

o Threatened and Endangered Species: The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Alabama Department of Conservation and Natural Resources (ALDCNR) for projects that have the potential to affect: critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and ALDCNR websites).

Historic and Archaeological Resources: FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45 years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

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Use of Excess Funds (De-obligation from original PW): The Sub grantee has provided a final accounting of its expenditures to complete this project. The total

Capture Date: 05/05/2016 16:47			
Federal Emergency Management Agency			
Project Application Grant Report (P.2)			
Disaster: FEMA-4259-DR-GA			
Number of Records: 1			
<p>funds expended are less than the funding provided in the fixed estimate. In accordance with the alternative procedures, the Sub grantee can use these funds for eligible actions as defined in the Public Assistance Alternative Procedures Pilot Program Guide for Permanent Work. The excess funds are being DE obligated on this project and obligated on a PW using the same Project Number. The Scope of Work associated with the use of these funds is captured in the new PW and will be reviewed for program and EHP compliance.</p>			
1 PW	PWs (\$)	Subgrantee Admin Exp. (\$)	Total (\$)
Amount Eligible (\$)	885.84	0.00	885.84
Federal Share (\$)	664.38	0.00	664.38

PA-04-GA-4259-PW-00019(0) <u>P</u>	
Applicant Name:	Application Title:
BLUE RIDGE	BLUE04A - PAAP Debris Removal 91-180 days
Period of Performance Start:	Period of Performance End:
02-26-2016	08-26-2016

Bundle Reference # (Amendment #)	Date Awarded
PA-04-GA-4259-PW-00019(7)	05-05-2016

Subgrant Application - FEMA Form 90-91

Note: The Effective Cost Share for this application is 75%

FEDERAL EMERGENCY MANAGEMENT AGENCY
PROJECT WORKSHEET

DISASTER FEMA 4259 - DR -GA	PROJECT NO. BLUE04A	PA ID NO. 111-08928-00	DATE 04-27-2016	CATEGORY A
APPLICANT: BLUE RIDGE		WORK COMPLETE AS OF: 04-27-2016 : 0 %		
Site 1 of 1				
DAMAGED FACILITY: Citywide Debris Removal		COUNTY: Fannin		
LOCATION: PA-04-GA-4259-PW-00019(0): Applicant's Office 480 West First Street Blue Ridge GA 30513		LATITUDE: 34.866516	LONGITUDE: -84.326043	
Current Version:				
DAMAGE DESCRIPTION AND DIMENSIONS: PA-04-GA-4259-PW-00019(0): During the incident period of December 22nd, 2015 through January 13th, 2016, severe storms and prolonged periods of heavy rainfall resulted in high velocity water flow which produced extensive flooding in Blue Ridge, Georgia. Upon the flood water receding, 444.4 CY of woody/vegetative debris consisting of downed trees and branches blocking roads and filling ditches throughout the city causing impassable roads and blocked drainage ditches that are maintained by the City of Blue Ridge. Current Version:				
SCOPE OF WORK: PA-04-GA-4259-PW-00019(0): Work to be completed: Force Account Labor (Straight-Time): Sub grantee has chosen to participate in the Straight-Time Force Account Labor Alternative Procedure for Debris Removal. As a result, straight-time force account labor, including fringe benefits, will be reimbursed on the PW. Cost for debris collection was documented in PW # BLUE01A and # BLUE02A. This final project Worksheet represents the cost for debris disposal. In both projects the applicant utilized Lee Arrendale State Prison inmate labor and City Force Account Equipment to gather debris from the City Right of Ways and deliver it to a stockpile at the Blue Ridge Road Department Yard located at 188 Josh Hall Rd Blue Ridge, GA GPS (34.87228 -84.31788). The applicant stated that they intend to rent a chipper from a local vendor for two days and use Force Account Labor to operate the machine. The chipped mulch then will be made available to local residents. The debris pile size is 40 Feet Long x 50 Feet Wide x 6 Feet Deep = 12,000 sf/27 = 444.4CY				

ESTIMATED COSTS:

Chipper per day \$275.00 x 2 days = \$550.00

Force Account Labor: One employee at \$20.99 per hour including benefits x 16 hours = \$335.84

Total cost of work to be completed \$885.84

Final Disposition: Reduced debris will be made available to the public at the Blue Ridge Road Department Yard located at 188 Josh Hall Rd Blue Ridge, GA GPS (34.87228 -84.31788)

PROJECT NOTES:

ALTERNATIVE PROCEDURES PILOT PROGRAMS: Force Account Labor (Straight-Time): Sub grantee has chosen to participate in the Straight-Time Force Account Labor Alternative Procedure for Debris Removal. As a result, straight-time force account labor, including fringe benefits, will be reimbursed on the PW.

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PERMITS: The PA Project Specialist has advised the Applicant that it is their responsibility to obtain all applicable local, state and federal permits prior to any construction or debris disposal activity referenced on this project. Applicant has also been advised that the lack of obtaining and maintaining these documents may jeopardize funding.

INSURANCE: The applicant is aware that all projects are subject to an insurance review as stated in 44 CFR Sections 206.252 and 206.253 if applicable an insurance determination will be made either as anticipated proceeds or actual proceeds in accordance with the applicant's insurance policy that may affect the total amount of the project.

PROCUREMENT: The Applicant has been advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Applicant must comply with its Local, State and/or Federal procurement laws, regulations, and procedures.

The federal regulations at 2 C.F.R. §§ 200.317 to 326 set forth various procurement standards that a non-Federal entity must follow when using FEMA Public Assistance funding to finance procurements of property and services to perform the scope of work under a Public Assistance award. As detailed in those regulations, a state must use the same policies and procedures that it uses for procurements from its non-Federal funds. 2 C.F.R. § 200.317. A state must also comply with 2 C.F.R. § 200.322 (Procurement of Recovered Materials), must ensure that every purchase order or other contract included any clauses required by 2 C.F.R. § 200.326 (Contract Provisions), and must follow all applicable federal laws, executive orders, and implementing regulations. All other non-Federal entities, including non-state subrecipients of a state, must follow the regulations at 2 C.F.R. § 200.318 (General Procurement Standards) through 2 C.F.R. § 200.326 (Contract Provisions). A non-Federal entity, however, may continue to apply with the former procurement standards applicable to FEMA awards formerly located at 44 C.F.R. Part 13 (for states, local, and Indian tribal governments) or 2 C.F.R. Part 215 (for institutions of higher education, hospitals, and other nonprofit organizations) until the completion of one additional fiscal year after December 26, 2014. 2 C.F.R. § 200.110(a). This is an elective grace period and, if a non-Federal entity chooses to use the previous procurement standards before adopting the procurement standards in 2 C.F.R. pt. 200, must document this decision in its internal procurement policies.

ENVIRONMENTAL AND HISTORIC: Any change to the approved scope of work will require re-evaluation by the Environmental and Historic Preservation section for compliance with environmental and historic preservation considerations under the National Environmental Policy Act. Non-compliance with this requirement may jeopardize the receipt of federal funding.

o Floodplains and Wetlands: Any modifications or construction in a floodplain or wetland must be reviewed by FEMA and may require a public notice.

o Threatened and Endangered Species: The Applicant and FEMA may be required to complete consultation with the U.S. Fish and Wildlife Service and the Alabama Department of Conservation and Natural Resources (ALDCNR) for projects that have the potential to affect: critical habitat, which may be located in or near water, forested areas, fields, or along the road edge, endangered or threatened species within a county (listed on USFWS and ALDCNR websites).

Historic and Archaeological Resources: FEMA may be required to complete consultation with the State Historic Preservation Office and tribes prior to starting work on certain projects including, but not limited to: repair or demolition of buildings or structures (including bridges) 45 years old or older, ground disturbing activities including projects in farmland, forests, and other undisturbed areas, as well as undisturbed ground within built-up areas, and use of borrow pits.

SMALL PROJECTS: For small projects FEMA pays based on the actual or estimated cost in order to expedite the funds (Digest Page 121.), FEMA does not perform final inspections on small projects; however, the state must certify compliance. The applicant does have the ability to request a small project netting (appeal) if/when significant net small over-runs occur. This process will involve a review of all documentation for all small projects and an adjustment will be made for the total actual eligible dollars spent (over-run/under-run). A final Project Worksheet will then be required in EMMIE to capture all the eligible PA costs for the small projects.

SMALL PROJECT CHANGE REQUEST: Change requests to small project worksheets will not be approved unless there is a change in the approved scope of work. This change must be approved prior to the construction. If after completion of all small projects the applicant incurs a

significant net small project overrun, the applicant must file an appeal within 60 day of completion of the applicant's last small project. All requests must be submitted through the grantee.

Use of Excess Funds (De-obligation from original PW): The Sub grantee has provided a final accounting of its expenditures to complete this project. The total funds expended are less than the funding provided in the fixed estimate. In accordance with the alternative procedures, the Sub grantee can use these funds for eligible actions as defined in the Public Assistance Alternative Procedures Pilot Program Guide for Permanent Work. The excess funds are being DE obligated on this project and obligated on a PW using the same Project Number. The Scope of Work associated with the use of these funds is captured in the new PW and will be reviewed for program and EHP compliance.

Current Version:

Does the Scope of Work change the pre-disaster conditions at the site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Special Considerations included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Hazard Mitigation proposal included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is there insurance coverage on this facility? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

PROJECT COST

ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
		*** Version 0 ***			
		Work To Be Completed			
1	9223	PAAP Accelerated Debris Removal 91-180 days – 75% Federal Share	1/LS	\$ 0.00	\$ 0.00
2	9004	Rented Equipment	1/LS	\$ 550.00	\$ 550.00
3	9226	Force Account Labor (Straight Time) - Debris Removal	1/LS	\$ 335.84	\$ 335.84
		Direct Subgrantee Admin Cost			
4	9903	No Direct Administrative Costs	1/LS	\$ 0.00	\$ 0.00
				TOTAL COST	\$ 885.84
PREPARED BY James Thacker			TITLE Project Specialist	SIGNATURE	
APPLICANT REP. Alicia Stewart			TITLE Finance Director	SIGNATURE	

Exhibit H

Federal Funding Accountability and Transparency Act Certification

In order to remain in compliance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA) reporting, please complete Items 1 through 7 (and Items 8, 9 and 10 if applicable), sign and certify by an authorized agent.

Sub-recipient award Number: -

Sub-recipient Name: **City of Blue Ridge**

CFDA Program Number and Program Title: **97.036**

Sub-award Project Description:

1. Sub-recipient DUNS Number _____
2. Sub-recipient Name _____
3. Sub-recipient DBA Name _____
4. Sub-recipient Address _____
5. If DBA, Sub-recipient Parent DUNS Number _____
6. Sub-award Principle Place of Project Performance _____
7. In the preceding fiscal year, did the sub-recipient receive 80% of its annual gross revenues from the Federal government? Yes _____ No _____
If **Yes**, continue to question 8. **If No, STOP and certify.** The questionnaire is complete.
8. In the preceding fiscal year, were the sub-recipient's annual gross revenues from the Federal government more than \$25 million annual? Yes _____ No _____
If **Yes**, continue to question 9. **If No, STOP and certify.** The questionnaire is complete.
9. Does the public have access to the names and total compensation of the sub-recipient's five most highly compensated officers through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? Yes _____ No _____
If **No**, continue to question 10. **If Yes, STOP and certify.** The questionnaire is complete.
10. Please list the names and compensation of the sub-recipient's five most highly compensated officers **only if question 9 was applicable and answered NO.**

1. _____ \$ _____

2. _____ \$ _____

3. _____ \$ _____

4. _____ \$ _____

5. _____ \$ _____

I certify that to the best of my knowledge all of the information on this form is complete and accurate.

Authorized Signature: _____ Date: _____

This section is for use by the Georgia Emergency Management Agency Only.

Sub-recipient Obligation/Agency Name: _____

In accordance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA), this document has been processed in the FFATA Sub-award Reporting System (FSRS) by the undersigned:

Signature _____ Date: _____

Sub-recipient Obligation/Action Date: _____

EXHIBIT I
Georgia Emergency Management Homeland Security Agency
Project Worksheet Quarterly Report Form

This form is required to be submitted on a quarterly basis for each open large Project Worksheet (PW). If you have any questions, please contact your Grants Specialist (GS) in the Public Assistance and Recovery Division. This form can be scanned, emailed and or faxed to your GS. Failure to send in the report by the due date can result in loss of funding for projects.

Identify the performance period for this report:(a separate form is required for each Quarterly Report)

- April 1 to June 30 (report due to GEMHSA by July 15)
- July 1 to September 30 (report due to GEMHSA by October 15)
- October 1 to December 31 (report due to GEMHSA by January 15)
- January 1 to March 31 (report due to GEMHSA by April 15)

Applicant Name:		Telephone Number:
Grants Specialist:		Fax Number:
Disaster Number: DR-4259	Project Worksheet Number and Category (A-G):	Date:

Key dates and activities accomplished this quarterly report period;(what major tasks were completed?)

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Expected delays or identified problems;(Identify if there is a change the scope of work outlined in the PW, weather issues, etc. Include as much detail as possible with back up documentation. Include any information about circumstances that could delay the estimated project completion date or result in an unexpected cost overrun.) If there is a need for a time extension, the applicant must send in a separate request with details.

Total Funds awarded for the project to date:	\$ -
Total funds expended to date:	\$ -
Total Administrative Funds expended to date:	\$ -
Estimated additional funds required to complete project:	\$ -
Do you plan on exceeding the approved Project Worksheet amount? (* See Note 1)	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, give estimated \$\$ amount:	\$ -
Will you be requesting reimbursement for your cost overrun?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the project be completed as written in the Scope of Work? If No, a request to change	<input type="checkbox"/> Yes <input type="checkbox"/> No
What percentage complete is the project to date?	%
Total amount of advanced funds this quarter:	\$ -
Are all advanced funds liquidated? (If not completely liquidated, please explain above):	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is the expected completion date of project:	

* Note 1: The subrecipient will submit projected cost overruns, with complete justification, to the GS for approval immediately upon realizing the expected overrun. If approved, the GS will subsequently submit projected cost overruns of the approved grant amount.