

# City of Blue Ridge

480 West First Street

Blue Ridge, Georgia 30513

(706) 632 - 2094

## Regular Council Meeting Minutes

January 8, 2013

6:00 PM

Present: Mayor Donna Whitener, Rhonda Thomas, Rodney Kendall, Michael Eaton, Harold Herndon

A Motion was made by Rodney Kendall to call the meeting to order. Seconded by Michael Eaton. All voted Yea. Motion carried.

Prayer was by Bill Sowers and then everyone said Pledge to the Flag.

Michael Eaton made a Motion to increase the amount to the Fannin County Library by \$1,500.00. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to sponsor an Ice Sculpture for the Fire and Ice to be held on February 16th. Seconded by Michael Eaton. All voted Yea. Motion carried.

Rodney Kendall made a Motion that anything that was \$1,000 over the average bill on Water Bill of a Customer would be adjusted to the actual cost to produce amount. This will be determined by the Utilities Clerk. Seconded by Michael Eaton. All voted Yea. Motion carried.

Rodney Kendall told the Mayor and City Council that the City for the last year has been renting spaces out to vendors on a long term bases. No monies have been received from anyone from back in June of 2012. The expense to the City for the 2012 year was around \$12,000.00. He feels that this is not working out for the City and he asked that the long term renting would be done away with, and that the City would only let vendors come in on a daily basis such as to sale produce on the weekend or something like that. Rodney Kendall then made a Motion to end the renting on a long term and to only allow use on a daily basis and for special events. Seconded by Michael Eaton. All voted Yea. Motion carried. Rodney Kendall will contact the vendors that are currently at the Farmer's Market, and then a letter will be delivered to each one.

A Motion was made by Rodney Kendall to immediately take back over the responsibility of issuing Building Permits inside the City of Blue Ridge, and to begin making all Building Inspections. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to hire two Part Time Police Officers for the Police Department. Seconded by Michael Eaton. All voted Yea. Motion carried.

Joe Webb was present and wanted to thank the Mayor and Council for increasing the amount of money donated to the Fannin County Library for the year 2013.

Patrick Crane was present at the meeting and he stated that he had a question for all of the Council Members. He asked "Are you aware that Donna does not live in the City Limits, and has not for quite some time?" "Who's going to start first?" Mayor Whitener said "I'll actually start first Patrick. We've gotten something from our Attorney... Patrick told her to only answer yes or no.

Rodney Kendall stated that he had never been to her house. I know that she has one. I've been to her apartment. Patrick then said to Rodney Kendall "Yes or No". At this time a person that was sitting in the audience turned around to Mr. Crane and said to him "To my knowledge she does live in the City Then she said told him that she felt that his questions were important, but so were the Council's answers, and that when he tells them just to answer yes or no she did not appreciate that at all. Rhonda Thomas then states "I am aware that Donna has two places. She invests in property. Donna then tells her that she has four. Rhonda says then she actually has several. I know that she lives in the City. She does have an investment property outside that she resides at on occasion." The Mayor then states "actually Patrick you're wanting yes or no questions. I don't think that that's fair that you even ask the Council that. You're familiar with the information. You understand that the domicile. . . Patrick says, "This pertains to the City Charter. This is why I'm asking these questions." Rodney Kendall says, "I don't follow Donna home, so I don't know if she goes to her house, or if she goes to her apartment. I'm not that worried about if she's at her apartment or not all hours of the day." Donna then said, "If their not willing to answer, then they don't have too". Patrick said, "That fine with me". Mayor Whitener then says, "Your harassment has gotten ridiculous". Michael Eaton told Patrick that he had contacted the attorney on that issue before. It's not as simple as if she goes here and there. There's many different. . . Rodney Kendall says "There's 15 categories". No one else stated anything.

A Motion was made by Rodney Kendall to adjourn. Seconded by Michael Eaton. All voted Yea. Motion carried. Meeting adjourned.

# City of Blue Ridge

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480 West First Street

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• (706) 632 - 2091

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Special Called Council Meeting Minutes

January 22, 2013

9:00 AM

Present: Mayor Donna Whitener, Rhonda Thomas, Rodney Kendall, Harold Herndon

Purpose: 1. Recommendation from Planning Commission of Rezoning Request.  
2. Appoint Member to the Planning Commission Board.

A Motion was made by Rodney Kendall to call the meeting to order. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

Mayor Whitener read recommendation from the Planning Commission to approve the request to Rezone for the property of Jodie Birchmore to be changed from C-1 (Limited Commercial) to CBD (Central Business District). The property consist of 0.61 acres. Also, a Minor Land Use Map Amendment is approved for this property.

A Motion was made by Rhonda Thomas to approve the Rezoning Request as recommended by the Planning Commission. Seconded by Rodney Kendall. All voted Yea. Motion carried.

Mayor Whitener told the Council that Thomas Kay had accepted the position of Board Member on the Planning Commission.

A Motion was made by Rodney Kendall to appoint Thomas Kay to the Municipal Planning Commission for a 4 year term. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adjourn the meeting. Seconded by Rhonda Thomas. All voted Yea. Motion carried. Meeting adjourned.

# City of Blue Ridge

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## Special Called Council Meeting Minutes

February 21, 2013

10:00 AM

Present: Mayor Donna Whitener, Rhonda Thomas, Rodney Kendall, Michael Eaton,  
Harold Herndon

Purpose of Meeting: 1. Approve Interim Loan for Water Improvements  
2. Adopt Election Ordinance  
3. City Charter discussion

A Motion was made by Rodney Kendall to call the meeting to order. Seconded by Michael Eaton. All voted Yea. Motion carried.

Mayor Whitener discussed with the Council of her needing authorization to sign any documents pertaining to the "Modification of the Blue Ridge Interim Water and Sewer Revenue Bond, Series 2010". Each Council Member was handed a copy of the document.

A Motion was made by Rodney Kendall to approve Mayor Whitener to sign documents in connection with the Modification of the Revenue Bond. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adopt the Election Ordinance that was introduced at the regular Council Meeting on 2/12/13. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to Table the discussion of the City Charter until the next Council Meeting that will be held on Tuesday, February 26, at 9:00AM.

With no other business to discuss a Motion was made by Rodney Kendall to adjourn the Meeting. Seconded by Michael Eaton. All voted Yea. Motion carried. Meeting adjourned.

Bill Sowers  
City Clerk/Administrator

# City of Blue Ridge

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## Special Called Council Meeting Minutes

March 18, 2013

6:00 PM

Purpose: (1). City Charter (2). Downtown Development Authority (3). Alcohol Ordinance Amendment Introduction & First Reading (4). Garbage Collection Contractors (5). Benton MacKaye Trail

Present: Mayor Whitener, Rhonda Thomas, Michael Eaton, Rodney Kendall, Harold Herndon

The meeting was called to order by Mayor Whitener.

Rodney Kendall made a Motion to open the Meeting. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to table the City Charter item on the agenda based on that there was more information that needed to be looked over before a decision was made. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to table the Blue Ridge Building Authority item on the agenda until more study could be made. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

An Ordinance to Amend the Alcohol Ordinance to allow Breweries in the City was introduced. Rodney Kendall made a Motion to approve the First Reading of the Ordinance. Seconded by Michael Eaton. All voted Yea. Motion carried.

Two Applications were received for Garbage Collection Contractors to serve the Businesses and Residents inside the City. Rodney Kendall made a Motion to approve these two Contractors for the City. (1. R & N Disposal 2. Advance Disposal) Seconded by Rhonda Thomas. All voted Yea. Motion carried.

Rhonda Thomas made a Motion to move forward with the signing of the Memorandum of Understanding for the Benton MacKaye Trail Association. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adjourn the Meeting. Seconded by Michael Eaton. All voted Yea. Motion carried. Meeting adjourned.

# City of Blue Ridge

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## Regular Council Meeting Minutes

April 9, 2013

6:00 PM

Present: Mayor Donna Whitener, Rhonda Thomas, Rodney Kendall, Michael Eaton, Harold Herndon

A Motion was made by Rodney Kendall to call the meeting to order. Seconded by Michael Eaton. All voted Yea. Motion carried.

Mayor Whitener asked that everyone stand and that Bill Sowers lead in the prayer. After prayer then Mayor Whitener led in the Pledge to the Flag.

A Motion was made by Michael Eaton to approve the minutes from the previous meeting as presented. Seconded by Rodney Kendall. All voted Yea. Motion carried.

Mike Weinroth was in attendance to talk to the Council about sponsoring "The Daffodil Project to Blue Ridge". He told the Council that working in conjunction with the City Council of Blue Ridge, we propose the initial planting of 600 daffodils at a site in the City of Blue Ridge Park that will be designated as a Holocaust Remembrance Garden. He also said that he would ask that the City become a Sponsor and help support by helping to purchase the bulbs, but he knew that times were hard and if the City could not help purchase the bulbs they would still ask that they be allowed to plant the daffodils in the Park. The Sponsor amount that he was asking for was \$900.00. A Motion was made by Michael Eaton to Sponsor this Project. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adopt the Ordinance to Amend the Alcohol Ordinance of the City to allow Breweries inside the City. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to hire Joe Bali to do an appraisal on the Mineral Springs Park that was donated by Jane Whaley. The cost will be \$4,000 for this appraisal. Seconded by Rodney Kendall. All voted Yea. Motion carried.

Recommendations from the Blue Ridge Municipal Planning Commission were read to the Council by Mayor Whitener. Motions were made as follows:

1. A Motion was made by Rodney Kendall to accept the recommendation to Annex Property owned by William & Angie Tankersley into the City of Blue Ridge. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to Amend the Future Land Use Map to reflect change. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to zone the property C-2 (General Commercial) Seconded by Michael Eaton. All voted Yea. Motion carried.

2. A Motion was made by Rodney Kendall to accept the recommendation to change

the zoning of the property located at 304 West First Street from R-1 (Low Density Residential) to C-2 (General Commercial). The property is owned by James Whitener and was last occupied as a church facility. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to amend the Future Land Use Map to reflect the change in zoning. Seconded by Michael Eaton. All voted Yea. Motion carried.

3. A Motion was made by Rodney Kendall to accept the recommendation to rezone the property of Bonnie Sarrell located at 134 Church Street from R-1 (Low Density Residential) to C-1 (Limited Commercial). This tract measures approximately 71'x170'. The following conditions must be followed with this rezoning: (1). No additional driveways to be added along Church Street or West First Street for any Commercial Use. (2). That if the property is used for any commercial purpose, a buffer must be placed along Church Street and West Second Street. The City must approve the buffer. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to amend the Future Land Use Map to reflect the change in zoning. Seconded by Michael Eaton. All voted Yea. Motion carried.

4. A Motion was made by Rodney Kendall to accept the recommendation to rezone property of Lane S. Bishop located at 316 Summit Street from R3C (High Density Residential with Conditional Use) to C-1 (Limited Commercial). Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to amend the Future Land Use Map to reflect the change in zoning. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to approve the amendment to the 2013 Budget as presented by Mayor Whitener. A copy of the changes can be seen in the Finance Director's Office. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to approve the Hazard Mitigation Resolution between the City of Blue Ridge and Fannin County. Seconded by Michael Eaton. All voted Yea. Motion carried. The County will be contacted for a copy of this Resolution to be signed by the Mayor and County Commission Chairman.

A Motion was made by Rodney Kendall to enter into Governmental Agreement with Fannin County Board of Education to lease the Cannery located at the Blue Ridge Farmer's Market to them. The Attorneys of both parties is to get together and draw up an agreement that will work. Seconded by Michael Eaton. All voted Yea. Motion carried.

Mr. Roy Panter had met with the Mayor and Council at their Workshop Session on April 9, 2013 at 9:00 AM about the City purchasing property for the Sunset Mountain Water Tank. The City had an appraisal prepared on the property and Mr. Panter was offered \$7,500.00 for the property needed at an earlier meeting around a year ago, but he had come to the meeting this morning wanting to talk about an amount. A Motion was made by Rodney Kendall to send a certified letter to Mr. Roy Panter, Mr. Panter's Son and Glenda Marchant, the owners of the property offering to them the appraised amount of \$7,500.00 and give them 10 days to reply. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to approve the introduction and first reading of an Ordinance to Annex property owned by William & Angie Tankserley into the City of Blue Ridge. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to introduce and have the first reading of an ordinance to amend the Zoning Map of the City of Blue Ridge by establishing Zoning on parcel(s) annexed into the City owned by William & Angie Tankersley as C-2 (General Commercial). Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adjourn. Seconded by Michael Eaton. All voted Yea. Motion carried. Meeting adjourned.

# City of Blue Ridge

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(706) 632 - 2094

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## Special Called Council Meeting Minutes

April 23, 2013

9:00 AM

**Purpose:** Blue Ridge Cannery; Adopt Ordinance to Annex Property of William & Angie Tankersley; Adopt Ordinance to Amend Zoning Map of the City to establish Zoning on parcel annexed into City owned by William and Angie Tankersley as C-2 (General Commercial)

**Present:** Mayor Donna Whitener, Rhonda Thomas, Harold Herndon, Rodney Kendall by phone.

A Motion was made by Rhonda Thomas to call meeting to order. Seconded by Harold Herndon. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to deed the Cannery building to the Fannin County Board of Education for them to operate and maintain Cannery Building. The deed will have a reversion clause that if the Board of Education ever ceases to use building for the intended purpose, then it will revert back to the City of Blue Ridge. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to adopt the Ordinance to Annex the property of William and Angie Tankersley into the City of Blue Ridge. Seconded by Harold Herndon. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to adopt the Ordinance to Amend the Zoning Map of the City to establish Zoning on the parcel annexed into the City that is owned by William and Angie Tankersley as C-2 (General Commercial)

A Motion was made by Rhonda Thomas to adjourn the meeting. Seconded by Harold Herndon. All voted Yea. Motion carried. Meeting adjourned.

After the meeting Mark Henson, Supt. of Schools stated that he was very thankful to the City Council for turning over the Blue Ridge Cannery to the Board of Education, and that it will be used to benefit the citizens of Fannin County. He also stated that the Mayor and City Council had worked very hard to see this come to be, and again he thanked them very much.

# City of Blue Ridge

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Special Called Council Meeting

May 1, 2013

10:00 AM

Present: Mayor Donna Whitener, Rhonda Thomas, Michael Eaton, Rodney Kendall, Harold Herndon

Purpose: 1. Purchase of Wasterwater Lift Station 2. Approve Purchase of Sunset Water Tank Property 3. Re-Appoint Angie Arp to Zoning Board of Appeals 4. John Soave / Angie Arp Parking 5. City Spending Policy 6. Jan Eaton, 7. Park

Rodney Kendall made a Motion to call the meeting to order. Seconded by Michael Eaton. All voted Yea. Motion carried.

Mayor Whitener asked that the Agenda be amended for an emergency item that needed discussed. A Motion was made by Rodney Kendall to amend Agenda. Seconded by Michael Eaton. All voted Yea. Motion carried.

Ronnie Tipton has a Sewer Lift Station that he had installed next to the Wal-Mart Site. Mr. Tipton at the time of installation paid around \$150,000.00 for the equipment and installation. He now is coming asking that the City purchase the Lift station from him for a price of \$21,000.00. He knows that he is taking a loss, but he does not want to be in the sewer business.

A Motion was made by Rhonda Thomas to purchase the Lift Station from Mr. Tipton because it will be an asset to the City in further development. Seconded by Rodney Kendall. All voted Yea. Motion carried.

Roy Panter was present and talked to the Mayor and Council about the purchasing of the Sunset Tank Property. He stated that everything was OK, and that he would be able to get the Purchase Contract signed and returned to the City within the week.

A Motion was made by Rodney Kendall to proceed with the purchase of the property, and to have the City Attorney to handle drawing up the deed and the closing. Seconded by Rhonda Thomas. Rodney Kendall, Harold Herndon, Rhonda Thomas voted Yea. Michael Eaton did not vote. Motion carried.

A Motion was made by Rhonda Thomas to re-appoint Angie Arp for another 4 year term on the Zoning Board of Appeals. Her term was to expire of 5/10/13. Seconded by Harold Herndon. Harold Herndon, Rhona Thomas, Rodney Kendall voted Yea. Michael Eaton abstained from voting. Motion carried.

Steve Oyer and Angie Arp were present and talked to the Mayor and Council about the parking problem down town. They said that there was a group that included them that were going to bring suggestions to the Council some time in the future.

# City of Blue Ridge

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## Regular Council Meeting

May 14, 2013

6:00 PM

Present: Mayor Donna Whitener, Rodney Kendall, Michael Eaton, Harold Herndon.

A Motion was made by Rodney Kendall to call the Meeting to order. Seconded by Michael Eaton. All voted Yea. Motion carried.

Prayer was led by Bill Sowers. Pledge to the Flag led by Mayor Whitener.

A Motion was made by Rodney Kendall to approve the minutes from the previous meeting. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to approve the purchase of Computer Software Upgrade for the 2014 year. This should be installed sometime in April 2014. The cost will be \$32,398.00. Seconded by Rodney Kendall. All voted Yea. Motion carried. The server for this system will have to be replaced sometime in the 2013 year at a cost of \$18,213.00 which is included in the above mentioned quote.

A Motion was made by Rodney Kendall to table the voting on the Resolution to Create a Downtown Development Authority until he has more time to read over the Resolution. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to approve \$4,601.00 to replace baseball field equipment that was taken from the Park by Fannin County when they took over the Fannin County Baseball Association and moved everything to Tom Boyd Park. Seconded by Rodney Kendall. All voted Yea. Motion carried.

Mayor Whitener asked the Council to approve Lifeguards for the City Pool for the 2013 year. A Motion was made by Michael Eaton to approve Megan Queen to certify each Lifeguard that needs certifying for \$250 per person. The following are approved:

Laura Day - \$8.00 per hr. - Head Lifeguard  
Hanna Davenport - \$8.00 per hr. - Head Lifeguard  
Natalie McLaughlin - \$7.50 per hr. -- Second year  
Abigail Anderson - \$7.25 per hr  
Emily McLaughlin - \$7.25 per hr  
Zachary Starnes -- \$7.25 per hr  
Kelley Watkins - \$7.25 per hr  
Ashley Watkins - \$7.25 per hr  
Krista Hedrick -- \$7.25 per hr

Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to approve the hiring of Dillon Watkins to help in the Park on a Part Time Basis. His pay will be \$7.25 per hr. Seconded by Michael Eaton. All voted Yea. Motion carried.

The Blue Ridge Lodge Association had approached the Council about placing Kiosks

in the Downtown Area of Blue Ridge. They stated that they would pay for the cost to do this project. Also, they showed the Mayor and Council a sketch of what the Kiosk would look like, and explained to them what type of information would be attached.

A Motion was made by Rodney Kendall to approve these Kiosk Signs. Seconded by Michael Eaton. All voted Yea. Motion carried.

Josh Golden was present at the meeting where he had submitted an Application to the City to operate a Dumpster Service inside the City of Blue Ridge. After consideration by the Council of the Application a Motion was made by Rodney Kendall to approve the Application making a total of 3 vendors now operating in the City. This is the maximum allowed by an Ordinance passed earlier this year by the Council. Seconded by Michael Eaton. All voted Yea. Motion carried.

John Thompson from Leadership Fannin was present and wanted to ask about what was the progress on the Depot? The Mayor stated that there was a lot of things going on right now in trying to get the construction started back again on the Depot.

Mr. Thompson also asked who was in charge of the City Ball Park? Michael Eaton told him that he was the Council person that over seen the Park. Mr. Thompson asked why did the City start charging for the use of the ball fields? Michael Eaton then told him it was because of the cost that was associated with the up keep of the fields, and in getting them ready for games that are played. Michael stated that the price that the City of Blue Ridge is charging is a very conservative amount compared to other Cities that were checked with when the idea came up.

Joe Webb asked about the distribution of the Hotel Excise Tax. Mayor Whitener told him that at this time it was still being looked into about how much was going to have to go into the Farmer's Market before any was being distributed among the applicants who are looking to receive monies from this source.

Mr. Webb asked the Mayor if he could get a copy of the revenues of the Hotel Tax Fund? She told him sure just come by some time and get a copy.

The Mayor went into explaining the LOST Tax proposed revenues for the next 10 years. She handed out amounts that she had prepared for the meeting that could be looked at while she explained to the people present.

A Motion was made by Rodney Kendall to adjourn the Meeting. Seconded by Michael Eaton. All voted Yea. Motion carried. Meeting adjourned.

# City of Blue Ridge

480 West First Street

Blue Ridge, Georgia 30513

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## Regular Council Meeting Minutes

June 11, 2013

6:00 PM

Present: Mayor Donna Whitener, Rhonda Thomas, Rodney Kendall, Michael Eaton, Harold Herndon

A Motion was made by Rodney Kendall to call the Meeting to order. Seconded by Michael Eaton. All voted Yea. Motion carried.

Bill Sowers led in the prayer and Mayor Whitener led in the Pledge to the Flag.

A Motion was made by Michael Eaton to approve the Minutes from the Previous Meeting as printed. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made to accept the Amendment to the 2012 Budget by Michael Eaton. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to approve a contract with Georgia Municipal Association to work with Joe Whorton and Mike Starr, Pres. of Georgia Cities. The goal is to establish a citizen led process that will set priorities for downtown Blue Ridge that addresses current problems such as parking and develops a strategic vision for the future. The cost to the City for this activity will be \$4,000.00. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adopt the Tourism Budget as presented with only one change, and that being \$1,000.00 will be donated to the Good Samaritans for Advertising for the Labor Day Barbecue. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to approve using the Restricted Tourism Money for the Farmer's Market. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to allow Snack in a Back Pack to use the Farmer's Market as a distribution point to get food out to children in the area. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to spend up to \$1,000.00 for the Farmer's Market event for July 13th. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to have the Downtown Farmer's Market to move from the Downtown Park to the Farmer's Market located on Summit Street. The reason being that this market is growing and as discussed for the last two years that they would have to move at some point to the Farmer's Market Lot. The objection in the past has been that there were no restrooms. Now there are new restrooms. We have invested money in renovating the Old Farmer's Market Bldg. It needs to be used. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to increase the pay for the two Head Lifeguards Pay to \$8.75 per hr. and Natalie McLaughlin to \$7.75 per hr. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to adjourn the Meeting. Seconded by Rodney Kendall. All voted Yea. Motion carried. Meeting adjourned.

# **Policies and Procedures of the City of Blue Ridge**

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This manual contains instructions regarding policies, procedures, and practices for the financial management of the City of Blue Ridge.

These instructions are for the guidance of all personnel who participate in the actions and decisions relating to City finances and for all other personnel in order to give them a more complete understanding of internal controls, policies and procedures related to the financial administration of the City.

Most of the procedures that follow are basically descriptive of practices and forms, which already exist, having evolved over the years as being most practical and in accordance with generally accepted accounting principles. In some cases, however, no explicit policy has been written. In these instances, the best interests of the City must always be followed.

## **Accounting Policies**

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The City shall maintain a system of financial monitoring control and reporting for all operations and funds in order to provide an effective means of ensuring that financial integrity is not compromised. Such practices shall provide City officials with the necessary resources in order to make sound financial decisions.

### **GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP)**

The City will establish and maintain a high standard of accounting practices to conform to generally accepted accounting principles

of the United States as promulgated by the Governmental Accounting Standards Board (GASB). The City also will follow the Financial Accounting Standards Board's pronouncements, as applicable.

### **FUND STRUCTURE**

The City will maintain the minimum number of funds consistent with legal compliance and sound financial administration. The City will adhere to the mandatory fund structure included in the Georgia Department of Community Affairs' (DCA) chart of accounts. Funds shall be classified in conformity with GAAP. Further, all funds shall be reported within the annual financial statements.

The Georgia General Assembly passed the Local Government Uniform Chart of Accounts and Reporting Act in 1997 (House Bill 491). This law required the DCA to prepare and issue a standardized chart of accounts for Georgia governments. The City shall implement and utilize the account classifications as the chart of accounts prescribes.

### **FUND BALANCE POLICY**

The fund balance of governmental funds can be classified into five different categories which are nonspendable, restricted, committed, assigned, and unassigned. Nonspendable fund balance are resources that are not in spendable form or are legally or contractually required to be maintained intact, such as inventory or prepaid assets. Some constraints on the use of resources are externally enforceable, imposed by law or enabling legislation. An example includes hotel/motel tax resources. Portions of fund balance can be committed if constraints are formally imposed by the government's highest level of decision-making authority by no later than the end of the reporting period. The Mayor and Council are required to formally commit fund balance by resolution. Assigned fund balance is a resource earmarked for particular purposes and can be designated by the Mayor or City Administrator with

written authorization. The remaining fund balance not classified in any of the previous categories is labeled unassigned.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted first, then unrestricted resources as they are needed. When an expenditure is incurred for purposes for which amounts in committed, assigned, or unassigned fund balance could be used, it is the government's policy to first use committed and then assigned fund balance if available. Unassigned fund balance would be used for remaining expenditures from unrestricted fund balance.

#### CASH AND INVESTMENT POLICY

Georgia law (O.C.G.A. 36-83-4) sets forth acceptable investments for Georgia governmental entities. To limit risks for the City's deposits, the City generally limits investments to certificates of deposit through local financial institutions. However, upon approval of the Mayor and Council, any investment authorized by Georgia code would be acceptable.

Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits may not be recovered. State statutes require all deposits to be collateralized by depository insurance, obligations of the United States or certain obligations guaranteed by the U.S. Government, obligations of the State of Georgia or bonds of public or development authorities, counties, or municipalities of the State of Georgia. It is the City's policy that any investment or deposit in excess of the Federal Deposit Insurance Corporation (FDIC) insured amount must be secured by 110% of an equivalent amount of State or U.S. Obligations. Deposits exceeding FDIC limits secured thru the local government investment pool, "Georgia Fund 1," created by O.C.G.A. 36-83-8 or a collateral pool are acceptable securities.

Interest rate risk is the risk that changes in interest rates will adversely affect the fair market value of an investment. It is currently the City's policy to not invest in instruments with a variable interest rate.

Credit quality risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. It is the City's policy to invest in non-negotiable certificates of deposit and money market accounts that are covered by FDIC insurance or pledged collateral.

## Auditing and Financial Reporting Policies

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Georgia law on local government audits, O.C.G.A. Section 36-81-7, requires an independent annual audit. The audit shall be conducted in accordance with generally accepted auditing standards (GAAS) and generally accepted governmental auditing standards (GAGAS). In addition, the City shall comply with the requirements of the General Accounting Office (GAO) and the Office of Management and Budget (OMB) when audits are conducted relating to federal funding, consistent with the 1996 (and any future) amendments to the Single Audit Act.

The agreement between the independent auditor and the City shall be in the form of a written contract or an engagement letter. A properly licensed Georgia independent public accounting firm shall conduct the audit.

In conjunction with the annual independent audit, the City shall prepare and publish an Annual Financial Report in conformity with GAAP. The City shall make this report available to elected officials, bond rating agencies, creditors and citizens. The City shall report in conformity with O.C.G.A. Section 36-81-7 and a copy of the City's annual audit shall be submitted to the

Georgia Department of Audits and Accounts within 180 days of year end, as required. The report shall be published on the website of the Carl Vinson Institute of Government of the University of Georgia in accordance with O.C.G.A 36-80-21. This requires that each local government shall electronically transmit a copy of the audit concurrent with submission of the audit to the state auditor.

## Budgetary Policies

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The budget process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided within estimated available resources. Budget policy guides this process and directs the City's financial health and stability.

At a minimum, the City shall adopt annual balanced budgets for the general fund, each special revenue fund, and each debt service fund in accordance with the Official Code of Georgia, O.C.G.A. 36-81-3. Georgia law also requires a project-length balanced budget for each capital projects fund.

The annual proposed budgeted should be submitted to the governing authority while being held at City Hall for public review/inspection in accordance with O.C.G.A. 36-81-3. A public hearing will be conducted after proper advertisement prior to the City Council adopting and approving the annual budget document (O.C.G.A. 36-81-5 and 36-81-6).

### BUDGET OBJECTIVE BY TYPE OF FUND

The following budget objectives are established for the different funds the City uses:

#### *General Fund*

The annual budget for the General Fund shall provide for the general government operations of the City and maintain working

capital necessary for financial planning and managing the resources of the City.

#### *Special Revenue Fund(s)*

The City adopts annual budget for each special revenue fund that demonstrates any legally restricted revenue sources are used consistent with the applicable laws and/or regulations (i.e. Hotel/Motel Tax Fund).

#### *Capital Project Fund(s)*

The City adopts project budgets for each of its capital project funds. These adopted appropriations do not lapse at the end of a fiscal year; rather they remain in effect until project completion or re-appropriation by City Council.

#### *Debt Service Fund(s)*

The City adopts annual budgets for any debt service fund. Any remaining fund balances from prior years plus current year's projected revenues shall be sufficient to meet all annual debt service requirements.

#### *Proprietary Funds(s)*

Although generally accepted accounting principals (GAAP) and Georgia statutes do not require the City to adopt budgets for enterprise funds, the City does adopt budget a for enterprise funds in order to monitor revenues and control expenses. The City uses a business approach when budgeting enterprise funds. Enterprise funds shall be self-supporting whenever possible and subsidized losses will be minimized when break-even is not possible.

Additionally, the City classifies funds as either operating funds or non-operating funds. Operating funds are those funds that include appropriations for the payment of salary and benefits and whose maintenance and operating appropriations are necessary to continue the daily operations of the City. The General Fund will always be an operating fund. Non-operating funds are those funds that do not include appropriations for the payment of salary and benefits and whose maintenance and

operating appropriations are not critical to the daily operations of the City.

### **BASIS OF BUDGETING**

Neither GAAP nor Georgia statutes address a required basis of budgeting; however, the City shall adopt budgets in conformity with GAAP for all budgeted funds. All governmental funds shall use the modified accrual basis of accounting. Proprietary funds shall use the accrual basis of accounting with the exception that debt principal payments and capital outlay are budgeted and depreciation is not for budgeting cash flow purposes.

### **BALANCED BUDGET**

A balanced budget is defined as one in which total anticipated revenues plus that portion of fund balance in excess of authorized reserves that is designated as a budget-funding source shall equal total estimated expenditures for each fund.

The City shall avoid budgetary procedures that balance current expenditures through the obligation of future resources. The City shall avoid short-term borrowing to meet operating budget requirements, except as authorized by the Mayor and Council.

Revenues include those which are due for the current year. Expenditures appropriated by the annual budget include items for which disbursements are made or incurred during the fiscal year through the payables process.

All operating budget appropriations shall lapse at the end of the fiscal year. Purchases encumbered in the current year, but not received until the following year, must be charged against a department's subsequent year appropriation.

### **BUDGET ADOPTION AND CONTROL**

All budgets shall be adopted at the legal level of budgetary control, which is the department level within each individual fund. The City budget is adopted annually by

resolution of the Mayor and Council before the beginning of the new fiscal year. In accordance with O.C.G.A. 36-80-21, as soon as the City has adopted a final budget for an upcoming fiscal year, a copy of the budget shall be electronically transmitted in a PDF file to the Vinson Institute and posted on the website accessible to the public. The PDF should be transmitted no later than 30 calendar days following the adoption of the budget resolution.

The budget shall be developed based upon "line item" expenditures within each department. This type of budget focuses on categories of expenditures such as personal services, purchased services, supplies, capital outlay, etc. within each department. At a minimum, each department's appropriation in each fund shall be detailed within the budget document (O.C.G.A. 36-81-3 and 36-81-5). Departments are based on function and activity classifications in the Georgia Department of Community Affairs chart of accounts.

A system of budgetary controls shall be maintained to assure adherence to the budget. Timely quarterly reports shall be prepared comparing actual revenues and expenditures/expenses with budgeted amounts to be distributed to the Mayor and Council.

### **AUTHORIZATION OF BUDGET ADJUSTMENTS AND AMENDMENTS**

The budget is a dynamic rather than static plan, which requires adjustments and formal budget amendments as circumstances change. The Mayor and City Council must approve all amendments in total departmental appropriations by resolution.

The budget officer can make reallocation of budgeted amounts within expenditures/expenses of a department or revenues of a department. The City Administrator shall be the constituted budget officer for the City. Adjustments from appropriations that have been restricted, committed, or assigned for a designated purpose shall not be

transferred until a formal de-obligation occurs.

Budget amendments or reallocations are recorded in the general ledger upon approval by the Mayor and Council or City Administrator.

#### **MAINTENANCE AND REPLACEMENT OF CAPITAL EQUIPMENT**

The budget for capital expense shall be incorporated with the current year operating budgets for each fund, and shall be funded by current operating revenue to the extent possible. An itemized listing of capital expense, equipment and projects shall be included in the budget document.

#### **BUDGET STABILIZATION & FUND BALANCE POLICY**

The City shall strive to establish a fund balance reserve in all operating funds for working capital. The purpose of working capital is to cover the cost of expenditures caused by unforeseen emergencies, cover shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. This reserve shall accumulate and then be maintained at an amount that represents no less than three (3) months of operating and debt expenditures (approximately 25% of budgeted expenditures.) Non-operating funds do not need a reserve for working capital.

If necessary, the City may use unrestricted fund balance as a funding source for that fund's budget in any given year. The amount of unrestricted fund balance shall be estimated conservatively, taking into consideration future year needs. The minimum requirement for the reserve for working capital, equal to three (3) months of operating and debt expenditures, must first be met before utilizing the excess fund balance as a funding source for the budget. The utilization of fund balance shall be deemed a use of one-time revenues for budgeting purposes.

#### **CONTINGENCY LINE-ITEM**

The City shall establish an appropriated contingency of one percent (1%) of the total annual expenditure appropriation in all operating funds in order to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the budget was prepared. Non-operating funds shall not require a contingency reserve appropriation.

This contingency reserve appropriation will be a separate line-item within the budget. This amount shall be subject to annual appropriation. The approval of the Mayor and Council is required before this appropriation can be expended. If approved, the Finance Director will transfer the appropriation from the contingency line-item to the applicable line item(s) within the applicable department's budget.

#### **CONTRIBUTIONS**

Unless authorized by City Council, outside contributions to programs operated by City departments shall be subject to the City's accounting and budgetary policies. The City welcomes both unrestricted and restricted contributions compatible with the City's programs and objectives. Any material contribution shall be appropriated by City Council prior to expenditure. Material contributions shall be defined as one-time contributions exceeding one percent (1%) of the department's annual maintenance and operating expenditure appropriation or \$25,000, whichever is less.

#### **ONE-TIME REVENUE SOURCES**

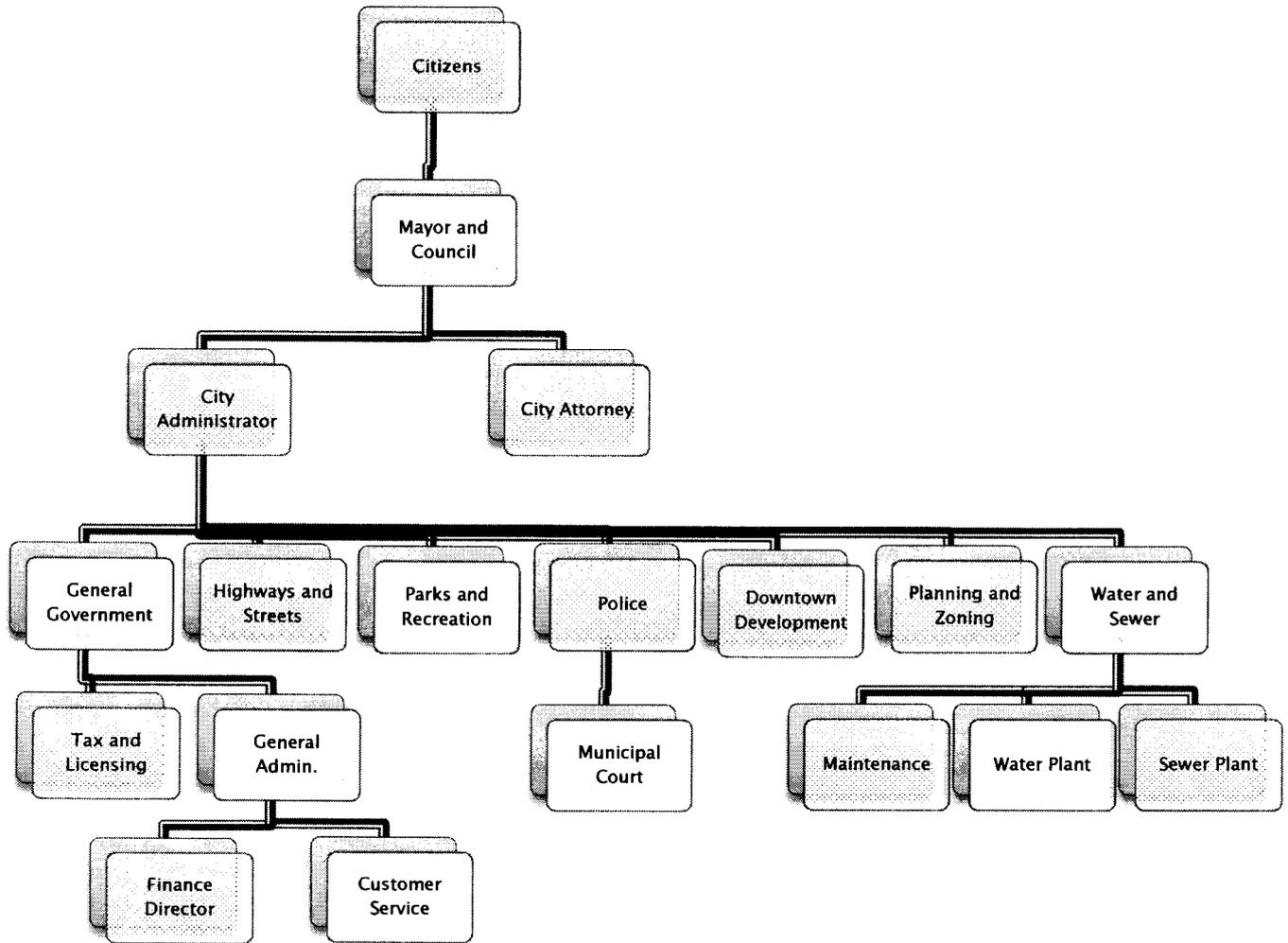
Non-recurring revenues shall be utilized within the appropriate fund for items relating to non-recurring expenses. The purpose of limiting these funding sources is to eliminate the fluctuations in funding operations with non-sustainable resources. One-time revenues shall be distinguished during the budget process so that a match can be made with non-recurring expenditures.

*Introduced November 20, 2012*

*Adopted December 11, 2012*

# City of Blue Ridge

## Organizational Chart



# City of Blue Ridge

480 West First Street

Blue Ridge, Georgia 30513

(706) 632 - 2094

## Special Called Council Meeting Minutes

June 27, 2013

10:00 AM

Present: Mayor Donna Whitener, Rodney Kendall, Rhonda Thomas, Harold Herndon

Purpose: 1. Approve Financing of Police Car. 2. Amendment to 2012 Budget to set up new fund. 3. Approve Allie Norton to fill in at Pool. 4. Building request behind Baugh House. 5. Hire Greg Hood

Rodney Kendall made a Motion to call the Meeting to order. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Harold Herndon to approve the City of Blue Ridge entering into a Lease Agreement with the Georgia Municipal Association to finance a new car for the Police Department, and to authorize the Mayor to sign any documents in connection with the Lease. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Harold Herndon to adopt Resolution approving the Lease Agreement with Georgia Municipal Association. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to approve the Amendment to the 2012 Budget in setting up a new Fund Account for the Police Department for Confiscated Assets. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to approve the hiring of Allie Norton for seasonal work at the Pool, to be able to fill in when needed. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to approve the building of a building behind the Baugh House Museum to house Farming Antiques with the stipulation that it would be approved through the Zoning/Building Department and then to come back to the Mayor and City Council with final plans. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to move forward with hiring Greg Hood to be in charge of keeping up with the TEA Grants and SPLOST Projects. Seconded by Rodney Kendall. All Yea. Motion carried.

Ande Cook came before the Council talking about the Downtown Market. She and others at the Market do not want to move from their spot in the Park and have to go to the Old State Farmer's Market. She stated that it was too Rag-Tag looking and looked like an internment camp. People want grass under their feet instead of gravel. Rodney Kendall told her that they had been told over the last two years that they would have to move out to the Old Farmer's Market, and that this year the people did not come and even ask the Council if they could use the Park.

She stated that someone had talked with the Mayor and she had told them that they did not have to check anymore. Mayor Whitener said that she did not remember saying exactly that. She knew that the City was working on the Rest-rooms at the time, and did not know if they would be finished. The Mayor also said that in the past the City had several complaints from local merchants about the Market being set up downtown. After a long time of discussion Rhonda Thomas made the comment of maybe letting the Downtown Market stay the remainder of the year, and then work towards moving out of the Park.

At this time there was no more business, and Rodney Kendall made a Motion to adjourn the meeting. Seconded by Rhonda Thomas. All voted Yea. Motion carried. Meeting adjourned.

# City of Blue Ridge

480 West First Street

Blue Ridge, Georgia 30513

(706) 632 - 2091

Special Called Council Meeting Minutes  
July 18, 2013  
1:30 PM

Purpose: Approve Paving Award for West First St.; Hire Water Employee; Approve 2nd Loan Modification for Water Project; Award Bid for CDBG Project on Summit Street; Appoint Library Board Members; Vacation Pay for Employees; Downtown Farmer's Market

Present: Mayor Donna Whitener, Rhonda Thomas, Rodney Kendall, Michael Eaton, Harold Herndon

A Motion was made by Rodney Kendall to call the Meeting to order. Seconded by Michael Eaton. All voted Yea. Motion carried.

Rhonda Thomas made a Motion upon recommendation from City Street Consultant, Greg Hood, accepting the Bid from Johnson Paving for the resurfacing of West First Street for a cost of \$56,948.16. The only other bid was from TRC Hauling and Paving for \$59,400.45. Seconded by Rodney Kendall. All voted Yea. Motion carried.

Rodney Kendall made a Motion to hire Chad Clemments to the Water Department. Seconded by Michael Eaton. All voted Yea. Motion carried. The employee will be started at \$10.00 per hour.

Rodney Kendall made a Motion to approve the 2nd Modification of the Second Interim Water & Sewer Revenue Bond, Series 2010. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

Rodney Kendall made a Motion to approve and award Bid for the CDBG Project located on Summit Street to Holloway Trenching. Seconded by Michael Eaton. All voted Yea. Motion carried.

Michael Eaton made a Motion to appoint Linda Kiker to the Fannin County Library Board of Directors for a term that started July 1, 2013 and will expire on June 30, 2016. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to table action towards Vacation Pay of Employees until more study can be done. Seconded by Rodney Kendall. All voted Yea. Motion carried.

The Downtown Farmer's Market location was brought up at this time for discussion. There were many people present in which they spoke in favor of staying in the Downtown Park, and there were a few present that wanted the Market to move to the City's Farmer's Market site located on Summit Street. After a lengthy discussion which lasted well over 30 minutes with comments from various persons present the Mayor asked for a Motion from the Council to determine if the Market was to remain in the Park or not. A Motion from Michael Eaton to let the Market remain in the Downtown Park with the understanding that they were to help the City in getting something started at the Old State Farmer's Market at the same time. Also, that they would change their name to something so that it would not be confused with the City of Blue Ridge Farmer's Market.

This Motion was seconded by Rhonda Thomas. All voted Yea. Motion carried.

Mr. Ricky Wilcox was present and presented the Mayor and Council a requesting that the City Council add a referendum to the Ballot this November to allow the eligible citizens of Blue Ridge the opportunity to vote on the sell of liquor by the bottle. The Mayor told him after some discussion that they would check with the City Attorney and see if there was enough time left between now and the election to have this matter placed on the Ballot.

Mr. Bill Rine was present and asked the Council if there was anything that could be done about a drainage problem that existed at his wife's shop located on West Main Street. All of the water off of the street and surrounding property flows to his property and sometimes floods the property. The Mayor told Mr. Rine that the City would contact its' Engineer and see if there was anything that could be done about this problem.

A Motion was made by Rodney Kendall to adjourn the Meeting. Seconded by Michael Eaton. All voted Yea. Motion carried. Meeting adjourned.

# City of Blue Ridge

480 West First Street

Blue Ridge, Georgia 30513

(706) 632 - 2091

## Regular Council Meeting Minutes

August 13, 2013

6:00 PM

Present: Mayor Donna Whitener, Rhonda Thomas, Rodney Kendall, Michael Eaton, Harold Herndon

A Motion was made by Rodney Kendall to call the Meeting to order. Seconded by Michael Eaton. All voted Yea. Motion carried.

Mayor Whitener asked Bill Sowers to lead in prayer, then the Mayor led everyone in the Pledge to the Flag.

A Motion was made by Michael Eaton to approve the minutes from the previous meeting as printed. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to approve the Amendment to the 2013 Budget as presented to the Council. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to increase the contribution to the Fannin County Library by \$2,000.00. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to introduce the Ordinance to amend the Alcohol Beverage Ordinance to include Event Centers. Seconded by Rodney Kendall. All voted Yea. Motion carried. This will be voted on at a later meeting.

A Motion was made by Rodney Kendall to approve a Resolution to amend the Service Delivery Strategy for water service. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Harold Herndon to allow the Police Department to create a Police Pool of part time workers to be called in to work if needed. The City Council will be the ones to approve anyone placed in this pool. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Harold Herndon to allow employees to sell back vacation time to the City and be paid for vacation time not taken. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to allow the City to purchase their own propane tanks. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to change the City's propane gas provider from Freeman Gas to Appalachian Propane. Seconded by Michael Eaton. Harold Herndon, Michael Eaton and Rodney Kendall voted Yea. Rhonda Thomas abstained from voting. Motion carried. A copy of the proposal is to be filed with the City Clerk showing rates for the City and the Employees if they choose to participate.

Jerry Gordon was present at the meeting and told the Mayor and Council that he had a problem in front of his house on East First Street. The City's storm drain was not carrying water when it rained, and the water was causing the shoulder of the road to wash away. Plus it was a safety hazard because of the amount of water that was flowing in the road. He asked the Mayor and Council to help in this matter. Bill Sowers told those present that the City's maintenance crew had looked at this problem, and that it was found that the pipe had collapsed from being rusted out. Pipe needs to be replaced, and with a larger pipe. Mayor asked that Mike Hampton, City Engineer take a look at this and give report back to her.

A Motion was made by Harold Herndon to hire Ricky Henry as part time for a short time to see how he works out for the Police Department. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adjourn the Meeting. Seconded by Michael Eaton. All voted Yea. Motion carried. Meeting adjourned.

# City of Blue Ridge

480 West First Street

Blue Ridge, Georgia 30513

(706) 632 - 2091

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Special Called Council Meeting Minutes  
August 29, 2013  
10:00 AM

Purpose: To discuss litigation with the City's Attorneys.

Present: Mayor Donna Shitener, Rhonda Thomas, Harold Herndon, Rodney Kendall

A Motion was made by Rodney Kendall to call the Meeting to order. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to go into Executive Session to talk with Attorneys about litigation against the City. Seconded by Harold Herndon. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to call Meeting back to order. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adjourn the Meeting. Seconded by Rhonda Thomas. All voted Yea. Motion carried. Meeting adjourned.

# City of Blue Ridge

480 West First Street

• Blue Ridge, Georgia 30513

• (706) 632 - 2091

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Minutes for Regular Council Meeting  
September 10, 2013  
6:00 P.M.

City Officials Present: Mayor Donna Whitener, Rhonda Thomas, Harold Herndon, Michael Eaton, Rodney Kendall.

Meeting was called to order by Rodney Kendall. Seconded by Michael Eaton. All voted Yea. Motion carried.

Nathan Stuart lead in opening Prayer and then the Mayor lead the meeting in the Pledge to the Flag.

A Motion was made by Rodney Kendall to approve the minutes from the previous meeting as written. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to adopt the Event Center Ordinance. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to Table the updating of the Meter Reading Equipment. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to accept the recommendation from the Blue Ridge Planning Commission to deny the request of Johnson and Queen Properties, LLC to rezone lots number 216-219 of the Weaver Addition from C-2 (General Commercial) to CBD (Central Business District). Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to accept the recommendation from the Blue Ridge Planning Commission to approve the request of Olivia and Brian Petershagen to rezone 1.14 acres located at the Northeast corner of East Second Street and Mountain Street from R-2 (Medium Density Residential) to an R-3 (High Density Residential) zoning designation. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to authorize the Mayor to sign the "GEFA Free Leak Detection Contract". Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to hire Nathan Stuart for a full-time position for the Water Department. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Harold Herndon to hire Gerald Webb and Lewis Allen for part-time positions for the Police Department. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to change the status of Mark Clemmons to full-time from temporary employee and to allow his 8 months prior employment serve as his probation period. He would be working in the Street Department. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

Joe Webb was present and was representing the Blue Ridge Community Theater. He was asking the Mayor and Council if there was any additional funding that they could donate to the theater this year. They had donated less this year than they had in the past. Mayor Whitener responded that ,with the extra expenses from the farmer's market this year, she did not know where we stood as far as extra monies available. The Mayor and Council would have to wait until they reviewed this quarter's report at the end of September.

Bobby Bearden was present and stated that he would like to thank the Mayor and Council for placing Jason White back at the Blue Ridge Elementary School this school year as School Resource Officer.

With no other business to discuss, a Motion was made by Rodney Kendall to adjourn the meeting. Seconded by Rhonda Thomas. All voted Yea. Motion carried. Meeting adjourned.

# City of Blue Ridge

480 West First Street

Blue Ridge, Georgia 30513

(706) 632-2091

Special Called Council Meeting Minutes  
September 27, 2013  
2:00 PM

Purpose: (1). Ice Rink Concession Agreement (2). Personnel (3). Board of Education ask to place Antenna on Water Tank (4). Mineral Springs Park

Present: Mayor Donna Whitener, Rhonda Thomas, Michael Eaton, Rodney Kendall, Harole Herndon

A Motion was made by Rodney Kendall to call the meeting to order. Seconded by Michael Eaton. All voted Yea. Motion carried.

The Concession Agreement was handed out to the Mayor and Council and there was a time of review in which afterwards the Mayor asked if anyone had any questions or comments. Michael Eaton asked if the Agreement had been forwarded to the City Attorney for him to review. No one knew if this had been done. Then the Council was told that the Concession Agreement was the same as it was last year.

Mayor Whitener said that she thought that it was the same as the attorney reviewed last year. Lynda Thompson said that it was exactly the same. Chris Stroud said then that the only changes was on the dates that had to be changed from October 19th because of Arts in The Park to October 31st. It was the same agreement as was reviewed last meeting. Lynda Thompson said that the only thing that was taken out was the Atlanta Magazine part on advertising because they didn't think the cost was needed. Rhonda Thomas said that it was the same agreement as last year and he approved it.

A Motion was made by Rhonda Thomas to move forward with the approving of this Agreement. Seconded by Harold Herndon. Rhonda Thomas and Harold Herndon voted Yea. Michael Eaton and Rodney Kendall voted No. The Mayor then because of a tie vote asked that another vote be taken in which Harold Herndon, Rhonda Thomas and the Mayor voted Yea. Michael Eaton and Rodney Kendall voted No. The Motion passed. Concession Agreement was approved.

A Motion was made by Harold Herndon to approve Ricky Henry as permanent employee. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to hire Denny Cook as a Part-time employee to fill in at the Water Plant as needed, and to be at the pay rate of \$15.00 per hr. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to allow the Board of Education to place an Antenna on the City's Water Tank located at West Highland Street. Seconded by Rodney Kendall. All voted Yea. Motion carried.

Michael Eaton told the Mayor and Council that the Mineral Springs Grant had finally been approved by the Department of Natural Resources. He wanted to place an ad in the paper for Bids to clear the underbrush from the area, so that work on the park area could begin. There was some discussion where Rhonda Thomas said that the Street Crew could be used to clear the underbrush.

A Motion was made by Rhonda Thomas to table this matter until Michael Eaton can get to the Council a Budget for this Project to let them review. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adjourn the Meeting. Seconded by Michael Eaton. All voted Yea. Motion carried. Meeting adjourned.

# City of Blue Ridge

480 West First Street

Blue Ridge, Georgia 30513

(706) 632 - 2091

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## Special Called Council Meeting

October 15, 2013

5:00 PM

**Purpose:** Discuss and vote on L.O.S.T. Distribution Certificate between Fannin County and City of Blue Ridge.

**Present:** Mayor Donna Whitener, Rhonda Thomas, Rodney Kendall, Michael Eaton, Harold Herndon

A Motion was made by Rodney Kendall to call the Meeting to order. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

Fannin Commission Chairman Bill Simonds discussed with the Mayor and Council about how the L.O.S.T. has been challenged by the State of Georgia on how it had been negotiated by the County and the City. He stated that if something was not done by Thursday, October 17th, that ours and the County's L.O.S.T. Tax would go away. He then asked if the Mayor wanted to say anything.

Mayor Whitener told that she had already been in contact with Larry Joe Sosebee and Bill Simonds, but had not got to talk with Earl Johnson, but that the City of Blue Ridge was asking that their part of the L.O.S.T. distribution be 14%.

After some discussion by the Board of Commissioners a Motion was made by Bill Simonds to accept the 14% that the City was requesting. Seconded by Larry Joe Sosebee. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to accept the 14% distribution. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adjourn the Meeting. Seconded by Michael Eaton. All voted Yea. Meeting adjourned.

# City of Blue Ridge

480 West First Street

• Blue Ridge, Georgia 30513

• (706) 632 - 2091

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Rescheduled Council Meeting from  
October 8, 2013 till October 22, 2013  
5:00 PM

Present: Mayor Donna Whitener, Rodney Kendall, Harold Herndon, Michael Eaton,  
Rhonda Thomas

A Motion was made by Rodney Kendall to call meeting to order. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to appoint Gordon Riddock to the Library Board. Seconded by Rodney Kendall. All voted Yea. Motion carried.

Fannin County Builders Association Member Ross McCain was present and gave a report to the Mayor and Council of the past events that they had held in the Downtown Park. He also asked the Council that they be allowed to reserve the first Saturday in October each year to hold the Builder's Showcase. He also asked that they be placed in the Hotel/Motel Budget for 2014.

A Motion was made by Rodney Kendall to give them this date to hold their event if the date is available. Seconded by Michael Eaton. All voted Yea. Motion carried.

Rhonda Thomas made a Motion that the City of Blue Ridge immediately seek to contract with the Board of Registration and Elections of Fannin County for that Board to assume responsibility for the further administration and the conduction of the current City Election in the City of Blue Ridge. All costs of this management and conduction of the City Election by the Board of Registration and Elections of Fannin County would, of course, be the financial responsibility of the City of Blue Ridge. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to raise the pay of Tim Hawkins by \$1.89 per hour to get him in the range of the other Cities around the area. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adjourn. Seconded by Michael Eaton. All voted Yea. Motion carried. Meeting adjourned.

# City of Blue Ridge

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480 West First Street • Blue Ridge, Georgia 30513 • (706) 632-2094

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Regular Council Meeting  
November 12, 2013  
6:00 PM

A Motion was made by Rodney Kendall to call the Meeting to order. Seconded by Michael Eaton. All voted Yea. Motion carried.

Bill Sowers lead in Prayer and Mayor Whitener lead in Pledge to Flag.

A Motion was made by Rodney Kendall to approve the Minutes from the previous Council Meeting. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas for the City to move forward and look into the possibility of constructing a walking sidewalk from the South end of West Main Street through the Downtown Park to the intersection of Church Street and West Main Street. She asked that the City Engineer be contacted and asked to mark the Railroad Right Of Way in this area to determine the amount of property that is available for this project. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to re-appoint Mark Engledow to the Blue Ridge Planning Commission for another term of four years. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to go ahead with the purchase of new Curb and Gutter forms for the Street Department. The cost will be around \$4,000.00 Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to approve a 2013 Budget Amendment. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to introduce the Ad Valorem Tax Ordinance with a Millage Rate of 5.772. Seconded by Rodney Kendall. All voted Yea. Motion carried.

The 2014 Budget was given out for review. A Public Hearing will be held on December 3, 2013 to introduce the 2014 Budget.

A Motion was made by Michael Eaton to put out for bids the job of removing underbrush from the Mineral Springs Park area to prepare for construction of the Mineral Springs Park Area. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adjourn. Seconded by Michael Eaton. All voted Yea. Motion carried. Meeting adjourned.

# City of Blue Ridge

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480 West First Street • Blue Ridge, Georgia 30513 • (706) 632 - 2091

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Special Called Council Meeting  
December 3, 2013  
2:00 PM

Purpose: 1. Adopt Millage Rate Ordinance. 2. Introduce 2014 Budget

Present: Mayor Donna Whitener, Rhonda Thomas, Rodney Kendall, Michael Eaton,  
Harold Herndon.

A Motion was made by Rodney Kendall to call the Meeting to order. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to adopt the Ad Valorem Tax Ordinance setting the Millage Rate at 5.772 mills. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to approve the first reading of the 2014 Budget for the City of Blue Ridge. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adjourn the Meeting. Seconded by Michael Eaton. All voted Yea. Motion carried. Meeting adjourned.

**CITY OF BLUE RIDGE**  
**2014**  
**BUDGET SUMMARY**

<b>GENERAL FUND</b>	<b>ACTUAL 2011</b>	<b>ACTUAL 2012</b>	<b>AMENDED BUDGET 2013</b>	<b>BUDGET 2014</b>
<b>REVENUES</b>				
TAXES	\$ 1,313,350	\$ 1,379,316	\$ 1,479,098	\$ 1,502,950
LICENSES & PERMITS	85,487	76,658	79,500	81,500
INTERGOVERNMENTAL REVENUE	5,078	2,770	14,000	102,000
CHARGES FOR SERVICES	386,666	387,925	228,940	166,880
FINES AND FORFEITURES	125,214	187,762	175,000	162,000
INVESTMENT INCOME	2,951	1,806	1,000	1,000
CONTRIBUTIONS AND DONATIONS	3,100	-	-	-
MISCELLANEOUS REVENUE	94,168	338,991	70,800	65,000
OTHER FINANCING SOURCES	94,696	23,776	30,620	30,000
<b>TOTAL REVENUES</b>	<b>\$ 2,110,710</b>	<b>\$ 2,399,004</b>	<b>\$ 2,078,958</b>	<b>\$ 2,111,330</b>
<b>EXPENDITURES</b>				
MAYOR AND COUNCIL	\$ -	\$ -	\$ 100,676	\$ 130,056
ELECTIONS	-	-	7,500	250
GENERAL ADMINISTRATION	424,994	526,844	350,750	362,498
TAX ADMIN & LICENSING	1,763	6,808	41,919	42,292
MUNICIPAL COURT	33,747	48,210	117,506	115,258
POLICE	622,409	707,783	699,152	726,517
CUSTODY OF PRISONERS	8,850	8,920	13,600	13,600
FIRE FIGHTING	12,740	15,495	16,000	15,000
HIGHWAYS & STREETS	385,392	323,448	290,680	330,152
SOLID WASTE COLLECTION	289,420	291,891	163,000	-
RECREATIONAL FACILITIES	17,334	23,326	76,505	79,819
PARKS ADMINISTRATION	175,214	90,475	53,932	52,837
PARK AREAS	25,183	104,892	65,591	60,554
PARK GRANT	-	-	5,000	125,000
FARMER'S MARKET	15,271	1,255	-	-
PLANNING AND ZONING	-	-	24,206	30,247
DOWNTOWN DEVELOPMENT	5,941	22,148	47,191	24,000
SPECIAL FACILITIES- RENTAL	4,204	272,410	5,750	3,250
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,022,462</b>	<b>\$ 2,443,905</b>	<b>\$ 2,078,958</b>	<b>\$ 2,111,330</b>

**CITY OF BLUE RIDGE  
2014  
BUDGET SUMMARY**

<b>CONFISCATED ASSETS FUND</b>	<b>ACTUAL 2011</b>	<b>ACTUAL 2012</b>	<b>AMENDED BUDGET 2013</b>	<b>BUDGET 2014</b>
<b>REVENUES</b>				
FINES & FORFEITURES	\$ -	\$ 2,223	\$ -	\$ 5,500
<b>EXPENDITURES</b>				
POLICE	\$ -	\$ 4,606	\$ -	\$ 5,500

<b>HOTEL/MOTEL FUND</b>	<b>ACTUAL 2011</b>	<b>ACTUAL 2012</b>	<b>AMENDED BUDGET 2013</b>	<b>BUDGET 2014</b>
<b>REVENUES</b>				
TAXES	\$ 74,528	\$ 81,040	\$ 110,000	\$ 100,000
LICENSES & PERMITS	-	1,229	-	-
CHARGES FOR SERVICES	2,337	2,658	8,824	4,500
INVESTMENT INCOME	370	53	-	-
CONTRIBUTIONS & DONATIONS	-	15,810	-	-
OTHER FINANCING SOURCES	-	-	9,500	-
<b>TOTAL REVENUES</b>	<b>\$ 77,235</b>	<b>\$ 100,790</b>	<b>\$ 128,324</b>	<b>\$ 104,500</b>
<b>EXPENDITURES</b>				
TOURISM/ICE RINK	\$ -	\$ 28,510	\$ 27,100	\$ 4,500
LIGHT UP BLUE RIDGE	-	28,940	10,000	10,000
DOWNTOWN DEVELOPMENT	89,489	34,834	23,724	50,000
SPECIAL FACILITIES	-	42,713	67,500	40,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 89,489</b>	<b>\$ 134,997</b>	<b>\$ 128,324</b>	<b>\$ 104,500</b>

<b>SPLOST FUND</b>	<b>ACTUAL 2011</b>	<b>ACTUAL 2012</b>	<b>AMENDED BUDGET 2013</b>	<b>BUDGET 2014</b>
<b>REVENUES</b>				
INTERGOVERNMENTAL REVENUE	\$ 227,081	\$ 489,763	\$ -	\$ 320,000
INVESTMENT INCOME	602	299	-	-
OTHER FINANCING SOURCES	-	40,069	-	-
<b>TOTAL REVENUES</b>	<b>\$ 227,683</b>	<b>\$ 530,131</b>	<b>\$ -</b>	<b>\$ 320,000</b>
<b>EXPENDITURES</b>				
HIGHWAYS & STREETS	\$ 144,574	\$ 295,656	\$ -	\$ 320,000
DOWNTOWN DEVELOPMENT	48,391	382,966	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 192,965</b>	<b>\$ 678,622</b>	<b>\$ -</b>	<b>\$ 320,000</b>

**CITY OF BLUE RIDGE**  
**2014**  
**BUDGET SUMMARY**

<b>WATER AND SEWER FUND</b>	<b>ACTUAL 2011</b>	<b>ACTUAL 2012</b>	<b>AMENDED BUDGET 2013</b>	<b>BUDGET 2014</b>
<b>REVENUES</b>				
INTERGOVERNMENTAL REVENUE	\$ 5,000	\$ 34,960	\$ 425,300	\$ 50,000
CHARGES FOR SERVICES	2,153,546	2,220,387	2,167,800	2,279,360
INVESTMENT INCOME	2,550	1,200	1,000	1,000
<b>TOTAL REVENUES</b>	<b>\$ 2,161,096</b>	<b>\$ 2,256,547</b>	<b>\$ 2,594,100</b>	<b>\$ 2,330,360</b>
<b>EXPENSES</b>				
SANITARY ADMINISTRATION	\$ 254,098	\$ 248,827	\$ 162,692	\$ 138,034
CDBG SEWER GRANT	8,900	-	435,300	50,000
SANITARY SEWER MAINTENANCE	78,995	41,314	190,388	148,086
SEWAGE TREATMENT PLANT	239,097	292,744	379,262	384,246
WATER ADMINISTRATION	832,295	816,282	380,269	324,219
USDA RURAL DEVELOPMENT LOAN	29,645	-	47,800	200,000
WATER TREATMENT	204,008	133,052	305,564	368,245
WATER DISTRIBUTION	164,893	115,208	692,825	717,530
<b>TOTAL EXPENSES</b>	<b>\$ 1,811,931</b>	<b>\$ 1,647,427</b>	<b>\$ 2,594,100</b>	<b>\$ 2,330,360</b>

# City of Blue Ridge

480 West First Street

Blue Ridge, Georgia 30513

(706) 632 - 2091

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## Workshop Meeting Minutes

December 10, 2013

9:00 AM

A Motion was made by Rodney Kendall to call the Meeting to order. Seconded by Michael Eaton. All Yea. Motion carried.

The 2014 Budget for the City was given out to the Council Members for their review. No one had any questions at that time. A vote will be made at the Regular Council Meeting at 6:00 PM.

A request was made by Bill Sowers for the City Council to approve the purchase of two tractors to be used in the Street Department. The tractors that were in use last summer were broken down all summer, and there was hardly any clearing of the street right of ways last summer. These tractors that the City now has have been around since the early 1980's. These tractors if purchased would be bought using SPLOST Funds that are left over from the 2013 year Budget. The Council felt like that if there was funds to cover the expense that they would approve the purchase.

The matter of Sunday Sales came up for discussion. After a short discussion it was determined that the Council would ask that this matter would be approved to be placed on a Ballot for a Referendum Vote by the Residents of the City.

The subject of Summit Street CDBG Water and Sewer Project came up for discussion. The question that the Engineers are asking is that there are about two to three weeks left in the construction, and they need to know what to do about the proposed sewer line to the trailer that is owned by Ken Mashburn that is located on Summit Lane? Rodney Kendall stated that he was going to talk to Patrick Crane and see if he could get him to agree to let the line be placed down Summit Lane. The Mayor stated that this trailer was in the original plans and that they have been changed several times costing the City more money. She also said that Mr. Mashburn was disappointed because he thought that he was getting the sewer service from the beginning, and now that the City was considering not putting it in. This will probably be a law suit either way. At that time Rodney Kendall said that he would contact Mr. Crane and try to handle in a diplomatic way, and if not then the Council can act on it tonight.

Franchise Fees were talked about and Bill Sowers said that everything was just about worked out on the Atlanta Gas light Franchise. Their attorney will be getting back with the City Attorney shortly with the finished Agreement. What have now is an Agreement with Tri-State EMC that needs to be sent to them for them to look at and then send back to the City. Then the City Council can start procedures to adopt the Franchise Agreement. Also, the agreements with the Telephone and Cable Companies were discussed.

The Water Clerk was called into the Meeting to discuss the matter of changing the water rates by dropping the minimum fee for the first 1000 gallons and charge for any water used from 0 gallons up. After this discussion the Council agreed to

act on this matter tonight at 6:00 PM.

The matter of being able to make "Distilled Spirits" in the City was brought up for the City to determine what action to take. After a lengthy discussion on this matter it was determined that a Motion would be made tonight pertaining to this.

A Motion was made by Rodney Kendall to go into Executive Session for Personnel Matters. Seconded by Michael Eaton All voted Yea Motion carried

After the Executive Session a Motion was made by Rodney Kendall to open the meeting Seconded by Michael Eaton. There was discussion of moving employees around inside the Departments giving them other jobs to do, and also in doing this to give an increase in pay. This will be acted upon in the Regular Meeting at 6:00 PM.

A Motion was made by Rodney Kendall to adjourn the Workshop Meeting. Seconded by Michael Eaton. All voted Yea. Motion carried.

# City of Blue Ridge

480 West First Street

Blue Ridge, Georgia 30513

(706) 632-2094

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Regular Council Meeting  
December 10, 2013  
6:00 PM

Present: Mayor Donna Whitener, Rhonda Thomas, Rodney Kendall, Michael Eaton,  
Harold Herndon

A Motion was made by Rodney Kendall to call the Meeting to order. Seconded by Michael Eaton. All voted Yea. Motion carried.

Bill Sowers led in prayer and then Mayor Whitener led with the Pledge to the Flag.

A Motion was made by Rodney Kendall to approve the Minutes from the previous Meeting. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to adopt the 2014 Budget as presented. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rhonda Thomas to approve the purchase of two tractors for the Street Department to be paid out of the SPLOST Fund. Seconded by Rodney Kendall. All voted Yea. Motion carried.

After a short discussion a Motion was made by Rhonda Thomas to move forward with the process to approve "Sunday Sales" of alcohol inside the City of Blue Ridge. Seconded by Harold Herndon. All voted Yea. Motion carried.

After a discussion about the CDBG Project located on Summit Street a Motion was made by Rodney Kendall to wait for the City Attorney's recommendation and do what he suggested in this matter. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to send a proposed Franchis Fee to Tri-State Electric EMC to review, sign and send back to the Council. After this, then the City Council is to adopt said Ordinance. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to do away with the 1000 gallon minimum on the water bills. Seconded by Rhonda Thomas. All voted Yea. Motion carried.

A Motion was made by Michael Eaton to go ahead with the amending of the Alcohol Ordinance to allow Moonshine to be manufactured inside the City. Seconded by Rodney Kendall. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to hire another part-time worker for the Water Plant to help do away with the over time. Seconded by Michael Eaton. All vote Yea. Motion carried.

A Motion was made by Rodney Kendall to give Bobby Martin a \$1.00 on the hour raise in pay. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to give Barbara Gerald a \$1.00 on the hour raise in pay for work that she has been doing on the Safety Grants and paper work, and keeping up with the paperwork of such. Seconded by Michael Eaton. All voted Yea. Motion carried.

A Motion was made by Rodney Kendall to adjourn the Meeting. Seconded by Rhonda Thomas. All voted Yea. Motion carried. Meeting adjourned.