



Application for City Park Use  
Sponsoring Organization

Date of Application: \_\_\_\_\_ Application Fee: **\$20.00**

Name of Applicant: \_\_\_\_\_

Name of Person/Organization (other than applicant): \_\_\_\_\_

\_\_\_\_\_

Physical Address: \_\_\_\_\_

\_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

Purpose for Park Usage: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date and Hours for Requested Usage: \_\_\_\_\_

\_\_\_\_\_

Park or Area of Park Requested: \_\_\_\_\_

\_\_\_\_\_

Number of Expected Event Attendance (including the maximum total and highest attendance for each day): \_\_\_\_\_

**The following items must be returned with the completed application before any application can be accepted:**

1. Attach a copy of articles of incorporation or other organizational documentation and evidence of tax-exempt status (if any) for any organization applying as sponsoring organization.
2. Attach a copy of a rental agreement or other documentation for the evidencing that portable toilets or restroom facilities will be available at any event where more than 300 people are expected to attend.
3. Attach a copy of liability insurance coverage that will cover injuries to members of the general public arising out of such permitted activities in the amount of \$1,000,000.00.
4. **Applicant must contact the Blue Ridge Police Chief to determine the need for security, and to arrange adequate security for the event prior to application being approved. The telephone number to the Blue Ridge Police Department is (706) 632-3451.**
5. If application is approved, the applicant will be required to provide a **\$100.00 clean-up deposit**. If proper clean-up is done, the deposit will be returned to the applicant.
6. The City of Blue Ridge recognizes the need for the occasional use of signage for temporary purposes, whereby the signage is not permanent, but has a limited life related to the timing of a special event, cause or purpose. This temporary signage is authorized **without** a permit with the expectation that the purposes of this signage will be accomplished in a specific time period. In all cases, in all zone districts, such temporary signage shall be placed only on private property with the permission of the property owner.
7. Please Review and fill out the current CDC Events and Gatherings:Readiness and Planning Tool. Please submit with this application. See [cdc.gov/coronavirus](https://www.cdc.gov/coronavirus) for any updates. The City of Blue Ridge shall have the authority to revoke a permit upon a finding of violation of any rule or ordinance or upon good cause shown.

Signature of Applicant: \_\_\_\_\_

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**Office Use Only:**

Approved             Denied

\_\_\_\_\_  
Signature of Approving Agent

I, \_\_\_\_\_, am posting a \$100 clean up deposit to be able to use the Blue Ridge City Park . I also understand that if I fail to clean up the Park after my event, I forfeit my deposit and it will be deposited by the City of Blue Ridge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date