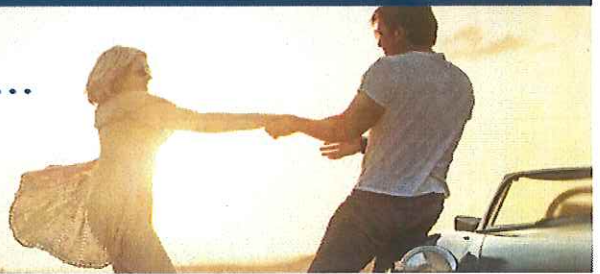


With you through life's journey...



Securing today
and tomorrow



Dear Colleague:

Effective the week of January 29, 2018, the Blue Ridge, Georgia Social Security Contact Station located at 171 Church Street, Blue Ridge, GA 30513 is changing its hours of operation.

The Blue Ridge Contact Station will be open to the public Monday and Thursday from 9AM to 3:00 PM. Customers can also contact the National Toll-Free service at 1-800-772-1213 (TTY 1-800-325-0778).

For service on Tuesday, Wednesday and Friday, your customers can visit any Social Security Office or contact the National Toll-Free number at 1-800-772-1213 (TTY 1-800-325-0778).

The closest offices to Blue Ridge are:

Cleveland TN – 529 Inman St W., Cleveland, TN 37311 – 855-207-4867

Dalton GA – 301 Point North PL., Dalton, GA 30720 – 866-593-5681

Gainesville GA – 2565 Thompson Bridge Rd., Gainesville, GA 30501 – 866-331-2309

Marietta GA – 1415 Franklin Gateway, Marietta, GA 30067 – 866-964-4690

Most Social Security business can be handled through Social Security's toll free telephone number (1-800-772-1213 or TTY 1-800-325-0778) as well as the agency's website at www.socialsecurity.gov. Some of the services available on our website include:

- Apply for Social Security Retirement/Spouses benefits
- Apply for Social Security Disability benefits
- Create a my Social Security account (www.socialsecurity.gov/myaccount) to:
 - Print a proof of income letter
 - Check the status of a pending application
 - Change an address and phone number
 - Check benefit and payment information
 - Start or change direct deposit of your benefit payment
 - Request a replacement Medicare card
 - Get a form SSA-1099 for taxes
- Apply for extra help with your Medicare prescription drug costs

Please share with your clients and colleagues.

Sincerely,

Marilia Gonzalez, DM – 866-357-4670 Ext. 14300

Help secure your today and tomorrow. Open a *my* Social Security account today at www.socialsecurity.gov/myaccount.

For the latest Social Security News, check out the latest edition of the [Social Security Update](#).

Stay Connected with [Social Security](#):





**IMPORTANT
INFORMATION**

NEW OFFICE HOURS

Effective January 29, 2018, the Blue Ridge Social Security Contact Station located at 171 Church Street, Blue Ridge, GA 30513 will open:

Monday, Thursday 9:00 am to 3:00 pm
Tuesday, Wednesday, Friday Closed

For in-person service on Tuesday, Wednesday and Friday, visit any Social Security Office. The closest locations are:

Gainesville: 2565 Thompson Bridge Rd, Gainesville, GA 30501 (866) 331-2309

Cleveland: 529 Inman St W, Cleveland, TN 37311 (855) 207-4867

Dalton: 301 Point North Pl, Dalton, GA 30720 (866) 593-5681

Marietta: 1415 Franklin Gateway, Marietta, GA 30067 (866) 964-4690

Most Social Security services do not require an office visit, please consider visiting us online at www.socialsecurity.gov or calling our National toll free number 1-800-772-1213 (TTY) 1-800-325-0778.



**IMPORTANT
INFORMATION**

Blue Ridge Social Security Contact Station Office Hours Effective January 29, 2018

Monday	9:00 am to 3:00 pm
Tuesday	Closed
Wednesday	Closed
Thursday	9:00 am to 3:00 pm
Friday	Closed

Most Social Security services do not require an office visit, please consider visiting us online at www.socialsecurity.gov or calling our National toll free number 1-800-772-1213 (TTY) 1-800-325-0778.



How to Create an Online Account

You can create a **my Social Security** account to access your *Social Security Statement* to check your earnings and get your benefit estimates.

If you receive benefits, you can also:

- get your benefit verification letter;
- change your address and phone number;
- start or change your direct deposit;
- request a replacement Medicare card; and
- get a replacement SSA-1099 or SSA-1042S for tax season.

Even if you do not currently receive benefits, you can get a benefit verification letter stating that you:

- never received Social Security benefits, Supplemental Security Income (SSI) or Medicare; or
- received benefits in the past, but do not currently receive them (The letter will include the date your benefits stopped and how much you received that year.); or
- applied for benefits but haven't received an answer yet.

You may be able to use your free **my Social Security** account at www.socialsecurity.gov/myaccount to request a replacement Social Security card online, as long as you live in one of the participating states or the District of Columbia, are not

requesting a name change or any other change to your card, and you meet other requirements.

There is no fee to create a **my Social Security** account, but you must have an email address. See other side for instructions on setting up an account using an activation code.

Email account set up

There are many options available to set up an email address and it can be done in as little as five minutes. Each email provider has its own criteria for setting up an account and you must accept the provider's terms of use agreement. Some examples of free email providers include:

AOL: aolmail.com

Gmail: gmail.com

iCloud Mail (Apple): icloud.com

Outlook: outlook.com

Yahoo: yahoo.com

**This is not a complete list of email providers. Social Security is not endorsing any of these particular email account provider(s), as you may use other email account providers as appropriate.*

NOTE: Even if you do not use email on the computer, if you have a smart phone it is likely that you already have an email account. Contact your cell phone service provider to find out.

Setting up your own **my Social Security** account

After you have a valid email address, you are ready to set up your own **my Social Security** account. To set up your account, visit www.socialsecurity.gov/myaccount then follow the steps below and on the back of this page:

You probably plan to receive Social Security benefits someday. Maybe you already do. Either way, you'll want a **my Social Security** account to:

- Keep track of your earnings and verify them every year;
- Get an estimate of your future benefits if you are still working;
- Get a letter with proof of your benefits if you currently receive them; and
- Manage your benefits:
 - Change your address;
 - Start or change your direct deposit;
 - Get a replacement Medicare card; and
 - Get a replacement SSA-1099 or SSA-1042S for tax season.

Setting up an account is quick, secure, and easy. Join the millions and create an account now!

*With instant access to your *Social Security Statement* at any time, you will no longer receive one periodically in the mail, saving money and the environment. Thank you for Going Green!

If you would like to receive your *Social Security Statement* by mail, please follow these instructions.

Create an Account

Sign In

Enter Activation Code

Select "Create An Account."

To create a **my Social Security** account, you must be at least 18 years old and have:

- A valid email address;
- A Social Security number; and
- A U.S. mailing address.



Social Security

The Official Website of the U.S. Social Security Administration

Create an Account

1 Verify your Identity 2 Secure your Identity 3 Create your Account

Please tell us who you are

Your Name:
As shown on your Social Security card

First M.I. Last Suffix

Provide some personal information to verify your identity.



Social Security

The Official Website of the U.S. Social Security Administration

Create an Account

1 ✓ Verify your Identity 2 ✓ Secure your Identity 3 Create your Account

Please create your account details

Username:

Choose a username and password to create your account.

Using Your Activation Code to Create Your Account

You may have been given a letter with an activation code to complete the creation of your **my Social Security** account. To set up your account using your activation code, visit www.socialsecurity.gov/myaccount:

Select "enter activation code."

Create an Account

Sign In

Enter Activation Code

Social Security

The Official Website of the U.S. Social Security Administration

Finish Setting Up your Account - Verify Identity

1 Verify your Identity 2 Finish your Account 3 Confirmation

Please tell us who you are

Your Name:

As shown on your Social Security card

First M.I. Last Suffix

Social Security Number (SSN):

Date of Birth:

Month Day Year

Please enter the account activation code we gave you

Account Activation Code:

Next

Enter the information requested, including the account activation code we gave you. Then, select "next."



Social Security

The Official Website of the U.S. Social Security Administration

Create an Account

1 ✓ Verify your Identity 2 ✓ Secure your Identity 3 Create your Account

Please create your account details

Username:

Choose a username and password to create your account.



Social Security Administration

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What You Can Do Online

www.socialsecurity.gov

APPLY FOR BENEFITS

Apply for Social Security retirement/spouse's benefits	www.socialsecurity.gov/applyforbenefits
Apply for Social Security disability benefits	www.socialsecurity.gov/applyfordisability
Apply for Medicare	www.socialsecurity.gov/medicareonly
Apply for Extra Help with your Medicare prescription drug costs	www.socialsecurity.gov/i1020

ESTIMATE YOUR FUTURE BENEFITS

Create a my Social Security account to get your <i>Social Security Statement</i> : <ul style="list-style-type: none"> • Check your earnings record; and • See estimates of your potential benefit amounts. 	www.socialsecurity.gov/myaccount
Get your retirement benefit estimate	www.socialsecurity.gov/estimator
Use our benefit planners to calculate your retirement, disability, and survivors benefits	www.socialsecurity.gov/planners

IF YOU GET BENEFITS

Create a my Social Security account and: <ul style="list-style-type: none"> • Get your benefit verification letter; • Check your benefit and payment information and your earnings record; • Change your address and phone number; • Start or change direct deposit of your benefit payment; and • Get a replacement SSA-1099/1042S. 	www.socialsecurity.gov/myaccount
Get a replacement Medicare card	www.socialsecurity.gov/myaccount

You may be able to use your free **my Social Security** account at www.socialsecurity.gov/myaccount to request a replacement Social Security card online, as long as you live in one of the participating states or the District of Columbia, are not requesting a name change or any other change to your card, and you meet other requirements.

Find answers to frequently asked questions at

www.socialsecurity.gov/faq



Social Security Administration

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