

Mayor
Rhonda Haight

City Council
Angie Arp, Mayor Pro Tempore
Jack Taylor
Christy Kay
Bill Bivins
William Whaley



City Administrator
Eric M. Soroka

City Clerk
Amy Mintz

City Attorney
Chuck Conerly

City of Blue Ridge City Council Meeting Agenda

April 19, 2022

5:00 p.m.

Blue Ridge City Hall

480 West First Street

Blue Ridge, Ga 30513

-
1. **Call Meeting to Order**
 2. **Prayer and Pledge of Allegiance**
 3. **Approval of Minutes from Previous Meeting**
 - a) March 15, 2022 (Council Meeting)
 - b) April 7, 2022 (Workshop/ Visioning Session)
 4. **Approval of Agenda or Motion to Amend Agenda (if applicable)**
 5. **Called Public Hearings (rezoning or appeals authorized by Ordinance)**
 - a) AN ORDINANCE TO AMEND CHAPTER 22 ("TRAFFIC CODE"), ARTICLE II ("PARKING SCHEDULES") OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA BY REPEALING AND REPLACING, IN ITS ENTIRETY, SECTION 22-51 ("RESTRICTED PARKING") PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (SECOND READING)
 - b) AN ORDINANCE OF THE CITY OF BLUE RIDGE, GEORGIA, ESTABLISHING GENERAL PURCHASING REGULATIONS PURSUANT TO CITY CHARTER SECTION 6.31 ("PURCHASING"); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (SECOND READING)
 - c) REQUEST BY PROPERTY OWNER TO ALLOW THE PROPERTY LOCATED AT 180 MOUNTAIN HIDEAWAY TRAIL, BLUE RIDGE BE DEANNEXED FROM THE INCORPORATED AREA OF THE CITY.
 - d) AN ORDINANCE (I) TO AMEND CHAPTER 2 ("ADMINISTRATION"), ARTICLE III ("DEPARTMENTS, BOARDS AND COMMISSIONS"), DIVISION 1 ("GENERALLY"), SECTION 2-52 ("DEPARTMENTAL ORGANIZATION") OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA; (II) TO DELETE DIVISION 2 ("DEPARTMENT OF PERSONNEL"), DIVISION 3 ("DEPARTMENT OF FINANCE"), DIVISION 4 ("WATER MAINTENANCE DEPARTMENT"), DIVISION 5 ("STREET MAINTENANCE DEPARTMENT"), AND DIVISION 6 ("DEPARTMENT OF

Our Mission Statement

Our mission is to enrich the quality of life in Blue Ridge for all our citizens. We pledge to work in partnership with our residents, all stake holders and the Fannin County government to protect, preserve and secure the quaintness of our small-town community and to enhance the natural beauty of our environment.

HOUSING AND BUILDING INSPECTION”) IN THEIR ENTIRETY; AND (III) TO RENUMBER DIVISION 7 (“CITY PLANNING COMMISSION”), DIVISION 8 (“BOARD OF ZONING APPEALS”), AND DIVISION 9 (“AREA PLANNING COMMISSION”). (FIRST READING)

6. Consent Agenda

- a) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, GEORGIA, ADOPTING THE PLANNING AND ZONING APPLICATION FEE SCHEDULE ATTACHED AS EXHIBIT “A” AND PROVIDING AN EFFECTIVE DATE.
- b) MOTION TO APPROVE A NON-BUDGETED EXPENDITURE OF \$3,100 FOR A POLICE BODY CAMERA FOR THE PART-TIME POLICE OFFICERS.
- c) MOTION TO APPROVE A NON-BUDGETED EXPENDITURE FOR SECURITY CAMERAS TO BE LOCATED AT THE CITY’S WATER PLANT FACILITY IN THE AMOUNT OF \$9,412.83.
- d) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, GEORGIA AUTHORIZING THE MAYOR ON THE CITY’S BEHALF TO EXECUTE THE ATTACHED CONTRACT FOR PROBATION SUPERVISION SERVICES BETWEEN THE CITY AND CSRA PROBATION SERVICES, INC. AND PROVIDING AN EFFECTIVE DATE.
- e) MOTION AUTHORIZING THE MAYOR TO EXECUTE TASK RELEASE NO. 38 UNDER MASTER ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF BLUE RIDGE AND CARTER SLOOP, INC. FOR PAVING AND SIDEWALK EVALUATION IN THE AMOUNT OF \$26,500.

7. Action Agenda Items (Items requiring the approval of the City Council)

- a) APPOINTMENT OF MEMBERS TO PLANNING COMMISSION
- b) A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BLUE RIDGE, STATE OF GEORGIA, TO AMEND RESOLUTION NO. BR 2018-12-11, BY WHICH THE CITY OF BLUE RIDGE CREATED THE DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF BLUE RIDGE, GEORGIA (“DDA”), TO RESTATE AND CLARIFY THE POWERS AND DUTIES CONFERRED UPON THE DDA.

8. Reports

9. Public Comments

- a) Downtown Development Authority Update
- b) Blue Ridge Business Association Update
- c) Cody Chinn
- d) Robert Borgwat – Trout Festival

10. Executive Session (if needed)

11. Adjournment

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City of Blue Ridge City Council Meeting MINUTES

March 15, 2022

5:00 p.m.

Blue Ridge City Hall

480 West First Street

Blue Ridge, Ga 30513

1. Call Meeting to Order:

Mayor Rhonda Haight called the meeting to order at 5:00 pm. Present were Mayor Rhonda Haight, Council Members William Whaley, Angie Arp, Jack Taylor, Christy Kay, Bill Bivins, City Attorney Check Conerly, City Administrator Eric Soroka and City Clerk Amy Mintz.

2. Prayer and Pledge of Allegiance:

Led by Council Member Whaley.

3. Approval of Minutes from Previous Meeting:

a. February 15, 2022 (Council Meeting)

A motion to approve was offered by Council Member Whaley, seconded by Council Member Taylor, passed unanimously.

b. March 1, 2022 (Downtown parking)

A motion to approve was offered by Council Member Whaley, seconded by Council Member Bivins, passed unanimously.

4. Approval of Agenda or Motion to Amend Agenda (if applicable):

A motion to approve was offered by Council Member Whaley, seconded by Council Member Taylor, passed unanimously.

5. Called Public Hearings (rezoning or appeals authorized by Ordinance):

City Attorney discussed the following ordinance to be voted on:

- a) AN ORDINANCE TO AMEND CHAPTER 2 ("ADMINISTRATION") ARTICLE III ("DEPARTMENTS, BOARDS AND COMMISSIONS") DIVISION 7 ("CITY PLANNING COMMISSION") OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA TO CHANGE THE MANNER BY WHICH MEMBERS OF THE PLANNING COMMISSION ARE APPOINTED. (SECOND READING)

A motion to approve was offered by Council Member Whaley, seconded by Council Member

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Bivins, passed unanimously. Adopted as Ordinance No. BR2022-04.

City Attorney discussed the following ordinance to be voted on:

- b) AN ORDINANCE TO AMEND CHAPTER 10 ("BUSINESS REGULATIONS"), ARTICLE V ("SHORT-TERM VACATON RENTALS"), SEC. 10-198 (EFFECTIVE DATE, TOLLING; SPECIAL LAND USE PERMIT; NONCONFORMING GRANDFATHERED USE") OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA TO ELIMINATE THE USE OF SPECIAL LAND USE PERMITS FOR SHORT-TERM VACATION RENTALS AND FOR OTHER PURPOSES. (SECOND READING)

A motion to approve was offered by Council Member Whaley, seconded by Council Member Arp, passed unanimously. Adopted as Ordinance No. BR2022-05

City Attorney discussed the following ordinance for the first reading:

- c) AN ORDINANCE TO AMEND CHAPTER 22 ("TRAFFIC CODE"), ARTICLE II ("PARKING SCHEDULES") OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA BY REPEALING AND REPLACING, IT ITS ENTIRETY, SECTION 22-51 ("RESTRICTED PARKING"); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (FIRST READING)

City Attorney discussed the following ordinance for the first reading:

- d) AN ORDINANCE OF THE CITY OF BLUE RIDGE, GEORGIA, ESTABLISHING GENERAL PURCHASING REGULATIONS PURSUANT TO CITY CHARTER SECTION 6.31 ("PURCHASING"); PROVIDING FOR SEVERBILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (FIRST READING)

6. Consent Agenda:

A motion to approve the consent agenda was offered by Council Member Whaley, seconded by Council Member Bivins, passed unanimously, and the following items were approved:

- a) Motion to approve an invoice in the amount of \$66,800 to Brannen Ford for two (2) 2022 Ford Explorers as included in the 2022 budget.
- b) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, GEORGIA AUTHORIZING THE MAYOR ON THE CITY'S BEHALF YO EXECUTE THE ATTACHED INMATE BOOKING AND HOUSING AGREEMENT BETWEEN THE CITY AND THE FANNIN COUNTY SHERIFF'S OFFICE AND PROVIDING AN EFFECTIVE DATE.

BR2022-12

- c) A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BLUE RIDGE, STATE OF GEORGIA, TO APPROVE THAT CERTAIN MODIFICATION TO THE DECEMBER 3, 2020 LOAN FROM THE GEORGIA ENVIRONMENTAL FINANCE AUTHORITY IN THE ORIGINAL AMOUNT OF \$5,000,000.

BR2022-08

- d) A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BLUE

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RIDGE, STATE OF GEORGIA, TO ENTER INTO A LOAN AGREEMENT WITH THE GEORGIA ENVIRONMENTAL FINANCE AUTHORITY IN AN AMOUNT NOT TO EXCEED \$3,500,000.

BR2022-09

7. **Action Agenda Items (Items requiring the approval of the City Council): None**

8. **Reports:**

Mayor Haight discussed the City Administrator Monthly Briefing report.

9. **Public Comments**

- a) Downtown Development Authority Update: Vice- Chairman Cesar Martinez offered update.
- b) Blue Ridge Business Association Update: President Cesar Martinez offered update.
- c) John Tucker – Liquor Store
- d) Shannon Marren – Copper Express
- e) Henry Fehrmann: Not present at meeting.
- f) Martin Velasquez
- g) Elliot Wilborn – Alcohol Ordinance

10. **Executive Session (if needed):**

A motion to enter into executive session was offered by Council Member Whaley, seconded by Council Member Bivins, passed unanimously. Executive session opened at 5:29 pm.

A motion to adjourn executive session was offered by Council Member Whaley, seconded by Council Member Bivins, passed unanimously. Executive session adjourned at 6:35 pm.

11. **Adjournment:**

A motion to adjourn was offered by Council Member Whaley, seconded by Council Member Kay, passed unanimously and the meeting adjourned at 6:36 pm.

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Mayor, Rhonda Haight

City Clerk, Amy Mintz

Date

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**City of Blue Ridge
Workshop Meeting
Visioning Session
Minutes**

April 7, 2022

6:00 p.m.

Blue Ridge City Hall

480 West First Street

Blue Ridge, Ga 30513

1. Call Meeting to Order

Mayor Rhonda Haight called meeting to order at 6:00 PM. Present were Mayor Rhonda Haight, Council Members William Whaley, Angie Arp, Jack Taylor, Christy Kay, Bill Bivins, City Attorney Chuck Conerly, City Administrator Eric Soroka, and City Clerk Amy Mintz.

Mayor Rhonda Haight turned the meeting over to City Administrator Eric Soroka.

2. Review of Topics

City Administrator Soroka reviewed a list of items that have been accomplished by the Mayor/City Council/City Administrator, provided an updated organizational chart that reflects the government structure of the City of Blue Ridge, and provided a list of projects currently in process.

3. Establishing Priorities

City Administrator Soroka discussed topics that needed to be addressed going forward: reviewing and revising the zoning code, developing a 5-year capital improvement document, government

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structure improvements, the Farmers Market and the roll of the Downtown Development Authority. Direction was provided by the City Council on these topics to the City Administration and City Attorney.

4. Adjournment

Mayor Rhonda Haight adjourned the meeting at 8:12 PM.

Mayor, Rhonda Haight

City Clerk, Amy Mintz

Date

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City Council Meeting Agenda Submittal

MEETING DATE: 4/19/2022

AGENDA NO: 5a.

AGENDA ITEM:

AN ORDINANCE TO AMEND CHAPTER 22 ("TRAFFIC CODE"), ARTICLE II ("PARKING SCHEDULES") OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA BY REPEALING AND REPLACING, IN ITS ENTIRETY, SECTION 22-51 ("RESTRICTED PARKING"); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

BACKGROUND:

Based on the consensus reached at their Workshop Meeting of March 1, 2022, The City Council directed the Administration to replace the current City Code Section 22-51 with a new Ordinance limiting parking in the downtown area to 3 hours. Attached is the Ordinance prepared by the City Attorney. In terms of implementation of the Ordinance, the following is planned:

- For the first 30 days, the Police would issue warnings
- The parking map indicating business/owner and employee parking as well as private and City parking lots, would be made available to the Train representatives, Chamber of Commerce, all downtown businesses, City website and social media.

RECOMMENDATION:

It is recommended that the City Council enact the attached Ordinance.

ATTACHMENT (S):

Ordinance No. BR2022-10

Parking Key Map

APPROVED:



Mayor



City Administrator

FIRST READING March 15, 2022

SECOND READING April 19, 2022

PASSED

AN ORDINANCE NO. BR2022-10

AN ORDINANCE TO AMEND CHAPTER 22 (“TRAFFIC CODE”), ARTICLE II (“PARKING SCHEDULES”) OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA BY REPEALING AND REPLACING, IN ITS ENTIRETY, SECTION 22-51 (“RESTRICTED PARKING”); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Chapter 22 (“Traffic Code”), Article II (“Parking Schedules”), Sec. 22-51 (“Restricted Parking”) of the Code of the City of Blue Ridge, Georgia currently limits to two hours parking in certain designated areas within the City of Blue Ridge, Georgia (the “City”); and

WHEREAS, parking availability has been a significant problem in the downtown business district for many years; and

WHEREAS, the City Council recently conducted a public meeting, during which the City Council heard from a number of citizens, businesses, property owners, and other stakeholders regarding the parking problem in the downtown business district; and

WHEREAS, as a result of the input it has received, the City Council of the City of Blue Ridge, Georgia, finds it in the public interest to amend Chapter 22 (“Traffic Code”), Article II (“Parking Schedules”) of the Code of the City of Blue Ridge, Georgia by repealing and replacing, in its entirety, Sec. 22-51 (“Restricted Parking”).

NOW, THEREFORE, BE IT ORDAINED, AND IT IS HEREBY ORDAINED by the authority of the City Charter and general law, that Chapter 22 (“Traffic Code”), Article II (“Parking Schedules”) of the Code of the City of Blue Ridge, Georgia be amended by repealing and replacing, in its entirety, Sec. 22-51 (“Restricted Parking”) as follows:

SECTION 1.

AMENDMENT TO CHAPTER 22 (“TRAFFIC CODE”), ARTICLE II (“PARKING SCHEDULES”), SEC. 22-51 (“RESTRICTED PARKING”)

Chapter 22 (“Traffic Code”), Article II (“Parking Schedules”) of the Code of the City of Blue Ridge, Georgia is hereby amended by repealing and replacing, in its entirety, Sec. 22-51 (“Restricted Parking”) as follows

ARTICLE II. PARKING SCHEDULES

Sec. 22-51. Restricted parking.

(a) No person shall park a motor vehicle on any sidewalk or street within the city in any zone or area posted by a sign as prohibited parking or in violation of any sign posted within the city that sets forth parking prohibitions or restrictions.

(b) No vehicle shall be parked within 15 feet of any fire plug or intersection in the city.

(c) There shall be a three (3) hour parking limit between the hours of 8:00 a.m. and 5:00 p.m. each day within the downtown business district, more specially described as the parking areas on (i) East Main Street between Church Street and Mountain Street and (ii) West Main Street between Depot Street and Mountain Street.

(d) The mayor or the mayor's designee shall arrange to have posted parking time limit signs for each specific street outlined in subsection (c) above, and signs designating areas for free parking for business owners and employees, giving notice thereof.

(e) The city police department is authorized to enforce this section. The first violation of this section shall be punished by a fine of \$50.00, the second violation shall be punished by a fine of \$100.00, and each violation thereafter shall be punished by a fine of \$250.00, provided however that no violation of the parking time limits shall be punished unless the signs in subsection (d) have been installed at the time of the alleged violation.

SECTION 2. SEVERABILITY.

If any paragraph, subparagraph, sentence, clause, phrase, or any portion of this ordinance shall be declared invalid or unconstitutional by any court of competent jurisdiction or if the provisions of any part of this ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to effect the portions of this ordinance not so held to be invalid, or the application of this ordinance to other circumstances not so held to be invalid. It is hereby declared to be the intent of the City Council of the City of Blue Ridge to provide for separate and divisible parts, and it does hereby adopt any and all parts hereof as may not be held invalid for any reason.

SECTION 3. EFFECTIVE DATE.

The effective date of this ordinance shall be upon its passage by the City Council.

City Council Meeting Agenda Submittal

MEETING DATE: 4/19/2022

AGENDA NO: 5b

AGENDA ITEM:

AN ORDINANCE OF THE CITY OF BLUE RIDGE, GEORGIA, ESTABLISHING GENERAL PURCHASING REGULATIONS PURSUANT TO CITY CHARTER SECTION 6.31 ("PURCHASING"); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND:

The goal of the City's purchasing function should be to promote the City's best interest through planning, evaluation and selection of qualified vendors in order to obtain cost effective and efficient goods and services to maximize the value of public funds. The purchasing system, in order to ensure the timely acquisition of goods and services to respond to the needs of the residents, business community and the City organization's needs should be centralized, streamlined and utilize best practices. Attached is the proposed Purchasing Ordinance which addresses the goals discussed above and would replace existing policies.

The major points of the Ordinance are as follows:

Guidelines

- Purchases not greater than \$5,000 do not require City Council approval or competitive bidding.
- Purchases of more than \$5,000 but less than \$75,000 do not require city Council approval or competitive bidding, provided 2 written quotes are obtained.
- Purchases of more than \$75,000 require City Council approval and formal competitive sealed bids.

Exemptions for formal Competitive Bids

- Sole Source
- Professional Services less \$35,000.
- Emergencies
- Impracticability

Preferences to Local Businesses

Businesses located in the City of Blue Ridge who reply to formal competitive sealed bid requests by the City shall receive a preference bonus of 10% or 10 points during the tabulation of the bid proposals.

Non-Budgeted Purchases

When a department head determines the necessity to purchase a non-budgeted operating or capital item they must justify this need to the City Administrator. If the purchase is deemed necessary by the City Administrator, he shall seek City Council approval at a regular meeting.

Overall, the Ordinance provides the guidelines and tools to insure an efficient and practical purchasing system to procure goods and services on behalf of the City. The City Attorney assisted in the preparation of this Ordinance.

RECOMMENDATION:

It is recommended that the City Council enact the attached Ordinance.

ATTACHMENT (S):

Ordinance No. BR2022-11

APPROVED:



Mayor



City Administrator

FIRST READING: March 15, 2022
SECOND READING: April 19, 2022
PASSED: _____

AN ORDINANCE NO. BR 2022-11

**AN ORDINANCE OF THE CITY OF BLUE RIDGE,
GEORGIA, ESTABLISHING GENERAL PURCHASING
REGULATIONS PURSUANT TO CITY CHARTER
SECTION 6.31 (“PURCHASING”); PROVIDING FOR
SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE
DATE.**

WHEREAS, Section 6.31 (“Purchasing”) of the City Charter provides that “[t]he city council shall by ordinance prescribe procedures for a system of centralized purchasing for the city;” and

WHEREAS, it is desirable to enact purchasing regulations to implement Section 6.31 of the City Charter to establish standards for the acquisition of materials, equipment, supplies, and services used by all departments of the City.

NOW, THEREFORE, BE IT ORDAINED, AND IT IS HEREBY ORDAINED by the City Council of the City of Blue Ridge, Georgia, as follows:

Section 1. Pursuant to City Charter Section 6.31, the following General Purchasing Regulations are hereby established for the City of Blue Ridge:

A. Centralized Purchasing. The City hereby establishes a centralized purchasing system where all City purchases will be coordinated by the City Administrator subject to the regulations outlined herein. The City Administrator shall supervise and have full authority to approve or disapprove purchases by all departments subject to the provisions of this Ordinance and shall be responsible for enforcing purchasing procedures. The City Administrator shall issue rules governing purchasing procedures as he deems necessary from time to time. Purchases shall not be split or divided to avoid established purchasing

limits. It is the responsibility of the department heads and the City Administrator to ensure all purchases are consistent with and support the current approved budget prior to committing funds. The authority granted to the City Administrator as outlined in this Ordinance shall only be available to the employee appointed as the City Administrator/City Manager. In the case where the City Administrator/City Manager position is vacant, the City Council will adopt purchasing regulations.

B. Guidelines for Purchases.

- (i) Purchases not greater than \$5,000. Purchases of or contracts for materials, supplies, equipment, improvements, or services where the total amount expended is not greater than \$5,000 may be made or entered into by the City Administrator without competitive bidding and without City Council approval.
- (ii) Purchases of more than \$5,000 but less than \$75,000. Unless otherwise required by state law, purchases of or contracts for materials, supplies, equipment, improvements, or services where the total amount expended is in excess of \$5,000, but which is less than \$75,000, may be made or entered into by the City Administrator without competitive bidding and without City Council approval, provided two written quotes are obtained from individual vendors.
- (iii) Purchases of more than \$75,000 or more. Unless otherwise required by state law, any purchase in excess of \$75,000 shall be approved/awarded by the City Council in a regular or special meeting, unless it is made under a Fannin County, state, federal G.S.A. negotiated contract purchasing system, or pursuant to O.C.G.A. § 36-69A-4, as may be amended from time

to time. Such purchases shall require formal competitive sealed bids, which shall be advertised in the county organ. However, any public works construction contract in excess of \$100,000 governed by O.C.G.A. § 36-91-1 et seq. shall be advertised both in the Georgia Procurement Registry as prescribed by O.C.G.A. § 50-5-69(b), as may be amended from time to time, and be advertised in the county organ prior to the date and the time of public bid opening, in accordance with state law. Notice of bids shall be advertised twice in the local newspaper. Said notices shall appear in consecutive weeks. The City shall post all bid advertisements on the City's website and shall make an effort to distribute the bid ads directly to prospective bidders to encourage competition within the process. The City Council shall have the right to accept or reject any or all bids or take whatever action they deem necessary which is in the best interest of the City. The low bid is not necessarily the winning bid; the City may take into consideration other factors such as, but not limited to, history working with bidder, time of execution of bid, or other factors that the City Council approve which are in the best interest of the City.

C. Exemptions from competitive formal bidding. The following exemptions from competitive formal bidding are hereby established:

- (i) Sole Source. Supplies, equipment or services available from a sole source may be exempted from the bidding requirements of this Ordinance by the City Administrator, upon the filing of a written request by a department head to the City Administrator outlining the conditions and circumstances involved.

- (ii) Professional Services. Contracts for professional services involving particular knowledge, such as those engaging the services of attorneys, auditors, or architects, are not subject to formal bidding requirements. However, for contracts that may exceed \$ 35,000, the City may issue a request for proposals/qualifications or, if approved by the City Council, may waive this requirement and negotiate directly in the best interests of the City.
- (iii) Emergencies. The City Administrator may make or authorize others to make emergency procurement of supplies, services, or construction items when there exists a threat to public health, welfare, safety or breakdowns of equipment that may cause serious curtailment of services to residents; provided that such emergency procurement shall be made with such competition as is practicable under the circumstances. The City Administrator shall provide information to the Mayor and City Council on any emergency procurement as soon as practical, or in no case later than the next regularly scheduled City Council meeting after the emergency procurement has been authorized.
- (iv) Impracticability. Under circumstances where competitive bidding is impracticable, including, but not limited to, situations where time constraints do not permit the preparation of clearly drawn specifications or situations where, after competitive bidding, no bids meeting bid requirements are received, all compliant bids received are

too high, or all bids are rejected for failure to meet bid requirements (i.e. bids are noncompliant).

D. Preference to Local Businesses for Formal Competitively Bid Purchases.

Businesses located in the City of Blue Ridge who reply to formal competitive sealed bid requests by the City shall receive a preference bonus of 10% or 10 points during the tabulation of the bid proposals. If a local preference is to be employed as provided for by this section, the invitation for bid documents shall clearly set forth such local preference requirements. Proof of a City of Blue Ridge Business License shall be submitted with the bid to be eligible for the Local Business preference.

E. Non – Budgeted Purchases. It is understood that every event cannot be foreseen, but the City also understands that the budget is the basis for the City's financial actions for each respective fiscal year. As such, non-budgeted purchases should be kept at a bare minimum and need to undergo the closest scrutiny to determine how necessary each non-budgeted purchase may be. When a department head determines the necessity to purchase a non-budgeted operating or capital item he must justify this need to the City Administrator. Prior to any purchase of a non-budgeted operating or capital item by the City Administrator, the City Administrator shall seek City Council approval at a regular meeting.

Section 2. Severability. The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 3. Effective Date. This Ordinance shall be effective immediately upon adoption on second reading.

SO ORDAINED this _____ day of _____, 2022.

BLUE RIDGE CITY COUNCIL

By: _____
Mayor

Attest:

Amy Mintz, City Clerk

City Council Meeting Agenda Submittal

MEETING DATE: 4/19/2022

AGENDA NO: 5c

AGENDA ITEM:

Request by property owner to allow the property located at 180 Mountain Hideaway Trail, Blue Ridge be deannexed from the incorporated area of the City.

BACKGROUND:

The owner of the subject property which borders on the County has requested to be deannexed from the City and revert back to unincorporated Fannin County. The owner's reason for the request is to allow short term rentals on their property in order for them to sell their property.

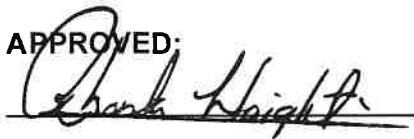
RECOMMENDATION:

The subject of annexation or deannexation from a City is a serious matter and should be based on sound reasoning such as governmental service delivery. The reason stated to enhance the property for resale to allow short term rentals does not qualify as a valid argument and therefore, it is recommended that the City Council not approve the request.

ATTACHMENT (S):

Application package

APPROVED:



Mayor

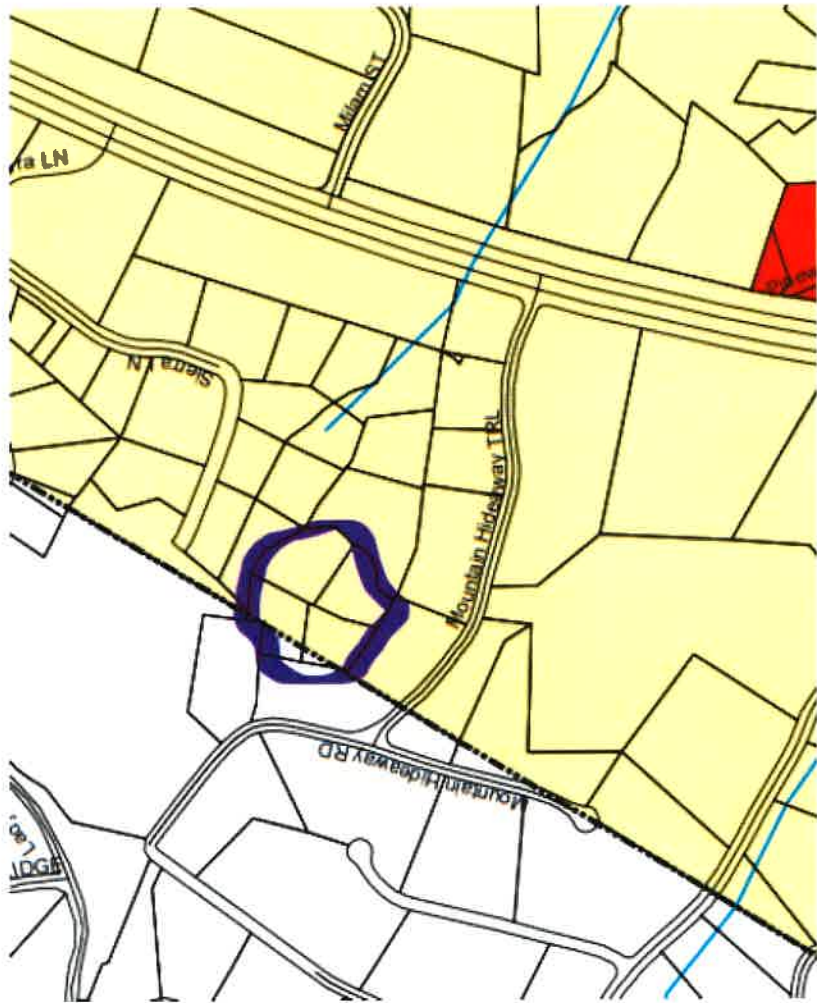


City Administrator



Mountain Hideaway RD

Mountain Hideaway TRL



City Council Meeting Agenda Submittal

MEETING DATE: 4/19/2022

AGENDA NO: 5d

AGENDA ITEM:

AN ORDINANCE (I) TO AMEND CHAPTER 2 ("ADMINISTRATION"), ARTICLE III ("DEPARTMENTS, BOARDS AND COMMISSIONS"), DIVISION 1 ("GENERALLY"), SECTION 2-52 ("DEPARTMENTAL ORGANIZATION") OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA; (II) TO DELETE DIVISION 2 ("DEPARTMENT OF PERSONNEL"), DIVISION 3 ("DEPARTMENT OF FINANCE"), DIVISION 4 ("WATER MAINTENANCE DEPARTMENT"), DIVISION 5 ("STREET MAINTENANCE DEPARTMENT"), AND DIVISION 6 ("DEPARTMENT OF HOUSING AND BUILDING INSPECTION") IN THEIR ENTIRETY; AND (III) TO RENUMBER DIVISION 7 ("CITY PLANNING COMMISSION"), DIVISION 8 ("BOARD OF ZONING APPEALS"), AND DIVISION 9 ("AREA PLANNING COMMISSION").

BACKGROUND:

This Ordinance updates Chapter 2, section 2-52 of the City Code which established the various departments of the City by reflecting the recent reorganization and establishing the following departments of the City as shown on the attached Organization Chart: Administration, Finance, Legal, Public Safety, Public Works, Planning & Zoning, Municipal Court, and Utility.

RECOMMENDATION:

It is recommended that the City Council enact the attached Ordinance.

ATTACHMENT (S):

Ordinance No:BR2022-15

City Organization Chart

APPROVED:



Mayor



City Administrator

FIRST READING _____

SECOND READING _____

PASSED _____

AN ORDINANCE NO. BR2022-15

AN ORDINANCE (I) TO AMEND CHAPTER 2 (“ADMINISTRATION”), ARTICLE III (“DEPARTMENTS, BOARDS AND COMMISSIONS”), DIVISION 1 (“GENERALLY”), SECTION 2-52 (“DEPARTMENTAL ORGANIZATION”) OF THE CODE OF THE CITY OF BLUE RIDGE, GEORGIA; (II) TO DELETE DIVISION 2 (“DEPARTMENT OF PERSONNEL”), DIVISION 3 (“DEPARTMENT OF FINANCE”), DIVISION 4 (“WATER MAINTENANCE DEPARTMENT”), DIVISION 5 (“STREET MAINTENANCE DEPARTMENT”), AND DIVISION 6 (“DEPARTMENT OF HOUSING AND BUILDING INSPECTION”) IN THEIR ENTIRETY; AND (III) TO RENUMBER DIVISION 7 (“CITY PLANNING COMMISSION”), DIVISION 8 (“BOARD OF ZONING APPEALS”), AND DIVISION 9 (“AREA PLANNING COMMISSION”).

WHEREAS, Chapter 2 (“Administration”), Article III (“Departments, Boards and Commissions”), Division 1 (“Generally”), Section 2-52 (“Departmental Organization”) of the Code of the City of Blue Ridge, Georgia (“Code”) provides generally for the division of City services and employees into departments; and

WHEREAS, it appears that this organizational structure has not been modified for nearly twenty years; and

WHEREAS, City staff has recommended certain changes to the organizational structure of the City operations to reflect the recent re-organization plan and for other reasons; and

WHEREAS, the Mayor and City Council find it in the public interest to change the organizational structure of the City operations to bring it in conformity with the re-organization plan and for other reasons.

NOW, THEREFORE, BE IT ORDAINED, AND IT IS HEREBY ORDAINED by the authority of the City Charter and general law: (i) that Chapter 2 (“Administration”), Article III (“Departments, Boards and Commissions”), Division 1 (“Generally”), Section 2-52 (“Departmental Organization”) of the Code of the City of Blue Ridge, Georgia, is hereby amended, (ii) that Division 2 (“Department of Personnel”), Division 3 (“Department of Finance”), Division 4 (“Water Maintenance Department”), Division 5 (“Street Maintenance Department”), and Division 6 (“Department of Housing And Building Inspection”) are hereby deleted in their entirety, and (iii) that Division 7 (“City Planning Commission”), Division 8 (“Board of Zoning Appeals”), and Division 9 (“Area Planning Commission”) are renumbered, as follows:

SECTION 1.

**CHAPTER 2 (“ADMINISTRATION”), ARTICLE III
 (“DEPARTMENTS, BOARDS AND**

**COMMISSIONS”), DIVISION 1 (“GENERALLY”),
SECTION 2-52 (“DEPARTMENTAL
ORGANIZATION”) AMENDED**

Chapter 2 (“Administration”), Article III (“Departments, Boards and Commissions”), Division 1 (“Generally”), Section 2-52 (“Departmental Organization”) is hereby amended to read as follows:

Sec. 2-52. Departmental organization.

- (a) ~~The administrative service of the city shall be divided into the following departments and heads of:~~ City Departments Created. For the purpose of systemically and efficiently administering the operations of the city, the following departments of government are hereby created: Administration, Finance, Legal, Public Safety, Public Works, Planning & Zoning, Municipal Court, and Utility.

~~Departmental Organization~~

<i>City Department</i>	<i>Department Head</i>
Department of personnel	Personnel director
Department of finance	Director of finance
Water maintenance department	Water superintendent
Street maintenance department	Street superintendent
Police department	Police chief
Department of civil defense	Civil defense director
Department of housing and building inspection	City building inspector

- (b) ~~A description of each department's composition, the method of appointment and the duties of the head of each department shall be found by department title in the list of job descriptions on file in the city clerk's office.~~

Secs. 2-53—2-~~77~~212. Reserved.

SECTION 2.

**DIVISION 2 (“DEPARTMENT OF PERSONNEL”),
DIVISION 3 (“DEPARTMENT OF FINANCE”),
DIVISION 4 (“WATER MAINTENANCE
DEPARTMENT”), DIVISION 5 (“STREET
MAINTENANCE DEPARTMENT”), AND DIVISION
6 (“DEPARTMENT OF HOUSING AND BUILDING
INSPECTION”) DELETED IN THEIR ENTIRETY**

Division 2 (“Department of Personnel”), Division 3 (“Department of Finance”), Division 4 (“Water Maintenance Department”), Division 5 (“Street Maintenance Department”), And

Division 6 (“Department of Housing And Building Inspection”) of the Code of the City of Blue Ridge, Georgia are hereby deleted in their entirety

**SECTION 3. DIVISION 7 (“CITY PLANNING COMMISSION”),
DIVISION 8 (“BOARD OF ZONING APPEALS”),
AND DIVISION 9 (“AREA PLANNING
COMMISSION”) RENUMBERED**

Division 7 (“City Planning Commission”) is renumbered, as follows:

DIVISION ~~7~~2. (“CITY PLANNING COMMISSION”)

...

Division 8 (“Board of Zoning Appeals”) is renumbered, as follows:

DIVISION ~~8~~3. BOARD OF ZONING APPEALS

...

Division 9 (“Area Planning Commission”) is renumbered, as follows:

DIVISION ~~9~~4. AREA PLANNING COMMISSION

SECTION 4. SEVERABILITY.

If any paragraph, subparagraph, sentence, clause, phrase, or any portion of this ordinance shall be declared invalid or unconstitutional by any court of competent jurisdiction or if the provisions of any part of this ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to effect the portions of this ordinance not so held to be invalid, or the application of this ordinance to other circumstances not so held to be invalid. It is hereby declared to be the intent of the City Council of the City of Blue Ridge to provide for separate and divisible parts, and it does hereby adopt any and all parts hereof as may not be held invalid for any reason.

**SECTION 5. REPEAL OF CONFLICTING ORDINANCES TO
THE EXTENT OF THE CONFLICT.**

All parts of prior ordinances, in conflict with the terms of this ordinance are hereby repealed to the extent of the conflict; but it is hereby provided, that any ordinance, or any provision of any ordinance, or law which may be applicable hereto and aid in carrying out and making effective the intent, purpose and provisions hereof, is hereby adopted as a part hereof, and shall be legally construed to be in favor of upholding this ordinance on behalf of the City of Blue Ridge, Georgia.

SECTION 6.

EFFECTIVE DATE.

The effective date of this ordinance shall be upon its passage by the City Council.

SO ORDAINED this _____ day of _____, 2022.

BLUE RIDGE CITY COUNCIL

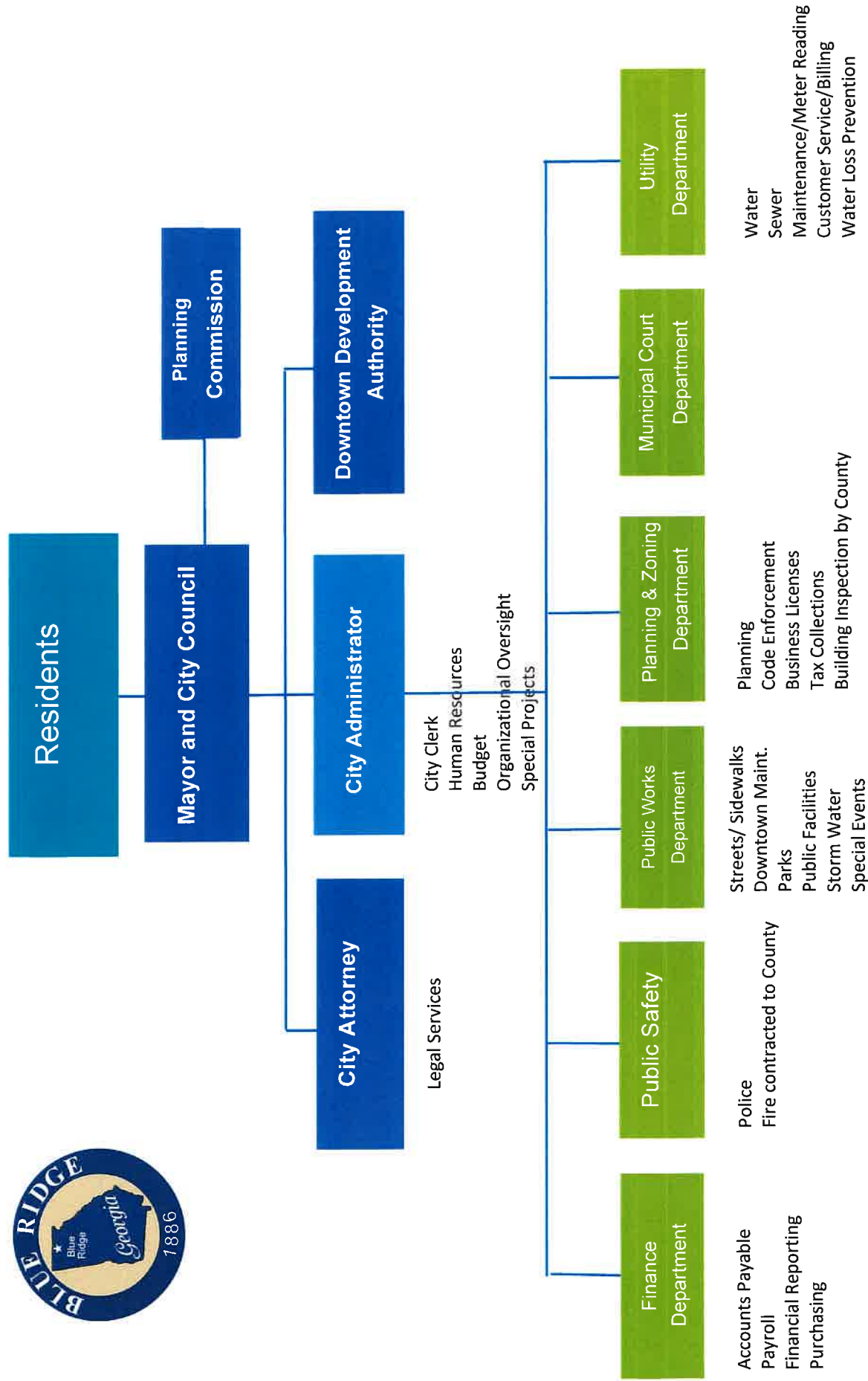
By: _____
Mayor

Attest:

Amy Mintz, City Clerk



City of Blue Ridge Organizational Chart



City Council Meeting Agenda Submittal

MEETING DATE: 4/19/2022

AGENDA NO: 6a

AGENDA ITEM:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, GEORGIA ADOPTING THE PLANNING AND ZONING APPLICATION FEE SCHEDULE ATTACHED AS EXHIBIT "A" AND PROVIDING AN EFFECTIVE DATE.

BACKGROUND:

Attached is an updated Fee Schedule for Planning and Zoning applications. The schedule was updated as to ensure the fees in place cover the cost of processing the applications and revised as follows:

- To eliminate building permits fees as the county now handles that service
- Add a building permit processing fee to cover the cost of staff 's time
- Add fees for review of annexation and deannexation requestions

A spreadsheet comparing the current fees to the recommended fees is attached.

RECOMMENDATION:

It is recommended that the City Council adopt the attached Resolution.

ATTACHMENT (S):

Resolution No. BR2022-13

Comparison of Fees

APPROVED:



Mayor



City Administrator

RESOLUTION NO. BR2022-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, GEORGIA ADOPTING THE PLANNING AND ZONING APPLICATION FEE SCHEDULE ATTACHED AS EXHIBIT "A" AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 135-6 of the Code of Ordinances of the City of Blue Ridge, Georgia (hereinafter, the "City") provides that permit and/or land use fees be adopted by the City Council from time to time; and

WHEREAS, the City Administration recommends that the Planning and Zoning fees be updated as outlined in Exhibit "A" to cover the cost of processing Planning and Zoning applications; and

WHEREAS, the City Council finds it in the public interest and in the best interest of the City to update the fee schedule as outlined in Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Blue Ridge does hereby adopt the Planning and Zoning Application Fee attached here to as Exhibit "A".

This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:

Councilmember Angie Arp	_____
Councilmember Jack Taylor	_____
Councilmember Christy Kay	_____
Councilmember Bill Bivins	_____
Councilmember William Whaley	_____

PASSED AND ADOPTED this ____ day of April, 2022.

RHONDA HAIGHT, MAYOR

ATTEST:

AMY MINTZ
CITY CLERK

City of Blue Ridge Planning & Zoning Recommended Fee Comparison

Application Type	Recommended		Current	
	Commercial	Residential	Commercial	Residential
Annexation	500.00	300.00	0.00	0.00
Deannexation	500.00	300.00	0.00	0.00
Varance	300.00	200.00	300.00	200.00
Right-of-way Abandonment	50.00	50.00	50.00	50.00
Road Abandonment	50.00	50.00	50.00	50.00
Land Disturbance per lot/first acre	250.00	50.00	250.00	25.00
Land Disturbance for additional acre graded (EPD)	80.00	80.00	80.00	80.00
Building Permit Processing fee	50.00	25.00/unit	0.00	0.00
Demoliton Permit	200.00	100.00	0.00	0.00
Rezone Less then 10 acres	750.00	750.00	500.00	300.00
Rezone First 10 acres	1,000.00	1,000.00	1,000.00	1,000.00
Rezone after 10 acres/per acre	50.00	50.00	50.00	50.00
Relocating any Building or Structure	50.00	50.00	50.00	50.00
Erecting Signs Small(up to 50 square feet)	50.00	50.00	25.00	25.00
Erecting Signs Large (up to 140 square feet)	\$1.00 per square foot	\$1.00 per square foot	\$1.00 per square foot	\$1.00 per square foot
Sidewalk use (owed annually)	25.00	25.00	25.00	25.00
Rezone Use Signs(more then 500 feet road frontage)	35.00	35.00	35.00	35.00
Driveway Permit	50.00	25.00/unit	0.00	0.00

City of Blue Ridge
Planning & Zoning Fees

Exhibit A

Application Type	Commercial	Residential
Annexation	500.00	300.00
Deannexation	500.00	300.00
Varance	300.00	200.00
Right-of-way Abandonment	50.00	50.00
Road Abandonment	50.00	50.00
Land Disturbance per lot/first acre	250.00	50.00
Land Disturbance for additional acre graded (EPD)	80.00	80.00
Building Permit Processing fee	50.00	25.00/unit
Demoliton Permit	200.00	100.00
Rezone Less then 10 acres	750.00	750.00
Rezone First 10 acres	1,000.00	1,000.00
Rezone after 10 acres/per acre	50.00	50.00
Relocating any Building or Structure	50.00	50.00
Erecting Signs Small(up to 50 square feet)	50.00	50.00
Erecting Signs Large (up to 140 square feet)	\$1.00 per square foot	\$1.00 per square foot
Sidewalk use (owed annually)	25.00	25.00
Rezone Use Signs(more then 500 feet road frontage)	35.00	35.00
Driveway Permit	50.00	25.00/unit

City Council Meeting Agenda Submittal

MEETING DATE: 4/19/2022

AGENDA NO: 6b

AGENDA ITEM:

Motion to approve a non-budgeted expenditure of \$3,100 for a Police Body Camera for the part-time police officers.


BACKGROUND:

Recently, the Police Department deployed body cameras to its's officers. This was funded in the previous year's budget. In order to provide a body camera for part-time officers, it is recommended that an additional body camera be purchased. Funding will be provided from unexpended funds in the Police Department's budget.

RECOMMENDATION:

It is recommended that the City Council adopt the Motion to approve.

ATTACHMENT (S):

APPROVED:


Mayor



City Administrator

City Council Meeting Agenda Submittal

MEETING DATE: 4/19/2022

AGENDA NO: 6c

AGENDA ITEM:

Motion to approve a non-budgeted expenditure for security cameras to be located at the City's Water Plant facility in the amount of \$9,412.83.

BACKGROUND:

The camera security system at the Water Plant needs to be upgraded to provide for the ongoing surveillance of this important asset. ETC has provided the lowest proposal for the work. Funding will be provided from the previous year's Fund Balance in the Water and Sewer fund.

RECOMMENDATION:

It is recommended that the City Council adopt the Motion to approve.

ATTACHMENT (S):

Resolution and Agreement

APPROVED:



Mayor



City Administrator



Water Plant Camera Quote

Honeywell Authorized Security Dealer

Date: 2/16/22

ETC Security

P.O. Box 0

Ellijay, GA 30540

Ph: 855.716.5740

ETCSecurity.com

Fax: 706.276.5689

For: City of Blue Ridge

Address:

Blue Ridge , GA

Phone:

Email:

Description	Amount
Alibi 16 Channel IP NVR, 10TB	1259.98
8 - Alibi 6MP Verifocal Bullet Cams	3135.88
2 - Alibi 4MP PTZ Cams, 25x Zoom	1483.97
2 - CAT6 Wire/ Connectors	350
10 - Camera Junction Boxes, Mounting Hardware	500
UPS Battery Backup	133
Materials	150
System Maintenance - 10 Cameras, 1 NVR = \$62mo	
36mo Maintenance Contract	
*city to provide ditch/conduit from existing pipe to holding pond	

Make all checks payable to ETC
Questions?
Please contact **Adam Chastain** at 706.889.6274

Thank you for your Business!

Subtotal	7012.83
Tax Rate	
Sales Tax	
Labor	2400
Total \$	9,412.83



ESTIMATE

Blue Ridge Surveillance, LLC
 350 Minnehaha Trail
 Blue Ridge, Georgia 30513
 United States

Phone: 7064558061
 Mobile: 7064558061
 Toll free: 8777810661
www.BlueRidgeSecurityCameras.com

BILL TO
Barbie Gerald
 Barbie Gerald

 bgerald@cityofblueridgega.gov

Estimate Number: 1080
P.O./S.O. Number: Water Plant Camera System
Estimate Date: March 4, 2022
Expires On: April 4, 2022
Grand Total (USD): \$9,625.50

Items	Quantity	Price	Amount
Alibi 16 Channel Network Video Recorder Alibi Vigilant Performance Series 16-Channel ULTRA H.265 NVR SKU ALI-NR160P-4	1	\$1,649.00	\$1,649.00
Surveillance Grade 2 TB HDD	2	\$105.00	\$210.00
Alibi Bullet Camera Alibi Vigilant Performance 5MP Starlight 131 Feet IR IP Bullet Camera SKU ALI-PB50-UAI	9	\$551.00	\$4,959.00
IP Camera Specific Junction Box	9	\$30.00	\$270.00
Bulk Cat 6 Cable (Pure Copper) For camera wiring	1.5	\$225.00	\$337.50
IP Camera Wiring / Installation / Programming	8	\$175.00	\$1,400.00
Misc Materials Conduit, 4x4, concrete, etc for pond camera. City responsible for digging ditch per Rebecca Harkins	1	\$400.00	\$400.00
IP Camera Wiring / Installation / Programming Pond Camera	1	\$400.00	\$400.00



ESTIMATE

Blue Ridge Surveillance, LLC
350 Minnehaha Trail
Blue Ridge, Georgia 30513
United States

Phone: 7064558061
Mobile: 7064558061
Toll free: 8777810661
www.BlueRidgeSecurityCameras.com

Total: \$9,625.50

Grand Total (USD): \$9,625.50

City Council Meeting Agenda Submittal

MEETING DATE: 4/19/2022

AGENDA NO: 6d

AGENDA ITEM:

Resolution authorizing the Mayor to execute the Contract for Probation Supervision Services between the City and CSRA Probation Services, Inc.

BACKGROUND:

As part of the City's Municipal Court function, O.C.G.A. 42-8-107 requires violators who have been placed on probation by the Court to comply with certain standards and oversight. This service is provided on a contractual basis with no cost to the City, as the cost is charged to the individuals on probation. After a careful review of the current company providing this service, including service and fees collected, it is in the best interests of the City to utilize CSRA Probation Services, Inc which the City has utilized in the past.


RECOMMENDATION:

It is recommended that the City Council adopt the attached Resolution authorizing the Mayor to execute the Contract for Probation Supervision Services between the City and CSRA Probation Services, Inc.

ATTACHMENT (S):

Resolution and Agreement

APPROVED:



Mayor



City Administrator

RESOLUTION NO. BR2022-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, GEORGIA AUTHORIZING THE MAYOR ON THE CITY'S BEHALF TO EXECUTE THE ATTACHED CONTRACT FOR PROBATION SUPERVISION SERVICES BETWEEN THE CITY AND CSRA PROBATION SERVICES, INC. AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 1.12(b)(7) of the Charter of the City of Blue Ridge, Georgia (hereinafter, the "City") authorizes the City "[t]o enter into contracts and agreements with other governments and entities and with private persons, firms, and corporations;" and

WHEREAS, Section 3.22(12) of the Charter authorizes the Mayor to "[s]ign, as a matter of course, all written contracts, ordinances, and other instruments executed by the city . . .;" and

WHEREAS, the City Council finds it in the public interest and in the best interest of the City to authorize the Mayor on the City's behalf to execute and otherwise enter into the attached contract for Probation Supervision Services between the City and CSRA Probation services, INC.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Blue Ridge does hereby approve the contract for Probation Supervision Services between the City and the CSRA Probation Services, INC. and authorizes the Mayor to execute on the City's behalf. This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:

Councilmember Angie Arp	_____
Councilmember Jack Taylor	_____
Councilmember Christy Kay	_____
Councilmember Bill Bivins	_____
Councilmember William Whaley	_____

PASSED AND ADOPTED this 19th day of April, 2022.

RHONDA HAIGHT, MAYOR

ATTEST:

AMY MINTZ
CITY CLERK

CONTRACT FOR PROBATION SUPERVISION SERVICES

Pursuant to O.C.G.A. 42-8-101(a)(1), **City of Blue Ridge**, Georgia (hereinafter referred to as the "City"), the **Municipal Court of the City of Blue Ridge**, Georgia (hereinafter referred to as "Court"), and **CSRA Probation Services, Inc.** (hereinafter referred to as the "Contractor") do hereby agree and contract that:

1. SCOPE OF SERVICES

The Contractor shall provide the following probation services and programs for the Municipal Court of the City of Blue Ridge, Georgia to-wit:

- A. Comply with the uniform contract standards (O.C.G.A. 42-8-107) and all standards and qualifications and as set forth by the Misdemeanor Probation Oversight Unit.
- B. Staff Qualifications for probation officers will meet or exceed uniform professional standards set forth in O.C.G.A. 42-8-107. Staff qualifications for administrative, intern, or volunteer staff will meet or exceed the requirements set forth in Department of Community Supervision Board Rule 105-2-.09.
- C. Criminal records checks will be completed on all staff as set forth in O.C.G.A. 35-3-34.
- D. All newly hired probation officers will receive a 40-hour initial orientation and all probation officers will receive 20 hours annual in-service continuing education. (Probation/Parole officers who have previously completed a basic course of training certified by the Georgia Peace Officers Standards and Training Council or private probation officers employed by a private probation company for at least six months as of July 1, 1996, are exempt from the 40-hour initial orientation). All newly hired administrative employee, agents, interns, or volunteers will complete a 16-hour initial orientation program within 6 months of appointment and 8 hours annual in-service continuing education training program.
- E. Maintain individual files for each offender participating in the Contractor's programs. The files will be maintained in a secured area, in a locked file cabinet or safe.
- F. Provide timely and prompt reports as are, or may be, required by the Court during the period of the contract, which include but are not limited to statistical reports, caseload data, and other records documenting the types of program services provided and the identity of the offenders receiving such services.
- G. Make fiscal and program records available within ten (10) working days for review of procedures and the maintaining of financial records reflective of good business practices.
- H. Bill the offender for program services provided on such forms and in such manner to conform to acceptable business practices. The accuracy of billing is to be confirmed by providing a copy of the services and attending costs to the offender. Current program services/costs are outlined in Exhibit A, Cost/Fee Schedule.
- I. Submit monthly reports to the Court and City on the amount of Court fines, costs and restitution Court ordered and collected from the Offender. The report shall

include the services provided; the total dollar amount applied to Court ordered fines, restitution, and other conviction related costs. The monthly reports shall be provided to the Court and City by the tenth (10th) day of the following month.

- J. Tender all Court fines, costs and restitution ordered and collected during the month from the offender to the city by the 10th day of the following month. Collect and tender all GCVEF payments to the State as mandated by law.
- K. Comply with all laws regarding confidentiality of offender's records.
- L. Not attempt to profit from any fines, restitution, or court costs collected from the offenders.
- M. Collect all fines, costs and restitution as sentenced and the amount is to be paid at a date later than the date of sentencing provided the Court orders the amount to be collected by CSRA Probation Services, Inc. A probation fee of forty dollars (\$40.00) per month may be assessed against the offender, to be collected by CSRA Probation Services, Inc. for each month of probation until that case expires or is terminated. Payment of said fees shall conform with O.C.G.A. 42-8-103 (pay-only probation) which states that fees shall be capped at three (3) months of ordinary fees unless other named statutory circumstances exist.
- N. Provide an ongoing offender monitoring program which accounts for activities of offenders serving their sentence on probation and delinquency reports to the Court advising of violations and proceed with revocation procedures based on direction of the Court.
- O. Indigent offenders may apply to be exempted from paying a supervision fee if the offender claims that such fee will cause unreasonable or undue hardship. The exempting authority shall be the sentencing Judge based on ability to pay per O.C.G.A. 42-8-102.
- P. Shall maintain bonding levels and insurance as required by law, to include a surety/fidelity bond in the amount of not less than one hundred thousand dollars (\$100,000.00) as security for the satisfactory performance of the Contract and provide general liability insurance coverage in the amount of not less than one million dollars (\$1,000,000.00).
- Q. Caseload Levels: active supervised caseloads will not exceed 300 per probation officer. All probationers are required to report in person a minimum of once per month with exceptions being per Court order, out of state, or out of area with the Court's approval. Out of area reporting shall report by telephone, Smartphone App, online or written report a minimum of once per month.
- R. Violations of Probation shall be reported to the Court by Delinquency Report, Warrant, or as designated by the Court and shall be handled in a manner as directed by the Court.
- S. Consecutive cases: Per O.C.G.A. 42-8-103.1(b), each case will be reviewed after twelve (12) consecutive months of probation as required by statute, and every four (4) months thereafter for the possibility of early termination recommendation.

2. CONTRACT TERMS

The Court shall designate CSRA Probation Services, Inc. as the exclusive private entity to coordinate and provide direct probation and program services to misdemeanor offenders sentenced under the authority of the Court during the term of this Agreement. The provisions enumerated in this Contract shall be deemed valid in so far as they do not violate any local, state, or federal laws.

This agreement shall be binding on the parties hereto for a period of one year commencing on _____ and shall expire on December 31, 2022. Notwithstanding the date of the expiration of the Contract, this Contract shall automatically renew under the same terms and conditions as provided for herein unless written notice by certified mail (return receipt requested) to the contrary is directed to the other party thirty (30) days prior to the date of expiration. Said contract period shall not exceed five (5) years. Either party may terminate this agreement by giving the other party thirty (30) days' written notice.

The Court may terminate this agreement if CSRA Probation Services, Inc. becomes insolvent or files for protection under any chapter of the U.S. Bankruptcy Code. Either party may terminate this contract for default by giving the other party written notice by certified mail (return receipt requested) thereof, specifying each particular default. If the party in fault fails to cure or take reasonable steps to cure the default within thirty (30) days after receipt of notice, the other party may declare the Contract terminated effective upon receipt of notice thereof.

Neither the Court nor the Governing Authority shall be liable to CSRA Probation Services nor to anyone who may claim a right resulting from any relationship with CSRA Probation Services, for any acts of CSRA Probation Services, its employees, agents or participants in the performance of services. CSRA Probation Services shall indemnify and hold harmless the Court and Governing Authority, from any claims, demands, actions, proceedings, expenses, damages, liabilities or losses (including but not limited to attorney's fees and court costs) and any causes of action arising from any acts or omissions arising out of or in connection with the services performed by CSRA Probation Services or its employees and agents under the terms of this Agreement.

No amendment or modification to this Contract or any waiver of any provision hereof shall be effective unless made in writing and signed by all parties hereto.

All notices under the Agreement will be in writing and will be delivered by personal service, facsimile or certified mail postage prepaid, or overnight courier to such address as may be designated from time to time by the relevant party, which initially shall be the address set forth below:

City of Blue Ridge, Georgia
480 West First Street
Blue Ridge, GA 30513

CSRA Probation Services, Inc.
802D Oakhurst Dr.
Evans, GA 30809

{SIGNATURE PAGE FOLLOWS}

IN WITNESS THEREOF, the parties hereto have executed this contract on this the _____ day
of _____, 2022.

BY: _____
Mayor Rhonda Haight
City of Blue Ridge, Georgia

BY: _____
Honorable Robert Sneed, Judge
City of Blue Ridge, Georgia

BY: _____
Ginny D. Kent
Chief Executive Officer
CSRA Probation Services, Inc.

EXHIBIT A
COST AND FEE SCHEDULE

STANDARD MONITORING SERVICES

SERVICE	RATE
Probation Supervision Fee	\$45/month
Pretrial Diversion Fee	\$45/month
Drug Testing	\$20/test
Lab Confirmation	\$25/confirmation
Electronic Monitoring RF	\$25 install fee, \$10/day
Electronic Monitoring - GPS Active	\$25 install fee, \$12/day
Alcohol Monitoring – Random	\$5 (combined w/ RF)
Alcohol Monitoring – Continuous (SCRAM)	\$25 install fee, \$10/day
Bond Supervision Fee	\$45/month

GROUP PROGRAM / EDUCATIONAL SERVICES

SERVICE	RATE
ACCI Offender Education Workbook Course	\$60/course

City Council Meeting Agenda Submittal

MEETING DATE: 4/19/2022

AGENDA NO: 6e

AGENDA ITEM:

Motion authorizing the Mayor to execute Task Release No.38 Under Master Engineering Services Agreement Between the City of Blue Ridge and Carter Sloop, Inc. for Paving and Sidewalk Evaluation in the amount of \$26,500.

BACKGROUND:

As discussed in the Visioning Session Workshop held on April 7, 2022, one of the priorities was to develop a going 5 year Capital Improvement document to address infrastructure needs and reinvest in the residential areas. One of the components of the document would be the evaluation of the City's roads and sidewalk to develop a plan to resurface roads and replace sidewalks. The attached Task Release will develop the information necessary including cost estimates for inclusion in the document. The cost of this Task Release will be funded from the unassigned fund balance from the previous budget year.

RECOMMENDATION:

It is recommended that the City Council approve a motion to authorize the Mayor to execute Task Release No.38 Under Master Engineering Services Agreement Between the City of Blue Ridge and Carter Sloop, Inc. for Paving and Sidewalk Evaluation in the amount of \$26,500.

ATTACHMENT (S):

Agreement

APPROVED:



Mayor



City Administrator

Task Release

THIS ___ day of _____ 2022, the undersigned Owner offers and the undersigned Engineer agrees to provide and perform services as identified herein (the “Work”) on a project identified herein (the “Project”) under the terms and conditions set forth herein and in a certain extension of **Master Agreement** for engineering services, No. 001, dated January 8, 2019, between the Owner and the Engineer (the “Master Agreement”) which is incorporated herein by reference and made a part hereof as if fully restated herein.

1. The Project:

1.1 This Task Release is for a Project described as:

Paving and Sidewalk Evaluation

A. More specifically, the project includes the evaluation of the existing city streets and sidewalks to include visual inspection, photo documentation, core samples of the existing pavement sections as requested, and cost estimates of proposed improvements.

2. The Work:

2.1 Engineer shall provide the following Work on the Project as defined herein and as follows:

- A. Review any existing documentation from the City.
- B. Review of current conditions by visual inspection, photos, and core samples.
- C. Core samples of the existing pavement sections (as agreed on between the city and the engineer).
- D. Provide cost estimates for the proposed roadway and sidewalk improvements.
- E. **No design of the actual improvements will be provided as part of this proposal.**

3. The Engineer’s Representations:

3.1 The Engineer represents and warrants that it is fully and professionally qualified to act as the engineer for the Owner on the Project and is licensed to practice engineering by all entities or bodies having jurisdiction over the Project and the Work. The Engineer represents and warrants that it shall maintain any and all licenses, permits or other authorizations necessary to act as the engineer for the Work.

- 3.2 The Engineer represents and warrants that it has become familiar with the Project site and the local conditions under which the Work, and any work of the Owner or the Owner's other contractors based upon the Work, is to be performed.
- 3.3 The Engineer represents and warrants that it has obtained, reviewed, and carefully examined the Owner-Supplied Information for the Project.
- 3.4 The Engineer represents and warrants that it shall prepare all documents and things required by this Task Release in such a manner that all such documents and things shall be complete, accurate, coordinated and adequate for purposes intended, and shall be in conformity and comply with all applicable law, codes and regulations. The Engineer represents and warrants that, in performing the Work under this Task Release, it shall comply with all terms and conditions of the Master Agreement.

4. Contract Time:

- 4.1 Upon execution of this Contract and commitment by Owner of funds to complete the Project, Engineer will commence performance of its services hereunder, and will complete same within a time period mutually established between Owner and Engineer to meet Project schedules.

5. Contract Price:

Task	Description	Fee Basis
A	Street & Sidewalk Evaluation (Visual)	\$25,000.00
B	Cost Estimations	\$1,500.00
TOTAL FEE		\$26,500.00

Lump Sum fee amounts listed above shall not-exceed the amounts listed without prior written authorization. Core samples can be provided at a cost of \$300 per each.

Hourly rates for Additional Services are listed provided in the Master Agreement.

- 5.1 The Owner agrees to pay the Engineer for the Work described above the lump sum Contract Price of **Twenty Six Thousand Five Hundred and 00/100 dollars (\$26,500.00)** for the agreed upon scope described herein.
- 5.2 **Reimbursable Expenses:** None expected for this project.

5.3 **Additional Services:** Additional services will be defined as Consulting and Design Engineering on any product or process not described in the scope herein or within the attached report. Additional services may include, but not be limited to, services provided for geotechnical reports, easement and/or property surveys, wetland delineation, permitting and mitigation, and assistance with resolving warranty issues after project acceptance. Additional services will be authorized by the Owner prior to performance and will be billed at the hourly rates shown on the attached schedule and shall be inclusive of overhead and fixed fee or by invoice from Carter & Sloope's sub-consultant.

6. The Primary Contacts:


6.1 The Engineer designates the following individual as its primary contact for day-to-day communications with the Owner under this Task Release:

Matt Smith 770-479-8782
 Name Phone

6.2 The Owner designates the following individual as its primary contact for day-to-day communications with the Engineer under this Task Release:

Eric Soroka, City Admin 706-632-2091
 Name Phone

WITNESS the signatures of the Owner's and the Engineer's authorized representatives placed on duplicate copies of this Task Release on the day and year first above written.

Carter & Sloope, Inc. ("Engineer")	City of Blue Ridge ("Owner")
 Signature	_____ Honorable Rhonda Haight, Mayor
By: <u>Matt Smith, PE.</u> Printed name Title: <u>Vice President</u> Date: <u>4/11/22</u>	Date: _____, 2022

City Council Meeting Agenda Submittal

MEETING DATE: 4/19/2022

AGENDA NO: 7a

AGENDA ITEM:

Appointment of members to the Planning Commission

BACKGROUND:

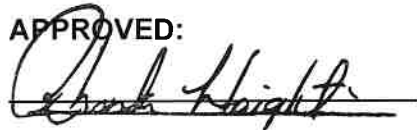
Ordinance No:BR2022-04 states at its April 2022 meeting, the City Council shall appoint five members to the Planning Commission as follows: 2 members shall serve a 2 year term expiring on December 21, 2023 or until their successor has been appointed and 3 members shall serve a 4 year term that expires on December 31, 2025 or until their successor has been appointed. Thereafter, members shall service four year terms.

RECOMMENDATION:

It is recommended that the City Council adopt a motion to appoint members to the Planning Commission.

ATTACHMENT (S):

APPROVED:



Mayor



City Administrator

City Council Meeting Agenda Submittal

MEETING DATE: 4/19/2022

AGENDA NO: 7b

AGENDA ITEM:

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BLUE RIDGE, STATE OF GEORGIA, TO AMEND RESOLUTION NO. BR 2018-12-11, BY WHICH THE CITY OF BLUE RIDGE CREATED THE DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF BLUE RIDGE, GEORGIA ("DDA"), TO RESTATE AND CLARIFY THE POWERS AND DUTIES CONFERRED UPON THE DDA

BACKGROUND:

As discussed in the Visioning Session Workshop held on April 7, 2022, the City Attorney has prepared a Resolution restating and clarifying the powers and duties of the Downtown Development Authority.

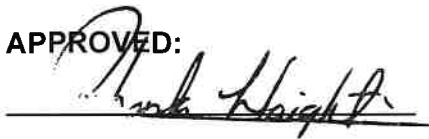
RECOMMENDATION:

It is recommended that the City Attorney review the revisions outlined in the Resolution with the City Council for discussion and possible adoption.

ATTACHMENT (S):

Resolution

APPROVED:



Mayor



City Administrator

RESOLUTION NO. BR2022-16

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BLUE RIDGE, STATE OF GEORGIA, TO AMEND RESOLUTION NO. BR 2018-12-11, BY WHICH THE CITY OF BLUE RIDGE CREATED THE DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF BLUE RIDGE, GEORGIA (“DDA”), TO RESTATE AND CLARIFY THE POWERS AND DUTIES CONFERRED UPON THE DDA

WHEREAS, by virtue of Resolution No. BR 2018-12-11, the City Council of the City of Blue Ridge, Georgia, created the Downtown Development Authority of the City of Blue Ridge, Georgia (“DDA”) pursuant to O.C.G.A. § 36-42-1 *et seq.*; and

WHEREAS, Section 8 of Resolution No. BR 2018-12-11 confers certain powers and duties on the DDA; and

WHEREAS, the Mayor and City Council wish to amend Resolution No. BR 2018-12-11 to restate and clarify the powers and duties conferred upon the DDA.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of Blue Ridge do hereby amend Resolution No. BR 2018-12-11 as follows:

...

Powers and Duties

8.

Subject to the terms and conditions set forth in this Resolution, the DDA shall have all of the powers necessary or convenient to carry out and effectuate the purposes of O.C.G.A. § 36-42-1 *et seq.* and without limiting the generality of the foregoing, the power: (1) To bring and defend actions; (2) To adopt and amend a corporate seal; (3) With the advance approval of the Mayor and City Council of the City of Blue Ridge, Georgia. ~~To~~ make and execute contracts, agreements, and other instruments necessary or convenient to exercise the powers of the authority or to further the public purpose for which the authority is created, including, but not limited to, contracts for construction of projects, leases of projects, contracts for sale of projects, agreements for loans to finance projects, contracts with respect to the use of projects, and agreements to join or cooperate with an urban residential finance authority, created by the City of

Blue Ridge within the DDA Area is located pursuant to the provisions of applicable provisions of Georgia law, in the exercise, either jointly or otherwise, of any or all of its powers for the purpose of financing, including the issuance of revenue bonds, notes, or other obligations of the DDA, planning, undertaking, owning, constructing, operating, or contracting with respect to any projects located within the DDA Area, for projects under subparagraph (B) of paragraph (6) of Code Section 36-42-3, within the territorial boundaries of the City of Blue Ridge, Georgia; (4) With the advance approval of the Mayor and City Council of the City of Blue Ridge, Georgia, ~~To~~ acquire by purchase, lease, or otherwise and to hold, lease, and dispose of real and personal property of every kind and character, or any interest therein, in furtherance of the public purpose of the DDA; (5) With the advance approval of the Mayor and City Council of the City of Blue Ridge, Georgia, ~~To~~ finance (by loan, grant, lease, or otherwise), refinance, construct, erect, assemble, purchase, acquire, own, repair, remodel, renovate, rehabilitate, modify, maintain, extend, improve, install, sell, equip, expand, add to, operate, or manage projects and to pay the cost of any project from the proceeds of revenue bonds, notes, or other obligations of the authority or any other funds of the authority, or from any contributions or loans by persons, corporations, partnerships (whether limited or general), or other entities, all of which the DDA is authorized to receive, accept, and use; (6) With the advance approval of the Mayor and City Council of the City of Blue Ridge, Georgia, ~~To~~ borrow money to further or carry out its public purpose and to execute revenue bonds, notes, other obligations, leases, trust indentures, trust agreements, agreements for the sale of its revenue bonds, notes, or other obligations, loan agreements, mortgages, deeds to secure debt, trust deeds, security agreements, assignments, and such other agreements or instruments as may be necessary or desirable, in the judgment of the DDA, to evidence and to provide security for such borrowing; (7) With the advance approval of

the Mayor and City Council of the City of Blue Ridge, Georgia. To issue revenue bonds, notes, or other obligations of the DDA and use the proceeds thereof for the purpose of paying, or loaning the proceeds thereof to pay, all or any part of the cost of any project and otherwise to further or carry out the public purpose of the DDA and to pay all costs of the DDA incidental to, or necessary and appropriate to, furthering or carrying out such purpose; (8) With the advance approval of the Mayor and City Council of the City of Blue Ridge, Georgia. to make application directly or indirectly to any federal, state, county, or municipal government or agency or to any other source, whether public or private, for loans, grants, guarantees, or other financial assistance in furtherance of the DDA's public purpose and to accept and use the same upon such terms and conditions as are prescribed by such federal, state, county, or municipal government or agency or other source; (9) With the advance approval of the Mayor and City Council of the City of Blue Ridge, Georgia. To enter into agreements with the federal government or any agency thereof to use the facilities or services of the federal government or any agency thereof in order to further or carry out the public purposes of the DDA; (10) With the advance approval of the Mayor and City Council of the City of Blue Ridge, Georgia. To contract for any period, not exceeding 50 years, with the State of Georgia, state institutions, or any municipal corporation or county of this state for the use by the authority of any facilities or services of the state or any such state institution, municipal corporation, or county, or for the use by any state institution or any municipal corporation or county of any facilities or services of the DDA, provided that such contracts shall deal with such activities and transactions as the DDA and any such political subdivision with which the DDA contracts are authorized by law to undertake; (11) With the advance approval of the Mayor and City Council of the City of Blue Ridge, Georgia. To extend credit or make loans to any person, corporation, partnership (whether limited or general), or

other entity for the costs of any project or any part of the costs of any project, which credit or loans may be evidenced or secured by loan agreements, notes, mortgages, deeds to secure debt, trust deeds, security agreements, assignments, or such other instruments, or by rentals, revenues, fees, or charges, upon such terms and conditions as the DDA shall determine to be reasonable in connection with such extension of credit or loans, including provision for the establishment and maintenance of reserve funds; and, in the exercise of powers granted by this chapter in connection with any project, the DDA shall have the right and power to require the inclusion in any such loan agreement, note, mortgage, deed to secure debt, trust deed, security agreement, assignment, or other instrument of such provisions or requirements for guaranty of any obligations, insurance, construction, use, operation, maintenance, and financing of a project, and such other terms and conditions, as the DDA may deem necessary or desirable; (12) As security for repayment of any revenue bonds, notes, or other obligations of the authority, to pledge, mortgage, convey, assign, hypothecate, or otherwise encumber any property of the authority (including, but not limited to, real property, fixtures, personal property, and revenues or other funds) and to execute any lease, trust indenture, trust agreement, agreement for the sale of the DDA's revenue bonds, notes, or other obligations, loan agreement, mortgage, deed to secure debt, trust deed, security agreement, assignment, or other agreement or instrument as may be necessary or desirable, in the judgment of the authority, to secure any such revenue bonds, notes, or other obligations, which instruments or agreements may provide for foreclosure or forced sale of any property of the authority upon default in any obligation of the DDA, either in payment of principal, premium, if any, or interest or in the performance of any term or condition contained in any such agreement or instrument. The State of Georgia, on behalf of itself and each county, municipal corporation, political subdivision, or taxing district therein, waives any right it or such

county, municipal corporation, political subdivision, or taxing district may have to prevent the forced sale or foreclosure of any property of the DDA upon such default and agrees that any agreement or instrument encumbering such property may be foreclosed in accordance with law and the terms thereof, (13) To receive and use the proceeds of any tax levied by a the City of Blue Ridge to pay the costs of any project or for any other purpose for which the DDA may use its own funds, provided, however, that any expenditure of such proceeds that exceeds \$5,000.00 shall require the advance approval of the Mayor and City Council of the City of Blue Ridge, Georgia; (14) To receive and administer gifts, grants, and devises of money and property of any kind and to administer trusts; (15) With the advance approval of the Mayor and City Council of the City of Blue Ridge, Georgia, Tto use any real property, personal property, or fixtures or any interest therein or to rent or lease such property to or from others or make contracts with respect to the use thereof, or to sell, lease, exchange, transfer, assign, pledge, or otherwise dispose of or grant options for any such property in any manner as it deems to the best advantage of the DDA and the public purpose thereof; (16) With the advance approval of the Mayor and City Council of the City of Blue Ridge, Georgia, Tto acquire, accept, or retain equitable interests, security interests, or other interests in any real property, personal property, or fixtures by loan agreement, note, mortgage, deed to secure debt, trust deed, security agreement, assignment, pledge, conveyance, contract, lien, loan agreement, or other consensual transfer in order to secure the repayment of any moneys loaned or credit extended by the DDA; (17) With the advance approval of the Mayor and City Council of the City of Blue Ridge, Georgia, Tto appoint, select, and employ engineers, surveyors, architects, urban or city planners, fiscal agents, attorneys, and others and to fix their compensation and pay their expenses; (18) To encourage and promote the improvement and revitalization of the DDA Area and, with the advance approval of the Mayor

and City Council of the City of Blue Ridge, Georgia, to make, contract for, or otherwise cause to be made long-range plans or proposals for the DDA Area in cooperation with the City of Blue Ridge, Georgia; (19) Except as otherwise limited herein, Tto exercise any power granted by the laws of this state to public or private corporations which is not in conflict with the public purpose of the DDA; (20) Except as otherwise limited herein, Tto do all things necessary or convenient to carry out the powers conferred by O.C.G.A. § 36-42-1 et seq.; (21) To serve as an urban redevelopment agency pursuant to Georgia law; (22) With the advance approval of the Mayor and City Council of the City of Blue Ridge, Georgia, Tto contract with a municipal corporation to carry out supplemental services in a city business improvement district established pursuant to O.C.G.A. § 36-43-1 et seq.; and (24) To serve as a redevelopment agency pursuant to O.C.G.A. § 36-44-1 et seq. See O.C.G.A. § 36-42-8.

...

ADOPTED this 19th day of April, 2022.

MAYOR AND CITY COUNCIL OF BLUE RIDGE

Mayor, City of Blue Ridge

Clerk, City of Blue Ridge